

PROJECT: Annual Landscape Maintenance Contract No. 1 for Northern Palm Beach County Improvement District Pump Stations in Unit of Development Nos. 5B, 5D, 11, 14, 18, 24, 34, 43 & NPBCID Administrative Complex

Addendum No. 1

This document forms a part of the contract documents and modifies the original plans and specifications dated January 2025 as noted below. Bidders are required to acknowledge receipt of this addendum in the space provided on the bid form and return a signed copy of this Addendum Form with the bid. Failure to do so may subject the bidder to disqualification.

There is no change to the Bid Opening Date or Time as a result of this Addendum.

This Addendum consists of 2 pages and 6 numbered items. Included as part of this Addendum are files/documents as listed below (Items 1 through 3). The Addendum also includes responses to questions posed to date by Plan Holders (Items 4 through 6).

1. A revised Bid Proposal Form Sheets 00300-1 through 00300-37 in PDF format is included for use in submission of the bid. The form was updated to include reference to Addendum No. 1 and reflects the following changes to schedule of values:
 - a) U18-PS3 Maintenance Cycle for Clean-up is revised from monthly to weekly.
 - b) NPBCID Admin Complex Maintenance Cycle number for Mulch is corrected from 1 to 2.
 - c) All references in Frequency of 1st and 3rd week of every month have been removed and the Frequency has been updated according to the remainder of that bid tab.
2. An Excel file with formulas of the Addendum 1 updated Bid Proposal Form Pages 00300-5 through 00300-37 is being provided as part of this Addendum. The bidder is advised they should verify cell formulas prior to use and that, in the event of a discrepancy, the provided line-item costs on the submitted hard copy schedule will be utilized to determine Project Bid Totals.
3. January 28, 2025 Mandatory Pre-Bid Meeting Minutes with Sign-in Sheet are included for reference.

Responses to Plan Holder questions:

4. **What is the current budget for the contracts?**
Per the landscape contracts 1-5 bid documents, I am requesting the existing active current contract prices for landscape contracts 1, 2 and 3. I am also requesting the amounts of all current prices being paid to a contractor for any specific location on contracts 4 and 5.

With the caveat that Contract No. 1 had a site added since it was last bid in 2022, that some sites originally in Contract No. 3 have been moved to Contract No. 2, that the work of Contract No. 4 is currently done under a purchase order and that some, but not all, of Contract No. 5 work is currently done by purchase order, the current contract and purchase order totals are as follows:

Contract No. 1 – \$114,035.81
Contract No. 2 – \$29,204.94
Contract No. 3 – \$306,136.12
Contract No. 4 – \$99,800.00
Contract No. 5 – \$7,072.00

5. **Regarding Section 00501 – Opinion of Attorney: Is it a requirement that we have to have an attorney review the contracts or can we choose not to have an attorney review the contracts?**

The Opinion of Attorney is the mechanism by which Northern’s General Counsel approves the contract – not the Contractor’s attorney.

6. **Please clarify for example Unit 5B Baywinds U05B-PS1 (Page 5 of 37) in the box of instructions at the top of the page for FREQUENCY: Mow, weedeat, spray and remove dead palm fronds 1st and 3rd week of every month. Prune palms from protruding into fence quarterly (Oct., Jan., Apr., July). However, below in the bid form on same page under COMMENTS it says (weekly) and the CYCLE for fee/cut says x 52. Please clarify if the mowing, weedeat, and edging to be bid at 52 times per month or 1st and 3rd /month. Is it the intent of the District to have contractor visit site weekly?.**

All references to 1st and 3rd week of every month have been removed from Frequency.

Receipt of Addendum No. 1 is hereby acknowledged by:

_____ Date _____

A COPY OF THIS SIGNED ADDENDUM IS REQUIRED TO BE SUBMITTED WITH THE BID