



Northern Palm Beach County Improvement District
359 Hiatt Drive, Palm Beach Gardens, Florida 33418
561-624-7830 · fax 561-624-7839 · www.npbcid.org

REGULAR MEETING AGENDA
ADMINISTRATIVE BUILDING AND EOC
359 HIATT DRIVE
PALM BEACH GARDENS, FLORIDA
October 27, 2021
8:00 a.m.

- 1) Roll Call
- 2) Establish a Quorum
- 3) Additions or Deletions to the Agenda
- 4) Approval of Minutes – September 22, 2021 Regular Meeting
- 5) Comments from the Public for Items not on the Agenda
- 6) **Consent Agenda (Ask for Public Comment before approving Consent Agenda)**
 - a) Unit No. 3 – Horseshoe Acres/Square Lake
Consider Certificates of Correction
 - b) Unit Nos. 9A/9B – Abacoa I & II
Consider Purchase Order to Superior Construction Services
 - c) Unit No. 16 – Palm Beach Park of Commerce
Consider Acceptance of Bill of Sale
 - d) Payment Requests
- 7) **Regular Agenda**
 - a) Multi-Unit
 - i) Consider Purchase Order to Data Flow Systems, Inc.
Ask for Public Comment
 - ii) Consider Purchase Order to WGI
Ask for Public Comment
 - b) Unit No. 2C – Alton
Status Report
 - c) Unit No. 14 – Eastpointe
Consider Second Amendment to Agreement and Replacement Quit Claim Deed
Ask for Public Comment

- d) Unit No. 31 – BallenIsles Country Club
 - i) Consider Approval of Payment Schedule and Request for First Installment Payment
Ask for Public Comment
 - ii) Consider Purchase Order to BallenIsles Community Association, Inc.
Ask for Public Comment

- e) Unit No. 44 – The Bear’s Club
Consider First Amendment to Maintenance Agreement
Ask for Public Comment

- f) Unit No. 53 – Arden
Status Report

- g) General
 - i) Needs Analysis Status Report
 - ii) Consider Appointment of Kimberly Leser as District Engineer
Ask for Public Comment
 - iii) Consider Third Amendment to Professional Engineering Services Contract with Arcadis, U.S., Inc.
Ask for Public Comment
 - iv) Consider Revisions to Engineering Standards Manual
Ask for Public Comment
 - v) Consider Revisions to Accounting Manual
Ask for Public Comment

8) Miscellaneous Reports:

- a) Engineer
- b) Attorney
- c) Executive Director - Public & Community Relations Report

9) Receive and File

10) Comments from the Board

11) Adjourn

Please note the following upcoming meetings:

November 17, 2021 – 8:00 a.m.- Annual Landowners Meeting/Regular Meeting

December 15, 2021 – 8:00 a.m.- Regular Meeting

**MINUTES OF A BOARD OF SUPERVISORS MEETING
NORTHERN PALM BEACH COUNTY IMPROVEMENT DISTRICT 09/22/21**

Pursuant to the foregoing Notice, the Board of Supervisors of Northern Palm Beach County Improvement District met at approximately 8:00 a.m. on September 22, 2021, in the Administrative Building and Emergency Operations Center, 359 Hiatt Drive, Palm Beach Gardens, Florida.

1) ROLL CALL

There were present Board President Matthew J. Boykin and Supervisors L. Marc Cohn, Adrian M. Salee, Gregory Block, and Ellen T. Baker; Executive Director O'Neal Bardin, Jr.; District Engineer Robert W. Lawson of Arcadis and General Counsel Kenneth W. Edwards of Caldwell Pacetti, et al.

Also present were Deputy Director Dan Beatty; Finance Director Katie Roundtree; District Clerk Susan Scheff; Director of Operations Ken Roundtree; Programs and Facilities Maintenance Administrator Jared Kneiss; Staff Engineer Kim Leser; Sam Graybill of Kimley Horn and Associates, Inc.; Mark Williams of Keshavarz & Associates; and Jason Bloom of BallenIsles Community Association, Inc. and Danny Delgado of Hedrick Brothers Construction (Unit No. 31).

2) ESTABLISHMENT OF A QUORUM

Mr. Boykin announced that there was a quorum and that it was in order to consider any business to properly come before the Board.

3) ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

4) APPROVAL OF MINUTES

A **motion** was made by Mr. Salee, seconded by Mr. Cohn and unanimously passed approving the Minutes of the August 11, 2021 Engineering Review Committee Meeting.

A **motion** was made by Mr. Salee, seconded by Mr. Cohn and unanimously passed approving the Minutes of the August 25, 2021 Public Hearing.

A **motion** was made by Mr. Salee, seconded by Mr. Cohn and unanimously passed approving the Minutes of the August 25, 2021 Regular Meeting.

5) COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Mr. Boykin called for any comments from the public for items not on the Agenda to which there was no response.

6) CONSENT AGENDA

Mr. Boykin called for any comments from the public on the Consent Agenda to which there was no response.

A **motion** was made by Mr. Salee, seconded by Mr. Cohn and unanimously passed approving the following Consent Agenda Items:

- a) Multi-Unit
Consider Authorization to Close Trust Accounts
- b) Payment Requests

copies of which are contained in applicable Northern files.

7) REGULAR AGENDA

a) UNIT OF DEVELOPMENT NO. 2C – ALTON

i) Status Report

Mr. Beatty began his report by showing the Board the Unit map and then displayed a site plan and aerial photo which delineated Parcel D of the Alton development. He reported that the first lift of asphalt and curbs are down, most of the alleyways are in and utilities have been installed. He anticipates that home building will commence shortly. Mr. Beatty then showed photos of the site from multiple directions. He stated that construction is going well with very few issues.

This item was presented for information only and no Board action was required.

ii) Consider Funding Agreement No. 18

Mr. Lawson stated that this item is Funding Agreement No. 18 between Northern and KH Alton, LLC. He explained that Northern recently bid the Parcel G, Phase III Improvement Project which is the next item on the agenda. He explained that this Agreement provides Landowner funding in the amount of \$1,794,399.00 which represents of 125% of Private Improvements costs associated with this project, and approval is recommended.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. Salee, seconded by Mr. Cohn and unanimously passed approving Funding Agreement No. 18.

iii) Consider Award of Contract to J.W. Cheatham, LLC

Mr. Lawson explained that, as previously reported, Northern advertised this project for public bid. He reported that this is the last residential project in the northern end of Parcel G, known as Artistry. He stated that three bids were received on September 7, 2021, and the low bidder was J.W. Cheatham, LLC in the amount of \$2,865,622.20. Mr. Lawson noted that Staff has been very pleased with J.W. Cheatham's work on the Unit 2C project in the recent past and approval of the award of contract is recommended.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. Salee, seconded by Mr. Cohn and unanimously passed approving Purchase Order No. 21-815 in the amount of \$2,865,622.20 to J.W. Cheatham, LLC.

iv) Consider Acceptance of Special Warranty Deed

Mr. Bardin stated that the Board is being asked to approve a Special Warranty Deed for a lake tract within Alton, noting that normally these tracts are conveyed by plat. He explained that the recording

of this plat has been delayed, so KH Alton is asking Northern to take title to the property via a metes and bounds description. He stated that Staff is asking that the Board condition its acceptance upon provision of a certificate showing that KH Alton has paid the taxes accrued to the date of conveyance.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. Salee, seconded by Mr. Cohn and unanimously passed accepting the Special Warranty Deed, as conditioned and presented.

**b) UNIT OF DEVELOPMENT NO. 5A – VISTA CENTER OF PALM BEACH
Consider Ratification of Purchase Order to Ferreira Construction**

Mr. Beatty stated that Northern received a call from the Emerald Dunes Golf Club Staff approximately three weeks ago advising that a sink hole appeared over one of Northern's lake interconnect pipes. He displayed both aerial and close up photos of the location of the pipe failure. He explained that this failure occurred sometime since the pipe was last evaluated in 2017, noting that no recommendations were made at that time.

Mr. Beatty reported that the failure was evaluated and the District Engineer determined that an emergency repair was necessary. Northern Staff requested and received an emergency quote from Ferreira Construction in the amount of \$98,589.40. He stated that Ferreira Construction was able to mobilize and complete the work within the specified time frame prior to the Golf Course's scheduled opening date of October 8, 2021. Staff is requesting that the Board ratify Purchase Order No. 21-812 for the amount specified.

Mr. Boykin asked about the status of the repair, and Mr. Beatty advised that the materials have been ordered and they will be mobilizing on September 23, 2021.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. Salee, seconded by Mr. Cohn and unanimously passed ratifying Purchase Order No. 21-812 in the amount of \$98,589.40 to Ferreira Construction.

**c) UNIT OF DEVELOPMENT NOS. 9A/9B – ABACOA I AND ABACOA II
Consider Award of Contract to Aquatic Vegetation Control, Inc.**

Mr. Beatty stated that the annual contract for Aquatic Weed Control, Preserve and Dry Detention Maintenance & Mowing for Unit Nos. 9A/9B was awarded to Tree Huggers in 2017, and three subsequent annual extensions were issued, most recently in June of 2021 for the upcoming fiscal year. He explained that when the extension forms were emailed to Tree Huggers, Northern received notice that they no longer had the resources to provide the level of service required in the contract and they declined the extension.

As a result, Mr. Beatty stated that the project was rebid and the sole bidder was Aquatic Vegetation Control, Inc. in the amount of \$598,685.00. He noted that this price is nearly 40% higher than the current contract, but Staff compared it to some of the bids received in 2017 and found it to be comparable. Mr. Beatty displayed a photo of the areas included within this contract and stated that approval is recommended.

Mr. Boykin asked if other vendors are experiencing similar issues, and Mr. Beatty advised that Tree Huggers has been the only contractor to report this problem.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. Salee, seconded by Mr. Cohn and unanimously passed awarding the referenced contract to Aquatic Vegetation Control, Inc. in the amount of \$598,685.00.

**d) UNIT OF DEVELOPMENT NO. 11 – PGA NATIONAL
Consider Acceptance of General Release, Utility Easement and Approve Payment Request**

Mr. Bardin explained that approximately 11 months ago, The Island Property Owners Association, Inc. (POA) made a request that Northern reimburse them for \$60,000 in electric utility costs that they had paid to Florida Power & Light (FPL) for two aerators over a long period of time. Staff forwarded this request to General Counsel and was advised that the Florida Statute of Limitations allows for a reimbursement and limits Northern's exposure to four years of expense, amounting to \$12,000.00. Mr.

Bardin reported that the POA has accepted the offer and they have executed the required General Release and Utility Easement. Staff is requesting that the Board accept these documents and authorize payment.

Mr. Boykin asked how this occurred. Mr. Bardin advised that there is no record of how or why this occurred, noting that the aerator program was not as sophisticated at its inception and, in some cases, communities had requested aerator lighting that they had installed and paid for the related electric bills.

Mr. Boykin asked about utility payments moving forward, and Mr. Bardin advised that the FPL Utility account has been transferred to Northern.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. Salee, seconded by Ms. Baker and unanimously passed accepting the General Release and Utility Easement and approving the reimbursement of \$12,000.00 to The Island Property Owners Association, Inc.

**e) UNIT OF DEVELOPMENT NO. 20 – JUNO ISLES
Consider Purchase Order to WGI, Inc.**

Mr. Beatty explained that this is an item related to the approach methodology ranking by the Engineering Review Committee approved by the Board last month. He stated that Staff has since obtained a proposal from WGI for the design, permitting, bid and construction phase services for the rehabilitation or replacement of the existing salinity weir structure in the amount of \$170,490.00. He reported that upon review, the construction phase services element of the initial submitted proposal was found to be a bit high. Mr. Beatty explained, per Staff's request, WGI has agreed to bill those services at an hourly rate not to exceed \$53,000.00 and Staff recommends approval.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. Salee, seconded by Mr. Cohn and unanimously passed approving Purchase Order No. 21-814 to WGI, Inc. in the amount of \$170,490.00.

**f) UNIT OF DEVELOPMENT NO. 31 – BALLENISLES COUNTRY CLUB
Consider Third Amendment to Purchase and Sale Agreement**

Mr. Bardin explained that Northern entered into a Sale and Purchase Agreement with the BallenIsles Community Association (BICA) on September 28, 2020. The Agreement is regarding the replacement of the Guardhouse on PGA Boulevard and there have been two Amendments to this Agreement since it was originally approved. He explained that this Third Amendment addresses the discovery of a lake interconnect pipe which is located underneath the footprint of the relocated Guardhouse's new site, noting its location on an accompanying slide. Mr. Bardin reported that in order to proceed with the Guardhouse, the existing pipe will need to be grouted and a new pipe rerouted through the road drainage system for BallenIsles Drive. He explained that the cost for this project will increase the project price by \$289,248.00.

Mr. Bardin stated that Jason Bloom, the General Manager for BICA, is in attendance to address the Board.

Mr. Boykin suggested an alternative and Mr. Bardin advised that option would require a site plan approval change which could take six months to a year for approval by the City of Palm Beach Gardens.

There was further discussion with regard to the repeated issues of vehicles hitting the Guardhouse, the Guardhouse hardening and its location.

Mr. Bloom thanked the Board for the opportunity to address them regarding consideration of this Amendment and for working with BICA on this project. He explained that the Guardhouse is being moved 105 feet to the south thereby increasing stacking for cars coming into the community to avoid safety issues. He explained that other options were reviewed and they were determined to be cost and/or time prohibitive. He further explained that BICA wishes to keep ingress and egress in and out of the community open for as long as possible during this project which is why they wish to keep the existing Guardhouse in place while the new one is being built.

Mr. Block stated that he believes that this project has increasingly become more costly and asked if the homeowners are supporting this project given that the costs have increased dramatically.

Mr. Bloom advised that the Board of Directors addresses this project every month in an open forum and the community members are well aware of it. He explained that he updates the community on a regular basis as well. He believes that the majority of homeowners are in favor of the project as it is a one-time project that he expects to last for another 30 or 40 years and it is very impactful for the premier entrance of their community.

Mr. Block thanked him for his response.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. Salee, seconded by Mr. Cohn and unanimously passed approving the Third Amendment to the Sale and Purchase Agreement, as presented.

**g) UNIT OF DEVELOPMENT NO. 53 – ARDEN
Status Report**

Mr. Beatty gave a status report of this project, initially displaying the Unit map and site plan, followed by aerial photos of Pod G of the Arden development. He reported that underground utilities are being installed as well as other earthwork, roadway subbase and preparation for future lot construction. He noted that sales are going extremely well and Northern is pleased with the performance of its contractor, Centerline Utilities, Inc.

Mr. Bardin asked if this is the first parcel within the third phase of the development and Mr. Beatty responded affirmatively.

Ms. Baker asked if the community has been adversely affected by the sugar burn which commences at October 1st of each year.

Mr. Beatty advised that he has not had heard of any issues associated with the activity.

Mr. Bardin advised that there is an easterly prevailing wind which he believes moves any smoke away from the area.

This item was presented for information only and no Board action was required.

h) GENERAL

Consider Designation of Piper Sandler & Co. as Placement Agent for Multi-Unit Refunding Loan

Ms. Roundtree stated that Northern was approached by Nate Eckloff of Piper Sandler several months back with regard to the refunding of some outstanding bonds for Unit of Development Nos. 2A, 16, 27B and 44 (Tax-Exempt). She explained that two options were discussed, a taxable bond refunding or a bank loan, noting that while both had substantial present value savings, a bank loan appears to have the greater savings. She reported that Staff would like to have Piper Sandler act as Northern's placement agent to send out a Request for Proposals (RFP) to the banks for either a convertible loan or a forward delivery loan and she briefly explained both of those options.

Ms. Roundtree stated that Staff is requesting Board approval appointing Piper Sandler & Co. as Placement Agent and authorizing the issuance of an RFP to banks in order to accomplish the refunding. She reported that Staff anticipates a net present value savings of approximately 12.2% to 15% which far exceeds Northern's 3% minimum requirement.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. Salee, seconded by Mr. Cohn and unanimously passed appointing Piper Sandler & Co. as Placement Agent for a multi-unit refunding loan for Unit of Development Nos. 2A, 16, 27B and 44 (Tax-Exempt) and authorizing the issuance of an RFP to banks in order to accomplish the refunding.

8) MISCELLANEOUS REPORTS

a) ENGINEER

Mr. Lawson had nothing to report.

b) ATTORNEY

Mr. Edwards had nothing to report.

c) EXECUTIVE DIRECTOR

Mr. Bardin highlighted an email in the Receive and File portion of the Board materials with regard to Staff's swift response during a fish kill incident.

The Public and Community Relations Report was included in the Board materials for review.

9) COMMITTEE REPORTS

a) PERSONNEL COMMITTEE

Consider Committee Recommendation

Mr. Boykin reported that the Committee met on September 15, 2021, and has made a recommendation to accept Mr. Bardin's retirement date as of November 12, 2021. He thanked Mr. Bardin for all of his hard work and years of service.

Mr. Boykin then reported that the Committee recommends approval of the Employment Agreement with Mr. Beatty which will take effect on November 13, 2021, and he welcomed Mr. Beatty to his new position with Northern.

Ms. Baker thanked Mr. Bardin for his help through her first year with the Board.

Mr. Salee acknowledged the leadership of both Mr. Bardin and Mr. Beatty over the years and thanked them both.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. Salee, seconded by Mr. Cohn and unanimously passed accepting the Personnel Committee's recommendation, as presented.

Mr. Boykin then asked the Board for a motion to approve the Personnel Committee minutes of September 15, 2021.

A **motion** was made by Mr. Salee, seconded by Mr. Cohn and unanimously passed approving the Personnel Committee minutes of September 15, 2021.

10) RECEIVE AND FILE

The following items were presented to be received and filed:

- Grant Submittal Letter from RMPK Funding (09-01-21);
- U11 Fish Kill Email (09-04-21);
- Northern Monthly Financial Reports; and
- Proof of Publication of Meeting Notice

copies of which are contained in Northern's records.

11) COMMENTS FROM THE BOARD

Ms. Baker asked if Northern will be involved with the potential new owners of the Palm Beach International Raceway.

Mr. Bardin advised that Northern has been involved with different owners of the property over the years. He gave a brief history of the most recent interaction with the current owners, noting that it is currently an inactive Unit of Development.

Mr. Edwards explained that there was an article in the newspaper with regard to a potential purchase of the property by a company that develops warehouses.

There was a general discussion with regard to the potential sale of the property.

Mr. Beatty expressed his thanks to the Board for the opportunity to serve as Executive Director.

12) ADJOURN

There being no further business to come before the Board, the meeting was adjourned.

President

Assistant Secretary



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EXECUTIVE SUMMARY

TO: Matthew J. Boykin
L. Marc Cohn
Adrian M. Salee
Gregory Block
Ellen T. Baker

DATE: October 27, 2021

THROUGH: O'Neal Bardin, Jr., Executive Director

FROM: Laura Ham, Budget Manager

RE: Unit of Development No. 3 – Horseshoe Acres/Square Lake
Consider Certificates of Correction

Background

A clubhouse parcel in the Arbor Parc neighborhood (fka Mediterranea) became exempt common element property on September 2010, when a Quit Claim Deed was filed with the Palm Beach County Clerk of the Circuit Court & Comptroller between Riviera Beach FL Syndicated Holdings LLC, and Mediterranea Maintenance Association, Inc., but it remained on Northern's tax roll as assessable property and was assessed as such. At Northern's Board Meeting on October 24, 2018, a Certificate of Correction to exempt the 2018 taxes was approved in response to the landowner's request. The Palm Beach County Tax Collector's Office has requested Northern also issue Certificates to exempt the 2016 and 2017 taxes on this parcel which remain unpaid.

Fiscal Impact

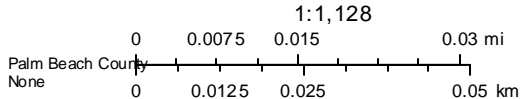
These Certificates of Correction have no financial impact since the District never collected the related assessments.

Recommendation

Northern Staff recommends the Board approve the issuance of two Certificates of Correction to correct the 2016 and 2017 assessments for this common element parcel.



56424225420010000





**CERTIFICATE OF CORRECTION OF
NON-AD VALOREM ASSESSMENT ROLL**
Section 197.3632, F.S, and Rule 12D-18.006(2), F.A.C.

Palm Beach County

To: Tax Collector

You are hereby authorized to correct the assessment, rate/basis, or legal description of the Non-Ad Valorem Assessment Roll as follows:

2016.
Tax year

Parcel or folio number				56424225420010000			
Name to whom assessed				MEDITERRANEA MAINTENANCE ASSN INC			
Address				401 E LAS OLAS BLVD STE 1970 FORT LAUDERDALE FL 33301-2210			
<input type="checkbox"/> Change legal description to:		N/A					
<input checked="" type="checkbox"/> Change rate/basis from:		Maint: \$83.35 Debt: \$0.00		to:		Maint: \$0.00 Debt: \$0.00	
<input checked="" type="checkbox"/> Change non-ad valorem assessment from:		Maint: \$666.80 Debt: \$0.00		to:		Maint: \$0.00 Debt: \$0.00	
State reason for correction: Exempt property							

Attach additional documents when necessary

Local government representative

Date

Northern Palm Beach County Improvement District

Name of government unit or taxing authority

Original: Tax Collector

cc: Property Appraiser
Local Government
Department of Revenue
Property Tax Oversight
PO Box 3000
Tallahassee, FL 32315-3000



CERTIFICATE OF CORRECTION OF NON-AD VALOREM ASSESSMENT ROLL

Section 197.3632, F.S, and Rule 12D-18.006(2), F.A.C.

Palm Beach County

To: Tax Collector

You are hereby authorized to correct the assessment, rate/basis, or legal description of the 2017.
Non-Ad Valorem Assessment Roll as follows: Tax year

Parcel or folio number				56424225420010000			
Name to whom assessed				MEDITERRANEA MAINTENANCE ASSN INC			
Address				401 E LAS OLAS BLVD STE 1970 FORT LAUDERDALE FL 33301-2210			
<input type="checkbox"/>		Change legal description to:		N/A			
<input checked="" type="checkbox"/>		Change rate/basis from:		Maint: \$85.89 Debt: \$0.00	to:	Maint: \$0.00 Debt: \$0.00	
<input checked="" type="checkbox"/>		Change non-ad valorem assessment from:		Maint: \$687.12 Debt: \$0.00	to:	Maint: \$0.00 Debt: \$0.00	
State reason for correction:							
Exempt property							

Attach additional documents when necessary

Local government representative Date

Northern Palm Beach County Improvement District

Name of government unit or taxing authority

Original: Tax Collector

cc: Property Appraiser
Local Government
Department of Revenue
Property Tax Oversight
PO Box 3000
Tallahassee, FL 32315-3000



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EXECUTIVE SUMMARY

TO: Matthew J. Boykin
L. Marc Cohn
Gregory Block
Adrian M. Salee
Ellen T. Baker

DATE: October 27, 2021

FROM: C. Danvers Beatty, P.E. Deputy Director

THROUGH: O'Neal Bardin Jr., Executive Director

RE: Unit of Development Nos. 9A/9B – Abacoa
Consider Approval of Purchase Order No. 22-1 to Superior Construction Services
Preserve Structure Repair and Replacement

Background

Northern Palm Beach County Improvement District maintains the wooden preserve structures within Units 9A/9B - Abacoa. A routine inspection identified structures that are in need of repair and replacement as a result of normal wear and tear and wood decay. A project was initiated and budgeted in the FY 2021/2022 annual maintenance budget for these Units of Development.

A request for quotations was sent to three of Northern's General Service Contractors. Superior Construction Services submitted the low quote in the amount of \$48,000 (see attached bid tabulation). Superior Construction Services has conducted similar work for Northern in the past and is qualified to complete the scope of this project.

Fiscal Impact

There are sufficient maintenance funds budgeted in FY 2021/22 budget for this expenditure.

Recommendation

Northern Staff recommends Board approval of the referenced Purchase Order No. 22-1 in the amount of \$48,000.00 to Superior Construction Services.

**BID FORM FOR
Unit 9A & 9B Wood Structure and Bridge Handrail Replacement (WS1-WS2-DDB3)**

Construction Technology,
Inc.

The Grassroots
Corporation

Superior Construction
Services, Inc.

Item	Description	Unit	Quantity	Unit Cost	Item Cost	Unit Cost	Item Cost	Unit Cost	Item Cost
1	Mobilization	1			\$0.00		\$0.00		
2	remove all rotted wood and connectors	1					-		
3	manually carry all wood beams to site	1					-		
4	install all new handrail and beams	1					-		
5	install hurricane straps and bolting	1					-		
6	clean-up & demobilize	1			\$68,300.00		-		\$48,000.00
7							-		
8							-		
9							-		
10							-		
11							-		
12							-		
13							-		
14							-		
15							-		
16							-		
					\$68,300.00		NO BID		\$48,000.00

Quotes as received will be attached as part of the Purchase Order Request

The above structures were pointed out in the 'Abacoa Greenway Assessment' from 6/10/2021



**Northern Palm Beach County
Improvement District**

Purchase Order
No.

22-1

Purchase Order

Vendor :2009

Superior Construction Services

17106 88th Road N
Loxahatchee, FL 33470
Phone - / Fax -

Billing and Shipping Address

359 Hiatt Drive
Palm Beach Gardens, FL 33418
(561) 624-7830 Ext
Fax (561) 624-7839

Document Information

Document Date 08/25/2021
Required Date 09/04/2021
Prepared By ERIC A. VINCENT

Workflow ID 07
Status Board 2 Documents
Description replace rotted wood at 3 different
preserve structures in Unit 9A

Change Order 0

Project No
Invoice to Y
follow

Comments : The money is budgeted in the 21/22 approved budget. Work will not start until after 10/1/2121

Qty	Unit Type	Fund	GL Acct	Item Description	Unit Price	Total
1	EA	09A1	54620	replace all beams and trellis top boards, replace all burnt decking at 'wood Structure 1'	30,000.00	30,000.00
1	EA	09A1	54620	replace top handrail and uprights to 'wood structure 2'	9,000.00	9,000.00
1	EA	09A1	54620	replace all top handrail on 'dry detention bridge 3'	9,000.00	9,000.00
Total :					\$48,000.00	

Approval Information

SUSAN P. SCHEFF Board 09/14/2021 12:16 PM
ONEAL BARDIN JR. Executive Director 09/14/2021 11:12 AM
KATHLEEN E. ROUN Finance Director 09/14/2021 11:06 AM
LAURA L. HAM Budget Manager 09/14/2021 9:48 AM
CLIFFORD D. BEAT Deputy Director 09/13/2021 2:11 PM
KENNITH R. ROUN Department Manager 09/13/2021 7:24 AM
ERIC A. VINCENT Requester 09/10/2021 1:13 PM
KENNITH R. ROUN Department Manager 08/25/2021 12:41 PM
ERIC A. VINCENT Requester 08/25/2021 12:16 PM

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

NPBCID is exempt from payment of State sales tax under Exemption 85-8012560376C-1 Exp. 5-31-23.

Annual Contracts-Work shall be completed in accordance with existing Agreement between Northern and Vendor listed herein. Payment shall be in accordance with said agreement, attached scope and budget. Payment for work shall not exceed the herein authorized fee without an approved written change to this Purchase Order.



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EXECUTIVE SUMMARY

TO: Matthew J. Boykin
L. Marc Cohn
Gregory Block
Adrian M. Salee
Ellen T. Baker

DATE: October 27, 2021

FROM: C. Danvers Beatty, P.E., Deputy Director

THROUGH: O'Neal Bardin Jr., Executive Director

RE: Unit of Development No. 16 – Palm Beach Park of Commerce
Consider Acceptance of Bill of Sale for Drainage Improvements to
Northern Palm Beach County Improvement District
Permit No. PER-16-160

Background

On October 2, 2020, Northern issued Permit No. PER-16-160 to YTG Palm Beach JG NR LP for the Park of Commerce Project Energy. The work authorized in the permit includes drainage pipe, inlets, concrete sidewalk and installation of handrails. The construction has been completed and certified by the engineer of record. The attached is a Bill of Sale conveys these improvements to Northern upon acceptance.

Fiscal Impact

The cost of maintaining these improvements will be included in the Unit 16 maintenance budget going forward.

Recommendation

Northern Staff and General Counsel recommend acceptance of the attached Bill of Sale.

SUBCONTRACTOR'S WARRANTY/GUARANTEE

NAME: The Redland Company
ADDRESS: 48 NE 15th Street Homestead, FL 33030

PHONE: (305) 247-3226
FAX: (305) 247-1756

PROJECT NAME: Project Energy
PROJECT ADDRESS: Corporate Road North Jupiter, FL 33478
PROPERTY OWNER: Northern Palm Beach County Improvement District
OWNER ADDRESS: 359 Hiatt Drive Palm Beach Gardens, FL 33418
STAFF ENGINEER: Kimberly Leser, PE

CERTIFICATE OF OCCUPANCY DATE: 6/7/2021

The Redland Company warrants to Northern Palm Beach County Improvement District that all materials and equipment furnished that pertains to R.O.W Work only were new, unless otherwise specified, and that all Work is of good quality, free from faults and defects and is in conformance with the Subcontract Documents. All Work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

If, within one (1) year, (or such longer period(s) either as required by the Subcontract Documents or as may be allowed by the manufacturer) after the above listed Certificate of Occupancy date or within such longer period of time as may be prescribed by law, or by the terms of any special warranty required by the Subcontract Documents, any Work furnished is found to be defective or not in accordance with the Subcontract Documents, the Subcontractor shall correct it promptly at no additional cost to Northern Palm Beach County Improvement District after receipt of a written notice from Northern Palm Beach County Improvement District to do so.

Should the Subcontractor fail to correct the condition within a reasonable time after receiving notice, Northern Palm Beach County Improvement District may, at their option, correct the condition and charge the Subcontractor the costs of such corrective work.

All warranties contained herein shall be in addition to and not in limitation of all other warranties or remedies required and/or arising pursuant to applicable law and/or otherwise stated in the Subcontract or any Subcontract Documents.

In Witness Whereof, The Redland Company has caused this instrument to be signed by its duly authorized Officer this 8th day of June, 2021.

Signature: _____

Printed Name: Jonathan Hight

Title: CPC



Tina Marie Vosburgh
My Commission # HH27197
Expires August 3, 2024
Bonded Through
Western Surety Company

Tina Marie Vosburgh



Moving Earth, Adding Value, Delivering Results.

FINAL WAIVER AND RELEASE OF LIEN - CONTRACTOR

State: Florida

County: Northern Palm Beach County Improvement District

THE REDLAND COMPANY, INC., (Hereinafter called "the Contractor"), with the right to execute this final waiver and release of lien.

All work constructed in the Northern Palm Beach County Improvement District's Corporate Road North right-of-way (R.O.W.) as part of the Project Energy constructed improvements, located in Palm Beach County, Florida.

It being the understanding of the Contractor that this is a waiver and release of lien which the Contractor has against the facilities described herein, Contractor acknowledges that it has been paid in full for all work related to the Northern Palm Beach County Improvement District Road R.O.W. facilities described above.

The Contractor hereby agrees to indemnify and hold harmless Northern Palm Beach County Improvement District and its officers, employees, agents, and instrumentalities from any and all liability, losses or damages, including attorney fees and costs of defense, which the Northern Palm Beach County Improvement District or its officers, employees, agents or instrumentalities may occur as a result of claims, demands, suits, causes of actions or proceedings of any kind of nature arising out of, relating to or resulting from the performance of work by the Contractor or its employees, agents, servants, partners, principals, contractors, subcontractors, Contractor hereby agrees to pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of Northern Palm Beach County Improvement District, where applicable, including appellate proceeding, and shall pay all costs, judgements, and attorney's fees which may issue thereon.

Contractor hereby waives and releases all claims of any sorts as it may have against Northern Palm Beach County Improvement District, at law or equity, arising out of the construction of the above R.O.W. improvements.

THE REDLAND COMPANY, INC.

Jon Hegler, Chief Financial Officer

Sworn and subscribed before this 9th day of August 2021.

Yesenia Ramirez, Notary Public
State of Florida-at-Large



Yesenia Ramirez
My Commission # GG230644
Expires July 17, 2022
Bonded Through
Western Surety Company

The Redland Company, Inc.

Main Office & Mailing: 48 N.E. 15th Street, Homestead, FL 33030-4507 T: 305.247.3226 F: 305.247.1756

www.redlandcompany.com

Miami-Dade License: E952001; Broward: #82-74-X; Monroe: #ENG 191A

NAME OF PROJECT: PER-16-160 Project Energy
Northern Palm Beach County Improvement District
Unit No. 16 Palm Beach Park of Commerce
Bill of Sale

**BILL OF SALE
TO
NORTHERN PALM BEACH COUNTY IMPROVEMENT DISTRICT**

KNOW ALL MEN BY THESE PRESENTS, that Palm Beach 100 Developer, LLC, whose street address is 1776 Peachtree St NE, Atlanta, GA, Party of the First Part, for and in consideration of the sum of One (\$1.00) Dollar, lawful money of the United States, and other good and valuable consideration, paid to it by Northern Palm Beach County Improvement District, an independent special district of the State of Florida, Party of the Second Part, the receipt whereof is hereby acknowledged, has granted, bargained, sold, conveyed, transferred and delivered, and by these presents does grant, bargain, sell, convey, transfer and deliver unto the said Second Party, its successors and assigns, the following goods and chattels located in the County of Palm Beach, and the State of Florida to wit:

(See attached Exhibit "A")

TO HAVE AND TO HOLD the same unto the said Party of the Second Part, its executors, administrators, successors and assigns forever.

Said Party of the First Part, for itself, its successors and assigns, does hereby covenant to and with the said Party of the Second Part, its successors and assigns, that said Party of the First Part is the lawful owner of the said goods and chattels; that the same are free from all encumbrances; that Party of the First Part has good right to convey the title of same as aforesaid; and that Party of the First Part will warrant and defend the conveyance of title of the said property, goods and chattels hereby made, unto the said Party of the Second Part, its successors and assigns, against the lawful claims and demands of all persons whomsoever.

The Party of the First Part further hereby warrants that the goods and chattels described in attached Exhibit "A" are and will be free from defects due to installation and/or materials for a period of twelve (12) months from the date of execution of this document and further agrees to reimburse the Party of the Second Part in full for any reasonable and necessary replacement or repairs fees and costs (as reasonably determined by the Party of the Second Part), that are incurred due to any such defects during the twelve (12) month warranty period, which replacement or repair fees and costs shall be set out in an invoice from the person or entity performing the replacement or repairs.

IN WITNESS WHEREOF, said Party of the First Part, by and through its undersigned representative, has hereunto set its hands and seal(s) this 21 day of September, 2021.

Palm Beach 100 Developer, LLC
(Name of First Party)

By: _____
Print: J. Bradford Smith
Title: Manager

STATE OF FLORIDA Georgia

COUNTY OF PALM BEACH Fulton

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this 21 day of September, 2021, by J. Bradford Smith, as Manager, for Palm Beach 100 Developer, LLC.



Stephanie Graves
Notary Public State of Florida Georgia
Stephanie S. Graves
Print/Type/Stamp Name

Personally Known OR Produced Identification
Type of Identification Produced _____.

ATTEST:

Accepted by Northern Palm Beach County Improvement District

By: _____
Assistant Secretary

By: _____
Print: _____
Title: _____
Date: _____

[DISTRICT SEAL]

EXHIBIT "A"

[DESCRIPTION OF WORKS AND MATERIALS]

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST
CORPORATE ROAD N. ROW: CONCRETE SIDEWALK & STORM DRAINAGE SYSTEM				
5' Concrete Sidewalk- 6 Inches Thick	190	SY	\$51.24	\$9,735.60
Detectable Warning	4	EA	\$44.26	\$177.04
15" RCP	405.9	LF	\$184.86	\$75,034.67
Type C Grate Inlet	2	EA	\$4,822.65	\$9,645.30
USF #5130-6168 Frame and Grate w/ FDOT J Bottom	1	EA	\$6,393.69	\$6393.69
30" HP-PP	431.8	LF	\$187.20	\$80,832.96
Type K Grate Inlet	1	EA	\$5,145.00	\$5,145.00
TOTAL				\$186,964.26

Note: Prices must include all material and labor of facilities as installed, and shown on Accepted "Record Drawings."

I HEREBY CERTIFY THAT THE ABOVE COST BREAKDOWN IS COMPLETE AND ACCURATE.



Engineer of Record

Date

[Engineer's Seal]

2021.09.17 15:36:49-04'00'

This item has been digitally signed and sealed by Joshua D. Horning, PE (FL PE #67505) on 09/17/2021 using a Digital Signature.

Printed copies of this document are not considered signed and sealed and the signature must be verified on any electronic copies.

**RECOMMENDED DISBURSEMENTS FOR
OCTOBER 27, 2021 BOARD MEETING**

	BOND/COI**	EIPC*	LANDOWNER FUNDS	COST OF ISSUANCE	TOTALS
Unit No. 2C - Alton	383,077.00		36,936.44		420,013.44
Unit No. 5A - Vista Center		98,589.40			98,589.40
Unit No. 11 - PGA National		113,405.45			113,405.45
Unit No. 18 - Ibis Golf & CC		6,975.00			6,975.00
Unit No. 31 - BallenIsles		26,408.20			26,408.20
Unit No. 45 - Paseos		5,893.60			5,893.60
Unit No. 53 - Arden	576,930.58			-	576,930.58
	960,007.58	251,271.65	36,936.44	-	1,248,215.67

* Equity in Pooled Cash

**Cost of Issuance

UNIT OF DEVELOPMENT NO. 2C

DISBURSEMENT NO. 154

OCTOBER 27, 2021

	LANDOWNER			TOTALS
	BOND	NOTE	FUNDS	
CONSTRUCTION:				
J. W. Cheatham, LLC (Final Paving Alton Rd & Neighborhood I PRJ 618)	164,727.09		-	
J. W. Cheatham, LLC (Parcel D Improvements PRJ 616)	172,268.01		35,478.36	
Arazoza Bros. (Parcel G Landscape Buffer)	26,994.57		1,458.08	
				400,926.11
ENGINEERING:				
Michael B. Schorah (PE - Alton Construction)	5,225.00			
Arcadis U.S., Inc. (DE - Alton Construction)	4,807.50		-	
				10,032.50
OTHER PROFESSIONALS:				
Caldwell & Pacetti (Plan of Improvement Review)	5,582.50		-	
				5,582.50
MISCELLANEOUS:				
Davidson Fixed Income Mgmt. NPBCID Reimbursement (NPBCID Personnel time)	79.94			
	3,392.39			
				3,472.33
	383,077.00	-	36,936.44	420,013.44

**UNIT OF DEVELOPMENT NO. 5A
DISBURSEMENT NO. 45
OCTOBER 27, 2021**

	<u>EIPC</u>	<u>TOTAL</u>
CONSTRUCTION:		
Ferriera Construction		
(Vista Ctr Sink Hole Repair)		
FINAL	<u>98,589.40</u>	98,589.40
	<u><u>98,589.40</u></u>	<u><u>98,589.40</u></u>

**UNIT OF DEVELOPMENT NO. 11
DISBURSEMENT NO. 144
OCTOBER 27, 2021**

	<u>EIPC</u>	<u>NOTE</u>	<u>TOTAL</u>
CONSTRUCTION:			
Ranger Construction Company (Ave of the Champions overlay) FINAL	77,093.45		
Ferriera Construction Company (Dive Inspections)	<u>36,312.00</u>		
			113,405.45
	<u>113,405.45</u>	-	<u>113,405.45</u>

**UNIT OF DEVELOPMENT NO. 18
DISBURSEMENT NO. 190
OCTOBER 27, 2021**

EIPC

TOTAL

CONSTRUCTION:

Data Flow Systems, Inc.

(RTU # 1 & #2 Update)

FINAL

6,975.00

6,975.00

6,975.00

6,975.00

**UNIT OF DEVELOPMENT NO. 31
DISBURSEMENT NO. 199
OCTOBER 27, 2021**

EIPC
(Equity in Pooled Cash)

TOTAL

CONSTRUCTION:

Straight Ahead Construction
(Dive Inspection and Pipe Cleaning)
FINAL

26,408.20

26,408.20

26,408.20

26,408.20

**UNIT OF DEVELOPMENT NO. 45
DISBURSEMENT NO. 57
OCTOBER 27, 2021**

	<u>EIPC</u>	<u>TOTAL</u>
CONSTRUCTION:		
Flying Scot, Inc.	<u>5,893.60</u>	
(R & R Damaged Sidewalks)		
FINAL		5,893.60
	<u>5,893.60</u>	<u>5,893.60</u>

**UNIT OF DEVELOPMENT NO. 53
DISBURSEMENT NO. 101
OCTOBER 27, 2021**

	BOND	COST OF ISSUANCE	TOTAL
CONSTRUCTION:			
Centerline Utilities, Inc. (Arden - Parcel J G South & I South PRJ 625)	463,659.30		
Centerline Utilities, Inc. (Arden - Parcel G North & H South PRJ 627)	64,255.90		
			527,915.20
ENGINEERING:			
Arcadis US (DE Construction Phase)	765.00		
Michael Schorah & Assoc. (PE Construction Phase)	43,260.00		
			44,025.00
OTHER PROFESSIONALS:			
Caldwell & Pacetti (Legal Services)	1,893.60		
			1,893.60
MISCELLANEOUS:			
NPBCID Reimbursement (NPBCID Personnel Time)	3,096.78		
			3,096.78
	576,930.58	-	576,930.58



Northern Palm Beach County Improvement District
359 Hiatt Drive, Palm Beach Gardens, Florida 33418
561-624-7830 · fax 561-624-7839 · www.npbcid.org

EXECUTIVE SUMMARY

TO: Matthew J. Boykin
L. Marc Cohn
Gregory Block
Adrian M. Salee
Ellen T. Baker

DATE: October 27, 2021

FROM: C. Danvers Beatty, P.E., Deputy Director

THROUGH: O'Neal Bardin Jr., Executive Director

RE: Unit of Development Nos. 5B, 5D, 11, 18, 21 and 43
Consider Purchase Order No. 22-4 to Data Flow Systems (DFS)
Telemetry Component Upgrade and Replacement

Background

In 1998, Northern initiated its SCADA Telemetry System and designated DFS to be the sole source provider for this technology. Attached is a proposal from DFS in the amount of \$100,008.00 to provide the necessary telemetry upgrade of the 22-year-old equipment. Northern's existing Programmable Logic Controllers (PLCs) are obsolete and no longer supported for maintenance. DFS will provide replacement PLCs to upgrade the system and will provide the necessary programming. The new PLCs will expand the system, provide additional capabilities and enhanced system reliability. DFS manufactures the PLCs, provides programming, and field services for installation, integration, and startup.

Fiscal Impact

The total cost of the project is \$100,008.00. These costs are included in the FY 2021/2022 maintenance budget for Unit of Development Nos. 5B, 5D, 11, 18, 21 and 43.

Recommendation

Northern Staff recommends Board approval of the referenced Purchase Order No. 22-4 to Data Flow Systems in the amount of \$100,008.00.



**Northern Palm Beach County
Improvement District**

Purchase Order
No.

22-4

Purchase Order

Vendor :146

DATA FLOW SYSTEMS, INC.

605 N JOHN RODES BLVD
MELBOURNE, FL 32934-9105
Phone - / Fax -

Billing and Shipping Address

359 Hiatt Drive
Palm Beach Gardens, FL 33418
(561) 624-7830 Ext
Fax (561) 624-7839

Document Information

Document Date 09/28/2021
Required Date 10/08/2021
Prepared By Mason R. Keith

Workflow ID 07
Status Board 2 Documents
Description PLC upgrade

Change Order 0

Project No

Invoice to Y
follow

Comments : This project is funded in the 21/22 budget-KRRLH: Unit 43 exceeds budget designated for PLC upgrade by \$6,336. All other units were about 7% less than the budgeted designated amount, but Unit 43 was 23% over. I attached a spreadsheet with the budget vs po analysis. Ross: "By the overage it looks like one of the cards was left off of the budget in unit 43."

Qty	Unit Type	Fund	GL Acct	Item Description	Unit Price	Total
4	EA	4301	54610	PLC upgrade PLC	6,418.00	25,672.00
2	EA	1801	54610	PLC upgrade PLC	6,418.00	12,836.00
3	EA	1101	54610	PLC upgrade PLC	6,418.00	19,254.00
1	EA	2101	54610	PLC upgrade PLC	6,418.00	6,418.00
1	EA	05B1	54610	PLC upgrade PLC	6,418.00	6,418.00
1	EA	05D1	54610	PLC upgrade PLC	6,418.00	6,418.00
4	EA	4301	54610	PLC upgrade PLC spare	850.00	3,400.00
2	EA	1801	54610	PLC upgrade PLC spare	850.00	1,700.00
3	EA	1101	54610	PLC upgrade PLC spare	850.00	2,550.00
1	EA	2101	54610	PLC upgrade PLC spare	850.00	850.00
1	EA	05B1	54610	PLC upgrade PLC spare	850.00	850.00
1	EA	05D1	54610	PLC upgrade PLC spare	850.00	850.00
4	EA	4301	54610	PLC upgrade PLC install	1,066.00	4,264.00
2	EA	1801	54610	PLC upgrade PLC install	1,066.00	2,132.00
3	EA	1101	54610	PLC upgrade PLC install	1,066.00	3,198.00
1	EA	2101	54610	PLC upgrade PLC install	1,066.00	1,066.00
1	EA	05B1	54610	PLC upgrade PLC install	1,066.00	1,066.00
1	EA	05D1	54610	PLC upgrade PLC install	1,066.00	1,066.00

Total : \$100,008.00

Approval Information

SUSAN P. SCHEFF Board 09/29/2021 1:29 PM

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts

Unit Qty	Type	Fund	GL Acct	Item Description	Unit Price	Total
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Approval Information

ONEAL BARDIN JR.	Executive Director	09/29/2021 1:04 PM
KATHLEEN E. ROUN	Finance Director	09/29/2021 12:48 PM
LAURA L. HAM	Budget Manager	09/29/2021 10:26 AM
CLIFFORD D. BEAT	Deputy Director	09/29/2021 10:23 AM
KENNITH R. ROUN	Department Manager	09/29/2021 10:16 AM
Mason R. Keith	Requester	09/29/2021 10:02 AM
CLIFFORD D. BEAT	Deputy Director	09/29/2021 7:27 AM
KENNITH R. ROUN	Department Manager	09/29/2021 7:19 AM
Mason R. Keith	Requester	09/29/2021 7:06 AM
CLIFFORD D. BEAT	Deputy Director	09/28/2021 2:54 PM
KENNITH R. ROUN	Department Manager	09/28/2021 2:39 PM
Mason R. Keith	Requester	09/28/2021 2:35 PM

specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

NPBCID is exempt from payment of State sales tax under Exemption 85-8012560376C-1 Exp. 5-31-23.

Annual Contracts-Work shall be completed in accordance with existing Agreement between Northern and Vendor listed herein. Payment shall be in accordance with said agreement, attached scope and budget. Payment for work shall not exceed the herein authorized fee without an approved written change to this Purchase Order.



Northern Palm Beach County Improvement District
359 Hiatt Drive, Palm Beach Gardens, Florida 33418
561-624-7830 · fax 561-624-7839 · www.npbcid.org

EXECUTIVE SUMMARY

TO: Matthew J. Boykin
L. Marc Cohn
Gregory Block
Adrian M. Salee
Ellen T. Baker

DATE: October 27, 2021

FROM: C. Danvers Beatty, P.E., Deputy Director

THROUGH: O'Neal Bardin Jr., Executive Director

RE: Multiple Units of Development
Consider Approval of Purchase Order No. 22-15 to WGI
Light Detection and Ranging (LIDAR) Project Phase II – Data Extraction

Background

WGI conducted a presentation at the April 28, 2021 Board Meeting regarding LIDAR and the associated benefits of this technology. In addition, the Board was advised of the progress made with respect to Northern's use of the LIDAR technology. Phase I of this project was completed in June 2020 and included the data collection element. Phase II of the project includes the extraction of the data collected (in Phase I) for practical use by Northern Staff and consultants within Northern's GIS system. WGI will coordinate the work with Northern's GIS consultant for quality control and final implementation.

Fiscal Impact

Sufficient funding is available for this expenditure in the 2021/2022 fiscal year budget.

Recommendation

Northern Staff recommends approval of the referenced Purchase Order No. 22-15 to WGI in the amount of \$99,400.00.



**Northern Palm Beach County
Improvement District**

Purchase Order
No.

22-15

Purchase Order

Vendor :429

WANTMAN GROUP

2035 VISTA PARKWAY
SUITE 100
WEST PALM BEACH, FL 33411

Phone - / Fax -

Billing and Shipping Address

359 Hiatt Drive
Palm Beach Gardens, FL 33418
(561) 624-7830 Ext
Fax (561) 624-7839

Document Information

Document Date 10/06/2021
Required Date 10/16/2021
Prepared By VICKI B. LOEB

Workflow ID 07
Status Board 2 Documents
Description Various Units for Professional Services RE:
Asset Extraction

Change Order 0

Project No

Invoice to Y
follow

Comments : per Ken Roundtree

APPROVAL IN PROCESS

Qty	Unit Type	Fund	GL Acct	Item Description	Unit Price	Total
1	EA	1101	53101	Various Units for Professional Services RE: Asset Extraction	16,600.00	16,600.00
1	EA	3101	53101	Various Units for Professional Services RE: Asset Extraction	12,700.00	12,700.00
1	EA	05A1	53101	Various Units for Professional Services RE: Asset Extraction	4,400.00	4,400.00
1	EA	4401	53101	Various Units for Professional Services RE: Asset Extraction	11,900.00	11,900.00
1	EA	1801	53101	Various Units for Professional Services RE: Asset Extraction	13,400.00	13,400.00
1	EA	1601	53101	Various Units for Professional Services RE: Asset Extraction	13,500.00	13,500.00
1	EA	4501	53101	Various Units for Professional Services RE: Asset Extraction	7,800.00	7,800.00
1	EA	03A1	53101	Various Units for Professional Services RE: Asset Extraction	14,000.00	14,000.00
1	EA	3401	53101	Various Units for Professional Services RE: Asset Extraction	2,800.00	2,800.00
1	EA	4701	53101	Various Units for Professional Services RE: Asset Extraction	2,300.00	2,300.00

Total : \$99,400.00

Approval Information

SUSAN P. SCHEFF	Board	10/13/2021 9:14 AM
ONEAL BARDIN JR.	Executive Director	10/13/2021 6:29 AM
KATHLEEN E. ROUN	Finance Director	10/12/2021 4:37 PM
LAURA L. HAM	Budget Manager	10/12/2021 4:13 PM
CLIFFORD D. BEAT	Deputy Director	10/08/2021 6:52 AM
KENNITH R. ROUN	Department Manager	10/07/2021 10:30 AM
VICKI B. LOEB	Requester	10/07/2021 9:55 AM
CLIFFORD D. BEAT	Deputy Director	10/07/2021 9:26 AM
KENNITH R. ROUN	Department Manager	10/06/2021 9:58 AM
VICKI B. LOEB	Requester	10/06/2021 9:43 AM

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

NPBCID is exempt from payment of State sales tax under Exemption 85-8012560376C-1 Exp. 5-31-23.

Annual Contracts-Work shall be completed in accordance with existing Agreement between Northern and Vendor listed herein. Payment shall be in

Unit Qty	Unit Type	Fund	GL Acct	Item Description	Unit Price	Total
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accordance with said agreement, attached scope and budget. Payment for work shall not exceed the herein authorized fee without an approved written change to this Purchase Order.

Approval In Process

UNIT NO. 2C – ALTON

STATUS REPORT



Northern Palm Beach County Improvement District
359 Hiatt Drive, Palm Beach Gardens, Florida 33418
561-624-7830 · fax 561-624-7839 · www.npbcid.org

EXECUTIVE SUMMARY

TO: Matthew J. Boykin
L. Marc Cohn
Gregory Block
Adrian M. Salee
Ellen T. Baker

DATE: October 27, 2021

FROM: O'Neal Bardin Jr., Executive Director

RE: Unit of Development No. 14 - Eastpointe
Consider Second Amendment to Agreement and Replacement Quit Claim Deed

Background

Northern entered into an Agreement with Eastpointe Country Club, Inc. (Seller) and EPBG, LLC. (Buyer) on June 27, 2019. In the NPBCID Agreement, the Buyer and the Seller agreed to design, permit, construct and install an Underground Drainage System and an Expanded Lake System, respectively. In consideration of the transfer to Northern of the aforementioned improvements, Northern agreed to convey to the Buyer and Seller by Quit Claim Deed that certain real property identified as Exhibit "A". The Agreement sets forth deadlines for the completion and acceptance of the Underground Drainage System and the Expanded Lake System. The Agreement also sets forth a deadline for the recordation of a Plat of some or all the property.

On November 18, 2020, the Board approved a First Amendment to the Agreement which extended the deadlines in the original Agreement to October 29, 2021. The First Amendment also extended the date after which the Quit Claim Deed may be revoked or rescinded by Northern.

Due to delays in the development approval process, a Second Amendment has been requested which extends the previously enumerated deadlines through October 28, 2022, and authorizes a replacement Quit Claim Deed.

Fiscal Impact

There are no material fiscal impacts associated with this proposed Second Amendment to NPBCID Agreement.

Recommendation

General Counsel and Northern Staff recommend approval of the Second Amendment to NPBCID Agreement and replacement Quit Claim Deed.

SECOND AMENDMENT TO NPBCID AGREEMENT

THIS SECOND AMENDMENT TO NPBCID AGREEMENT (the “**Second Amendment**”) dated as of October _____, 2021, is being entered into by and among **EASTPOINTE COUNTRY CLUB, INC.**, a Florida not for profit corporation (the “**Seller**” or “**Club**”), **EPBG, LLC**, a Florida limited liability company (the “**Buyer**”) and **NORTHERN PALM BEACH COUNTY IMPROVEMENT DISTRICT**, an independent special district of the State of Florida (hereinafter referred to as “**NPBCID**”).

WITNESSETH:

WHEREAS, Buyer and Seller entered into to that certain Agreement for Sale and Purchase of property dated April 30, 2019 (the “**Contract**”), pursuant to which Buyer agreed to acquire from Seller that certain land in Palm Beach County, Florida, more particularly described in the Contract (the “**Property**”); and

WHEREAS, in connection with the purchase and sale of the Property, Buyer, Seller and NPBCID entered that certain Agreement dated June 27, 2019 (the “**NPBCID Agreement**”), pursuant to which Buyer agreed to design, permit, construct and install the Underground Drainage System and Seller agreed to design, permit, construct and install the Expanded Lake System, all as more particularly described in the NPBCID Agreement, and

WHEREAS, on November 18, 2020 the Seller, Buyer and NPBCID approved a First Amendment to the NPBCID Agreement, and

WHEREAS, Seller, Buyer and NPBCID have agreed to further amend the NPBCID Agreement pursuant to the terms of this Second Amendment.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and agreements hereinafter set forth and other good and valuable considerations, the receipt and sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

Section 1. RECITALS; DEFINED TERMS. The above recitals are true and correct to the best of the knowledge of the party making such representation and are incorporated herein by this reference. Capitalized terms used but not defined in this Second Amendment shall have the respective meanings ascribed to them in the NPBCID Agreement.

Section 2. AMENDMENTS TO NPBCID AGREEMENT. The NPBCID Agreement is amended as follows:

(a) Section 2.01 is deleted in its entirety and replaced with the following:

2.01. But for Final Completion and acceptance of the Underground Drainage System and Expanded Lake System, by not later than October 28, 2022.

(b) The first sentence of Section 2.02 is deleted in its entirety and replaced with the following:

The Underground Drainage System and Expanded Lake System shall achieve Substantial Completion by not later than October 28, 2022.

(c) The second sentence of Section 6.01 is deleted in its entirety and replaced with the following:

The QCD shall not be released from escrow except in order to record it in the Public Records of Palm Beach County, Florida, immediately preceding the recording of a boundary plat applicable to some or all of the Property that is recorded in Public Records of Palm Beach County; provided, however, if such a boundary plat of some or all of the Property is not recorded by not later than October 28, 2022, the QCD shall thereupon become null and void and be promptly returned to NPBCID for cancellation.

- (d) The form of QCD attached as **Exhibit “D”** to the NPBCID Agreement, as amended, is deleted in its entirety and replaced with the form of QCD attached to this Second Amendment as **Exhibit “D”**.

Section 3. ORIGINAL OF QCD. The parties authorize and direct Gunster, Yoakley & Stewart, P.A. (“Escrow Agent”) to destroy the original of the QCD currently held in escrow by Escrow Agent. Upon receipt of the signed original of the QCD in the form attached hereto as **Exhibit “D”**, Escrow Agent shall hold the signed original QCD in escrow in accordance with the terms of Section 6.01 of the NPBCID Agreement.

Section 4. CONSTRUCTION. The parties acknowledge that they have shared equally in the drafting and preparation of this Second Amendment and, accordingly, no Court, Mediator or Administrative Hearing Officer construing this Second Amendment shall construe it more strictly against one party than the other and every covenant, term and provision of this Second Amendment shall be construed simply according to its fair meaning.

Section 5. HEADINGS. The headings contained in this Second Amendment are for convenience of reference only and shall not limit or otherwise effect in any way the meaning or interpretation of this Second Amendment.

Section 6. COUNTERPARTS. This Second Amendment may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Executed signature pages to this Second Amendment may be delivered by facsimile or other electronic means and will be deemed as sufficient as if original signature pages had been delivered.

Section 7. NO OTHER AMENDMENTS. Except as expressly set forth herein, the NPBCID Agreement remains in full force and effect in accordance with its terms and nothing contained herein shall be deemed to be a waiver, amendment, modification or other change of any term, condition or provision of the NPBCID Agreement.

[SIGNATURES ON FOLLOWING PAGES]

IN WITNESS WHEREOF, Eastpointe Country Club, Inc., EPBG, LLC, and the Northern Palm Beach County Improvement District have caused these presents to be executed in their respective names by the proper officials the day and year hereinafter written.

SELLER:

EASTPOINTE COUNTRY CLUB, INC., a
Florida not for profit corporation

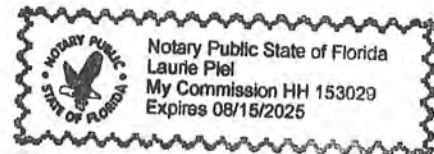
By: Paul Rogers
Paul Rogers, President

STATE OF FLORIDA)
) ss:
COUNTY OF PALM BEACH)

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this 10 day of October, 2021, by Paul Rogers, the President of **EASTPOINTE COUNTRY CLUB, INC.**, a Florida not for profit corporation, on behalf of the corporation/limited liability company/partnership, who is personally known to me or who has produced _____ as identification.

Witness my hand and official seal this 10 day of October 2021.

Laurie Piel
Notary Public
Notary Seal: _____



BUYER:

EPBG, LLC, a Florida limited liability company

By: Michael J Smolak

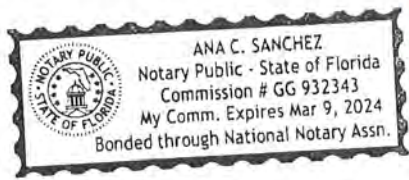
Name: Michael J Smolak

Title: Authorized Signatory

STATE OF FLORIDA)
) ss:
COUNTY OF PALM BEACH)

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this 7 day of Oct, 2021, by Michael Smolak, the Authorized Signatory of **EPBG, LLC**, a Florida limited liability company, on behalf of the corporation/limited liability company/partnership, who is personally known to me or who has produced _____ as identification.

Witness my hand and official seal this 7 day of Oct 2021.



Ana C Sanchez
Notary Public
Notary Seal: _____

ATTEST:

NPBCID:

**NORTHERN PALM BEACH COUNTY
IMPROVEMENT DISTRICT**

By: _____
Assistant Secretary

By: _____
Print: _____
Title: President

[SEAL]

This _____ day of _____, 2021

STATE OF FLORIDA)
) ss:
COUNTY OF PALM BEACH)

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this _____ day of _____, 2021, by _____, as President of the Board of Supervisors for the **NORTHERN PALM BEACH COUNTY IMPROVEMENT DISTRICT**, an independent special district of the State of Florida. He is personally known to me or has produced _____ as identification and who being duly sworn, deposes and says that the aforementioned is true and correct to his best knowledge.

Witness my hand and official seal this ___ day of _____ 2021.

Notary Public
Notary Seal: _____

EXHIBIT “D”

QUIT-CLAIM DEED

PREPARED BY AND RETURN TO:
Kenneth W. Edwards, Esq.
Caldwell Pacetti Edwards Schoech & Viator LLP
1555 Palm Beach Lakes Blvd, Suite 1200
West Palm Beach, FL 33401

QUIT-CLAIM DEED

THIS QUIT-CLAIM DEED is made this ____ day of October, 2021, by Northern Palm Beach County Improvement District, an independent special district of the State of Florida, whose street address is 359 Hiatt Drive, Palm Beach Gardens, Florida 33418 (hereinafter referred to as “Grantor”), to Eastpointe Country Club, Inc., a Florida not-for-profit corporation, whose street address is 13535 Eastpointe Blvd., Palm Beach Gardens, Florida 33418 (hereinafter referred to as the “Grantee”). (Wherever used herein, the terms “Grantor” and “Grantee” shall include the parties to this instrument and their respective heirs, legal representatives, successors and assigns.)

W I T N E S S E T H

That the Grantor for and in consideration of the sum of Ten Dollars (\$10.00) and other valuable considerations, the receipt of which is hereby acknowledged, does hereby remise, release and quit-claim unto the Grantee forever all the right, title, interest, claim and demand which Grantor has in and to the following real property together with all petroleum, phosphate, minerals and metals located in, over, under and upon the Property, including the right to mine and develop same, (the “Property”), namely:

See Exhibit “A” which is attached hereto and made a part hereof.

SUBJECT TO THE FOLLOWING:

- 1) Taxes and assessments for 2021 and subsequent years,
- 2) All covenants, conditions, declarations, restrictions and reservations of record,
- 3) Zoning restrictions and prohibitions imposed by governmental entities, and
- 4) Easements, restrictions, reservations, covenants and conditions contained in instruments recorded in the Official Records of Palm Beach County, Florida.
- 5) Reservation by the Grantor of a perpetual easement in, over, under and upon the real property described in attached Exhibit “A” for use by the Grantor and its authorized employees, consultants, agents, contractors, sub-contractors, and suppliers for: (A) ingress and egress by and for: (i) pedestrians and (ii) vehicular and/or equipment usage, including supplies and materials, which may be temporarily stored or parked upon the Property, and (B) the implementation, installation, construction, repair, replacement, removal, enlargement, upgrade, operation and/or maintenance of surface water and stormwater works, facilities and improvements, including canals, berms and interconnecting culverts and (C) the removal and relocation of birds, plants and animals located in, over, under and upon the Property. Provided, however, this reservation shall be released as of the earlier to occur of: (a) the recording of a future plat signed by Grantor that contains a specific consent by the Grantor of the release of this reservation of easement or (b)

the recording in the Public Records of Palm Beach County, Florida, of the Grantor's written acceptance of an underground drainage culvert that provides drainage in a manner substantially similar to that existing open drainage canal system currently situated within the Property.

6) It is hereby understood and agreed that on or after January 27, 2023, the Grantor of the Property herein conveyed shall be entitled to record a Notification of Reverter (which must include a reference to this deed and its Official Record Book and Page recording information), if the Underground Drainage System or Expanded Lake System, (as they are defined in an Agreement dated the 27th day of June, 2019 between the Grantor, the Grantee and EPBG, LLC), have not been conveyed to and accepted by the Grantor in accordance with the provisions of Section 7 or Section 8 of the aforesaid Agreement. Upon recording of such Notification of Reverter, fee title ownership of the Property shall automatically revert to the Grantor without any encumbrances beyond those in effect as the date of the recording of this deed, without further notice, action or payment of consideration by the Grantor. If the above conveyance of the Underground Drainage System and Expanded Lake System to the Grantor should be accomplished in accordance with the aforesaid Agreement on or before January 27, 2023, such right of reverter shall automatically expire and the Grantee shall be entitled to request and promptly receive a written release of this right of reverter, in recordable form, from the Grantor.

TO HAVE AND TO HOLD the same together with all and singular the appurtenances thereunto belonging or in anywise appertaining and all the estate, right, interest, lien, equity and claim whatsoever of the Grantor, either in law or equity, to the proper use, benefit and behalf of the Grantee forever.

The Grantor's conveyance of the Property is being given without any statutory, express or implied warranties of any nature whatsoever and the acceptance of the Property by the Grantee shall be without recourse as to the Grantor.

*Remainder of page intentionally blank.
Signature page follows.*

IN WITNESS WHEREOF, the Grantor has caused these presents to be executed in its name, and its seal to be hereunto affixed, by its proper officers thereunto duly authorized, the day and year first above written.

Signed, sealed and delivered
in the presence of:

NORTHERN PALM BEACH COUNTY
IMPROVEMENT DISTRICT,
an independent special district
of the State of Florida

Signature

By: _____

Print Name

Print: _____

Signature

Title: _____

Print Name

ATTEST:

By: _____
Assistant Secretary

STATE OF FLORIDA)
)ss:
COUNTY OF PALM BEACH)

I HEREBY CERTIFY that on this day, before me, on officer duly authorized in the State and County aforesaid to take acknowledgments, personally appeared before me by means of physical presence or online notarization, _____, well known to me to be the _____, of Northern Palm Beach County Improvement District, and that he acknowledged executing the same in the presence of two subscribing witnesses freely and voluntarily under authority duly vested in him by said District and that the seal affixed thereto is the true seal of said entity.

WITNESS my hand and official seal in the County and State aforesaid this ____ day of _____, 2021.

Exhibit "A"

Legal Description

(Attached)

PREPARED BY AND RETURN TO:
Kenneth W. Edwards, Esq.
Caldwell Pacetti Edwards Schoech & Viator LLP
1555 Palm Beach Lakes Blvd, Suite 1200
West Palm Beach, FL 33401

QUIT-CLAIM DEED

THIS QUIT-CLAIM DEED is made this ____ day of October, 2021, by Northern Palm Beach County Improvement District, an independent special district of the State of Florida, whose street address is 359 Hiatt Drive, Palm Beach Gardens, Florida 33418 (hereinafter referred to as “Grantor”), to Eastpointe Country Club, Inc., a Florida not-for-profit corporation, whose street address is 13535 Eastpointe Blvd., Palm Beach Gardens, Florida 33418 (hereinafter referred to as the “Grantee”). (Wherever used herein, the terms “Grantor” and “Grantee” shall include the parties to this instrument and their respective heirs, legal representatives, successors and assigns.)

W I T N E S S E T H

That the Grantor for and in consideration of the sum of Ten Dollars (\$10.00) and other valuable considerations, the receipt of which is hereby acknowledged, does hereby remise, release and quit-claim unto the Grantee forever all the right, title, interest, claim and demand which Grantor has in and to the following real property together with all petroleum, phosphate, minerals and metals located in, over, under and upon the Property, including the right to mine and develop same, (the “Property”), namely:

See Exhibit “A” which is attached hereto and made a part hereof.

SUBJECT TO THE FOLLOWING:

- 1) Taxes and assessments for 2021 and subsequent years,
- 2) All covenants, conditions, declarations, restrictions and reservations of record,
- 3) Zoning restrictions and prohibitions imposed by governmental entities, and
- 4) Easements, restrictions, reservations, covenants and conditions contained in instruments recorded in the Official Records of Palm Beach County, Florida.
- 5) Reservation by the Grantor of a perpetual easement in, over, under and upon the real property described in attached Exhibit “A” for use by the Grantor and its authorized employees, consultants, agents, contractors, sub-contractors, and suppliers for: (A) ingress and egress by and for: (i) pedestrians and (ii) vehicular and/or equipment usage, including supplies and materials, which may be temporarily stored or parked upon the Property, and (B) the implementation, installation, construction, repair, replacement, removal, enlargement, upgrade, operation and/or maintenance of surface water and stormwater works, facilities and improvements, including canals, berms and interconnecting culverts and (C) the removal and relocation of birds, plants and animals located in, over, under and upon the Property. Provided, however, this reservation shall be released as of the earlier to occur of: (a) the recording of a future plat signed by Grantor that contains a specific consent by the Grantor of the release of this reservation of easement or (b) the recording in the Public Records of Palm Beach County, Florida, of the Grantor’s written acceptance of an underground drainage culvert that provides drainage in a manner substantially similar to that existing open drainage canal system currently situated within the Property.

6) It is hereby understood and agreed that on or after January 27, 2023, the Grantor of the Property herein conveyed shall be entitled to record a Notification of Reverter (which must include a reference to this deed and its Official Record Book and Page recording information), if the Underground Drainage System or Expanded Lake System, (as they are defined in an Agreement dated the 27th day of June, 2019 between the Grantor, the Grantee and EPBG, LLC), have not been conveyed to and accepted by the Grantor in accordance with the provisions of Section 7 or Section 8 of the aforesaid Agreement. Upon recording of such Notification of Reverter, fee title ownership of the Property shall automatically revert to the Grantor without any encumbrances beyond those in effect as the date of the recording of this deed, without further notice, action or payment of consideration by the Grantor. If the above conveyance of the Underground Drainage System and Expanded Lake System to the Grantor should be accomplished in accordance with the aforesaid Agreement on or before January 27, 2023, such right of reverter shall automatically expire and the Grantee shall be entitled to request and promptly receive a written release of this right of reverter, in recordable form, from the Grantor.

TO HAVE AND TO HOLD the same together with all and singular the appurtenances thereunto belonging or in anywise appertaining and all the estate, right, interest, lien, equity and claim whatsoever of the Grantor, either in law or equity, to the proper use, benefit and behalf of the Grantee forever.

The Grantor's conveyance of the Property is being given without any statutory, express or implied warranties of any nature whatsoever and the acceptance of the Property by the Grantee shall be without recourse as to the Grantor.

*Remainder of page intentionally blank.
Signature page follows.*

IN WITNESS WHEREOF, the Grantor has caused these presents to be executed in its name, and its seal to be hereunto affixed, by its proper officers thereunto duly authorized, the day and year first above written.

Signed, sealed and delivered
in the presence of:

NORTHERN PALM BEACH COUNTY
IMPROVEMENT DISTRICT,
an independent special district
of the State of Florida

Signature

Print Name

Signature

Print Name

By: _____

Print: _____

Title: _____

ATTEST:

By: _____
Assistant Secretary

STATE OF FLORIDA)
)ss:
COUNTY OF PALM BEACH)

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State and County aforesaid to take acknowledgments, personally appeared before me by means of physical presence or online notarization, _____, well known to me to be the _____, of Northern Palm Beach County Improvement District, and that he acknowledged executing the same in the presence of two subscribing witnesses freely and voluntarily under authority duly vested in him by said District and that the seal affixed thereto is the true seal of said entity.

WITNESS my hand and official seal in the County and State aforesaid this ____ day of _____, 2021

Exhibit "A"

Legal Description

(Attached)

LEGAL DESCRIPTION

A PARCEL OF LAND BEING ALL OF THE WATER MANAGEMENT TRACT, OF PLAT NO. 14 EASTPOINTE SUBDIVISION, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 56, PAGE 29, PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA; TOGETHER WITH A PORTION OF THE WATER MANAGEMENT TRACT, OF PLAT NO. 12 EASTPOINTE SUBDIVISION, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 41, PAGE 168, SAID PUBLIC RECORDS; SAID PARCEL OF LAND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHWEST CORNER OF SAID PLAT NO. 14 EASTPOINTE SUBDIVISION; THENCE, SOUTH 01°15'32" WEST, ALONG THE WEST LINE OF SAID PLAT AND THE WEST LINE OF SAID PLAT NO. 12 EASTPOINTE SUBDIVISION, A DISTANCE OF 1821.74 FEET; THENCE, SOUTH 88°44'28" EAST, DEPARTING SAID WEST LINE, A DISTANCE OF 70.00 FEET TO THE BOUNDARY OF SAID WATER MANAGEMENT TRACT OF PLAT NO. 12 EASTPOINTE SUBDIVISION; THENCE, NORTH 01°15'32" EAST, ALONG SAID TRACT BOUNDARY FOR THIS AND THE NEXT FOUR COURSES, A DISTANCE OF 241.68 FEET TO THE POINT OF CURVATURE OF A CURVE CONCAVE EAST, HAVING A RADIUS OF 40.00 FEET; THENCE, NORTHERLY, ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 25°31'33", A DISTANCE OF 17.82 FEET TO THE POINT OF REVERSE CURVATURE OF A CURVE CONCAVE WEST, HAVING A RADIUS OF 90.00 FEET; THENCE, NORTHERLY, ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 51°03'06", A DISTANCE OF 80.19 FEET TO THE POINT OF REVERSE CURVATURE OF A CURVE CONCAVE EAST, HAVING A RADIUS OF 40.00 FEET; THENCE, NORTHERLY, ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 25°31'33", A DISTANCE OF 17.82 FEET TO THE POINT OF TANGENCY; THENCE, NORTH 01°15'32" EAST, CONTINUING ALONG SAID TRACT BOUNDARY AND THE BOUNDARY OF SAID WATER MANAGEMENT TRACT OF PLAT NO. 14 EASTPOINTE SUBDIVISION, A DISTANCE OF 1415.92 FEET; THENCE, NORTH 84°29'01" EAST, CONTINUING ALONG SAID BOUNDARY OF WATER MANAGEMENT TRACT OF PLAT NO. 14 EASTPOINTE SUBDIVISION, FOR THIS AND THE REMAINING TWO COURSES, A DISTANCE OF 537.97 FEET; THENCE, NORTH 42°56'33" WEST, A DISTANCE OF 75.55 FEET; THENCE, SOUTH 84°29'01" WEST, A DISTANCE OF 555.42 FEET TO THE **POINT OF BEGINNING**.

CONTAINING: 159,306 SQUARE FEET OR 3.66 ACRES, MORE OR LESS.

SUBJECT TO EASEMENTS, RESERVATIONS, RESTRICTIONS AND RIGHTS-OF-WAY OF RECORD.

CERTIFICATE:

I HEREBY CERTIFY THAT THIS DESCRIPTION AND ATTACHED SKETCH, AS PREPARED UNDER MY DIRECTION, ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND MEET THE STANDARDS OF PRACTICE SET FORTH IN CHAPTER 5J-17, FLORIDA ADMINISTRATIVE CODE, AS ADOPTED BY THE FLORIDA BOARD OF SURVEYORS AND MAPPERS PURSUANT TO FLORIDA STATUTE 472.027

BY: Stephen L. Shirley DATE: 6/19/2019
STEPHEN L. SHIRLEY, P.S.M. 3918



LOCATION MAP
NOT TO SCALE

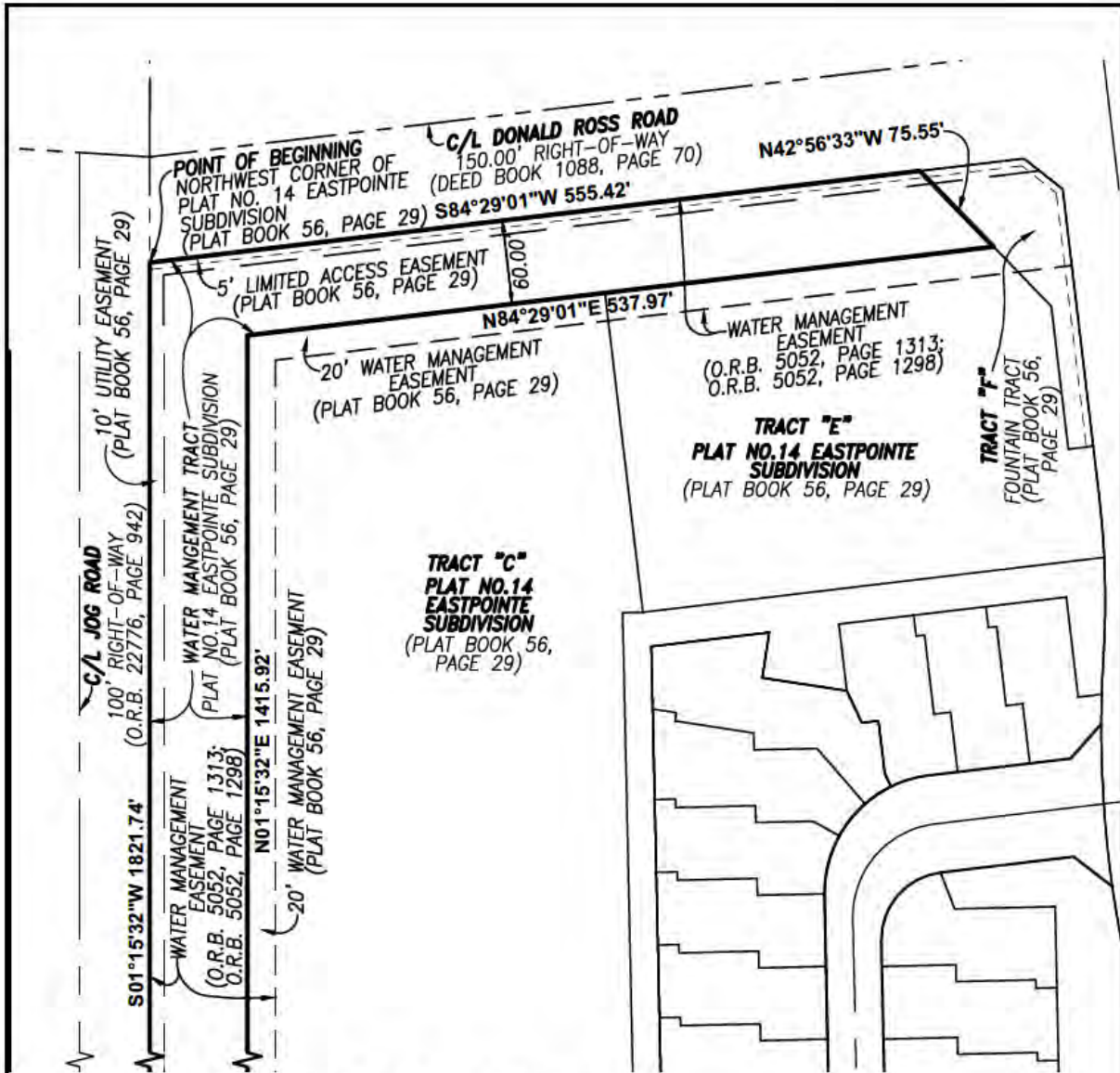
NOTE: THIS IS NOT A SURVEY

LEGAL DESCRIPTION OF: **WATER MANAGEMENT TRACTS
EASTPOINTE COUNTRY CLUB**



ASSOCIATED LAND SURVEYORS, INC.
4152 WEST BLUE HERON BOULEVARD, SUITE 121, RIVIERA BEACH, FL 33404-4859
PHONE (561) 848-2102 L.B. NO. 7344 FAX (561) 844-9659 EMAIL: ALS@ALSSURVEY.NET

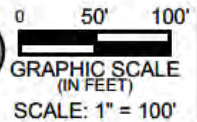
FILE: P1801-WMT	DATE: 6/19/2019	BY: BLS	CKD: SLS	W.O.#: P1801	SHEET 1 OF 3
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MATCH LINE - SEE SHEET 3 OF 3

ABBREVIATIONS:

- A = ARC LENGTH
- CA = CENTRAL ANGLE
- C/L = CENTERLINE
- O.R.B. = OFFICIAL RECORDS BOOK
- P.B. = PLAT BOOK
- R = RADIUS
- R/W = RIGHT-OF-WAY



NOTE: THIS IS NOT A SURVEY

SKETCH OF:

WATER MANAGEMENT TRACTS
EASTPOINTE COUNTRY CLUB

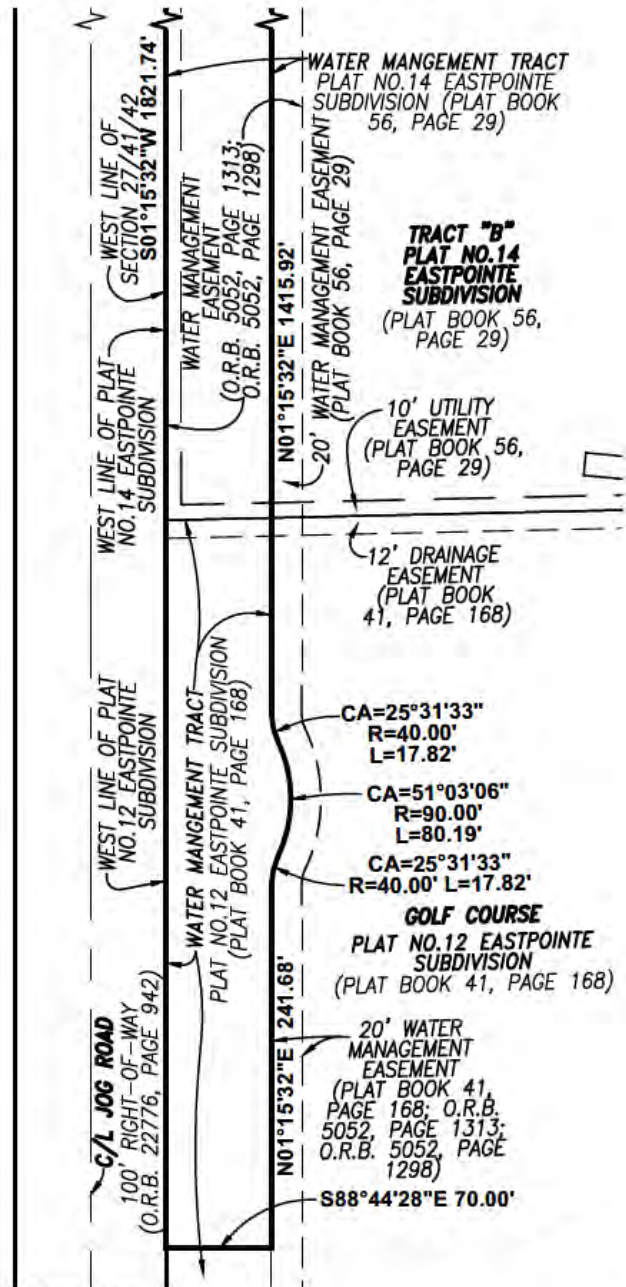


ASSOCIATED LAND SURVEYORS, INC.

4152 WEST BLUE HERON BOULEVARD, SUITE 121, RIVIERA BEACH, FL 33404-4859
PHONE (561) 848-2102 L.B. NO. 7344 FAX (561) 844-9659 EMAIL: ALS@ALSSURVEY.NET

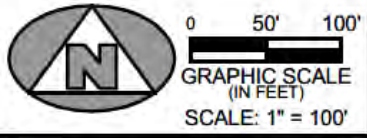
FILE: P1801-WMT	DATE: 6/19/2019	BY: BLS	CKD: SLS	W.O.#: P1801	SHEET 2 OF 3
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MATCH LINE - SEE SHEET 2 OF 3



TRACT "B"
PLAT NO. 14
EASTPOINTE
SUBDIVISION
(PLAT BOOK 56, PAGE 29)

- ABBREVIATIONS:
 A = ARC LENGTH
 CA = CENTRAL ANGLE
 C/L = CENTERLINE
 O.R.B. = OFFICIAL RECORDS BOOK
 P.B. = PLAT BOOK
 R = RADIUS
 R/W = RIGHT-OF-WAY



NOTE: THIS IS NOT A SURVEY

SKETCH OF: **WATER MANAGEMENT TRACTS EASTPOINTE COUNTRY CLUB**

ASSOCIATED LAND SURVEYORS, INC.
 4152 WEST BLUE HERON BOULEVARD, SUITE 121, RIVIERA BEACH, FL 33404-4859
 PHONE (561) 848-2102 L.B. NO. 7344 FAX (561) 844-9659 EMAIL: ALS@ALLSSURVEY.NET

FILE: P1801-WMT	DATE: 6/19/2019	BY: BLS	CKD: SLS	W.O.#: P1801	SHEET 3 OF 3
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LEGAL DESCRIPTION

A PARCEL OF LAND BEING ALL OF THAT CERTAIN 20.00 FOOT WIDE WATER MANAGEMENT EASEMENT SHOWN ON PLAT NO. 14 EASTPOINTE SUBDIVISION, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 56, PAGE 29, PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA; TOGETHER WITH A PORTION OF THAT CERTAIN 20.00 FOOT WIDE WATER MANAGEMENT EASEMENT SHOWN ON PLAT NO. 12 EASTPOINTE SUBDIVISION, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 41, PAGE 168, SAID PUBLIC RECORDS; SAID PARCEL OF LAND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST CORNER OF SAID PLAT NO. 14 EASTPOINTE SUBDIVISION; THENCE, SOUTH 01°15'32" WEST, ALONG THE WEST LINE OF SAID PLAT AND THE WEST LINE OF SAID PLAT NO. 12 EASTPOINTE SUBDIVISION, A DISTANCE OF 1821.74 FEET; THENCE, SOUTH 88°44'28" EAST, DEPARTING SAID WEST LINE, A DISTANCE OF 70.00 FEET TO THE BOUNDARY OF SAID 20.00 FOOT WIDE WATER MANAGEMENT EASEMENT AS SHOWN ON PLAT NO. 12 EASTPOINTE SUBDIVISION AND THE **POINT OF BEGINNING**;

THENCE, NORTH 01°15'32" EAST, ALONG SAID EASEMENT BOUNDARY FOR THIS AND THE NEXT FOUR COURSES, A DISTANCE OF 241.68 FEET TO THE POINT OF CURVATURE OF A CURVE CONCAVE EAST, HAVING A RADIUS OF 40.00 FEET; THENCE, NORTHERLY, ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 25°31'33", A DISTANCE OF 17.82 FEET TO THE POINT OF REVERSE CURVATURE OF A CURVE CONCAVE WEST, HAVING A RADIUS OF 90.00 FEET; THENCE, NORTHERLY, ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 51°03'06", A DISTANCE OF 80.19 FEET TO THE POINT OF REVERSE CURVATURE OF A CURVE CONCAVE EAST, HAVING A RADIUS OF 40.00 FEET; THENCE, NORTHERLY, ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 25°31'33", A DISTANCE OF 17.82 FEET TO THE POINT OF TANGENCY; THENCE, NORTH 01°15'32" EAST, CONTINUING ALONG SAID EASEMENT BOUNDARY AND ALONG THE BOUNDARY OF SAID WATER MANAGEMENT EASEMENT OF PLAT NO. 14 EASTPOINTE SUBDIVISION, A DISTANCE OF 1415.92 FEET; THENCE, NORTH 84°29'01" EAST, CONTINUING ALONG THE BOUNDARY OF SAID WATER MANAGEMENT EASEMENT OF PLAT NO. 14 EASTPOINTE SUBDIVISION FOR THIS AND THE NEXT THREE COURSES, A DISTANCE OF 537.97 FEET; THENCE, SOUTH 42°56'33" EAST, A DISTANCE OF 25.18 FEET; THENCE, SOUTH 84°29'01" WEST, A DISTANCE OF 535.51 FEET; THENCE, SOUTH 01°15'32" WEST, CONTINUING ALONG SAID EASEMENT BOUNDARY, AND ALONG THE BOUNDARY OF SAID 20.00 FOOT WIDE WATER MANAGEMENT EASEMENT AS SHOWN ON PLAT NO. 12 EASTPOINTE SUBDIVISION, A DISTANCE OF 1398.15 FEET TO THE POINT OF CURVATURE OF A CURVE CONCAVE EAST, HAVING A RADIUS OF 20.00 FEET; THENCE, SOUTHERLY, ALONG SAID CURVE AND CONTINUING ALONG SAID EASEMENT BOUNDARY FOR THIS AND THE NEXT THREE COURSES, THROUGH A CENTRAL ANGLE OF 25°31'33", A DISTANCE OF 8.91 FEET TO THE POINT OF REVERSE CURVATURE OF A CURVE CONCAVE WEST, HAVING A RADIUS OF 110.00 FEET; THENCE, SOUTHERLY, ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 51°03'06", A DISTANCE OF 98.01 FEET TO THE POINT OF REVERSE CURVATURE OF A CURVE CONCAVE EAST, HAVING A RADIUS OF 20.00 FEET; THENCE, SOUTHERLY, ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 25°31'33", A DISTANCE OF 8.91 FEET TO THE POINT OF TANGENCY; THENCE, SOUTH 01°15'32" WEST, A DISTANCE OF 241.68 FEET; THENCE, NORTH 88°44'28" WEST, DEPARTING SAID EASEMENT BOUNDARY, A DISTANCE OF 20.00 FEET TO THE **POINT OF BEGINNING**.

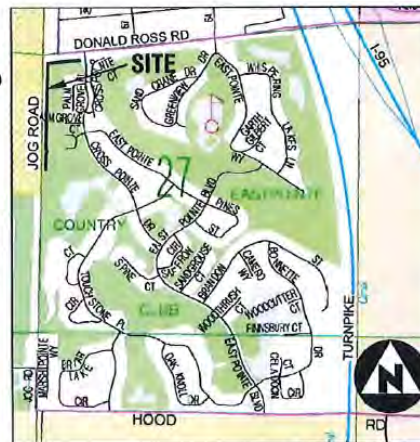
CONTAINING: 46,026 SQUARE FEET OR 1.06 ACRES, MORE OR LESS.

SUBJECT TO EASEMENTS, RESERVATIONS, RESTRICTIONS AND RIGHTS-OF-WAY OF RECORD.

CERTIFICATE:

I HEREBY CERTIFY THAT THIS DESCRIPTION AND ATTACHED SKETCH, AS PREPARED UNDER MY DIRECTION, ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND MEET THE STANDARDS OF PRACTICE SET FORTH IN CHAPTER 5J-17, FLORIDA ADMINISTRATIVE CODE, AS ADOPTED BY THE FLORIDA BOARD OF SURVEYORS AND MAPPERS PURSUANT TO FLORIDA STATUTE 472.027

BY:  DATE: 6/4/2019
STEPHEN L. SHIRLEY, P.S.M. 3918



LOCATION MAP
NOT TO SCALE

NOTE: THIS IS NOT A SURVEY

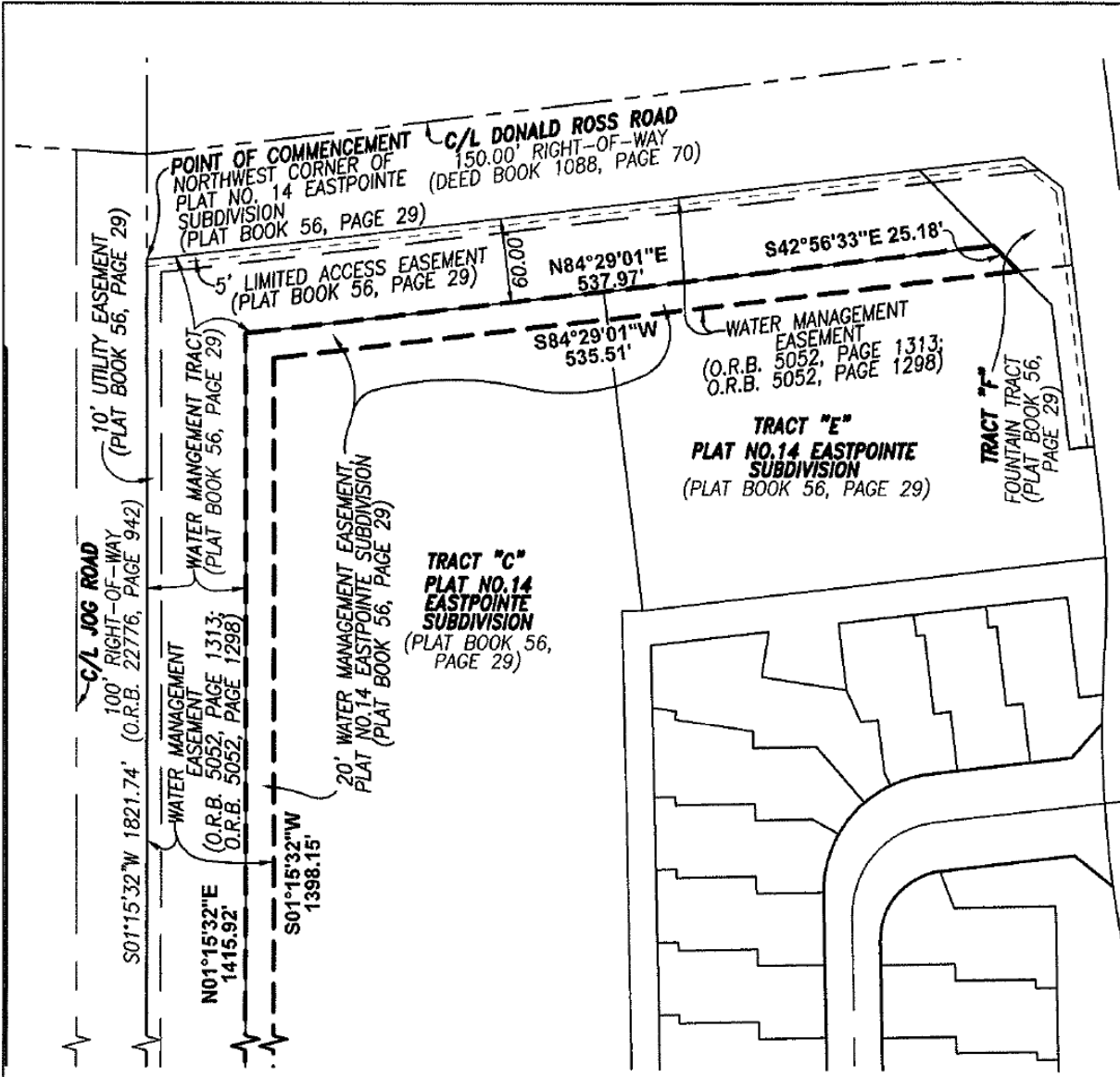
LEGAL DESCRIPTION OF:

**WATER MANAGEMENT EASEMENTS
EASTPOINTE COUNTRY CLUB**

ASSOCIATED LAND SURVEYORS, INC.

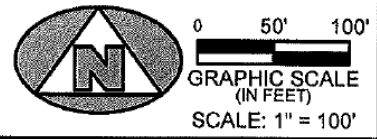
4152 WEST BLUE HERON BOULEVARD, SUITE 121, RIVIERA BEACH, FL 33404-4859
PHONE (561) 848-2102 L.B. NO. 7344 FAX (561) 844-9659 EMAIL: ALS@ALSSURVEY.NET

FILE:	P1801-WME	DATE:	6/4/2019	BY:	BLS	CKD:	SLS	W.O.#:	P1801	SHEET	1 OF 3
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MATCH LINE - SEE SHEET 3 OF 3

ABBREVIATIONS:
 A = ARC LENGTH
 CA = CENTRAL ANGLE
 C/L = CENTERLINE
 O.R.B. = OFFICIAL RECORDS BOOK
 P.B. = PLAT BOOK
 R = RADIUS
 R/W = RIGHT-OF-WAY



NOTE: THIS IS NOT A SURVEY

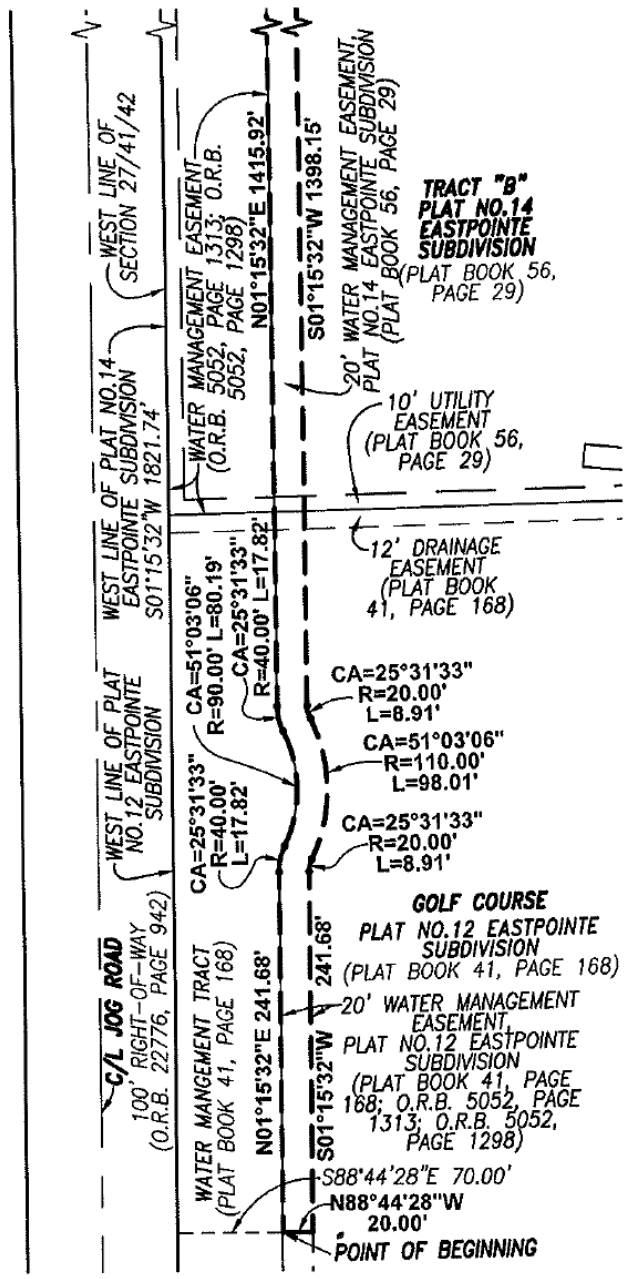
SKETCH OF: **WATER MANAGEMENT EASEMENTS
 EASTPOINTE COUNTRY CLUB**



ASSOCIATED LAND SURVEYORS, INC.
 4152 WEST BLUE HERON BOULEVARD, SUITE 121, RIVIERA BEACH, FL 33404-4859
 PHONE (561) 848-2102 L.B. NO. 7344 FAX (561) 844-9659 EMAIL: ALS@ALLSURVEY.NET

FILE: P1801-WME	DATE: 6/4/2019	BY: BLS	CKD: SLS	W.O.#: P1801	SHEET 2 OF 3
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MATCH LINE - SEE SHEET 2 OF 3

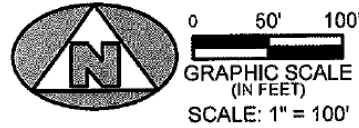


**TRACT "B"
PLAT NO. 14
EASTPOINTE
SUBDIVISION**
(PLAT BOOK 56,
PAGE 29)

12' DRAINAGE
EASEMENT
(PLAT BOOK
41, PAGE 168)

GOLF COURSE
**PLAT NO. 12 EASTPOINTE
SUBDIVISION**
(PLAT BOOK 41, PAGE 168)

- ABBREVIATIONS:**
 A = ARC LENGTH
 CA = CENTRAL ANGLE
 C/L = CENTERLINE
 O.R.B. = OFFICIAL RECORDS BOOK
 P.B. = PLAT BOOK
 R = RADIUS
 R/W = RIGHT-OF-WAY



NOTE: THIS IS NOT A SURVEY

SKETCH OF:

**WATER MANAGEMENT EASEMENTS
EASTPOINTE COUNTRY CLUB**

ASSOCIATED LAND SURVEYORS, INC.

4152 WEST BLUE HERON BOULEVARD, SUITE 121, RIVIERA BEACH, FL 33404-4859
 PHONE (561) 848-2102 L.B. NO. 7344 FAX (561) 844-9659 EMAIL: ALS@ALSSURVEY.NET

FILE: P1801-WVME	DATE: 6/4/2019	BY: BLS	CKD: SLS	W.O.#: P1801	SHEET 3 OF 3
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Northern Palm Beach County Improvement District
359 Hiatt Drive, Palm Beach Gardens, Florida 33418
561-624-7830 · fax 561-624-7839 · www.npbcid.org

EXECUTIVE SUMMARY

TO: Matthew J. Boykin
L. Marc Cohn
Gregory Block
Adrian M. Salee
Ellen T. Baker

DATE: October 27, 2021

FROM: O’Neal Bardin Jr., Executive Director

RE: Unit of Development No. 31 – BallenIsles Country Club
Consider Approval of Payment Schedule & Request for First Installment Payment
Consider Purchase Order No. 22-9 to BallenIsles Community Association (BICA)

Background

Northern and BICA entered into the Sale and Purchase Agreement on September 28, 2020, to facilitate BICA’s construction of the replacement Guardhouse at PGA Boulevard and Northern’s subsequent purchase of the aforementioned Guardhouse. The First Amendment to the Sale and Purchase Agreement was approved by Northern on February 24, 2021, allowing for BICA’s use of a Construction Manager at Risk contract and relocating the site for the new Guardhouse. The Second Amendment, dated June 23, 2021, approved an increase to the potential purchase price by approximately \$200,000 to \$1,900,000. The Third Amendment, dated September 22, 2021, approved an increase to the potential purchase price as a result of unanticipated cost (associated with existing drainage relocation) by approximately \$289,248 to \$2,189,248.

The Sale and Purchase Agreement includes Composite Exhibit “B”-Part I, Installment Payments and Part II, Association Request For Installment Payment. These exhibits established the form to be used once the dollar amounts were established. BICA has now prepared and submitted to Northern the completed exhibits (attached) and has requested the first installment payment in the amount of \$240,817 representing 11% of the total project value.

In order for Northern to provide progress payments to BICA for this project and to conform with Northern’s purchasing policies, it is appropriate to execute a Purchase Order to BICA. Attached is Purchase Order No. 22-9 in the amount of \$2,189,248 as set forth in the Sale and Purchase Agreement, as amended.

Fiscal Impact

Funds were budgeted in the prior fiscal year Unit 31 annual budget and are available for this expenditure. Additional funds over the budgeted amount will come from undesignated reserves.

Recommendation

Northern Staff recommends approval of the following attached items:

- 1) COMPOSITE EXHIBIT "B"- PART I;
- 2) COMPOSITE EXHIBIT "B"- PART II; and
- 3) Purchase Order No. 22-9 to BICA in the amount of \$2,189,248.

August 18, 2021

VIA HAND DELIVERY

Northern Palm Beach County Improvement District
Attention: Danvers Beatty
359 Hyatt Drive
Palm Beach Gardens, FL 33418

Re: Sale and Purchase Agreement between Northern Palm Beach County Improvement District and BallenIsles Community Association, Inc. for Unit of Development No. 31 (PGA Blvd. Guardhouse

Dear Dan:

On behalf of BallenIsles Community Association, Inc. (the "Association") I am pleased to transmit this first request (Request No.1) pursuant to the above referenced Sale and Purchase Agreement (the "Agreement"). This request is for the first installment payment provided for under the Agreement and is in a form designated by Composite Exhibit "B" – Part II and Exhibit "G" attached to the Agreement.

Accordingly, I am attaching the following documents for your review and approval:

1. This letter from the Association requesting the first installment payment.
2. The Association's attorney Opinion Letter issued by Mathison Whittles, LLP.
3. Certificate of Good Standing from the Florida Secretary of State evidencing the Association's good standing status.
4. Additional proof of authority for Association signatory as evidenced by our legal counsel's Affidavit.

We are also attaching a breakdown of the installment requested as well as a completed Composite Exhibit "B" form. Note that the form has been executed by the Association's President and please do not hesitate to contact me should you have any additional questions or provide additional documentation.

Thank you for your assistance in this matter. We truly appreciate Northern's teamwork and moving this project towards a successful conclusion.

Sincerely,

Jason Bloom
General Manager/COO
BallenIsles Community Association, Inc.



Mathison Whittles, LLP

Stephen S. Mathison, P.A.*
John R. Whittles, P.A.**
J. Paige Salib
Elizabeth F. Olds

Of Counsel
Frederic T. DeHon, Jr., P.A.***

* AV Rated
**Board Certified in Business Litigation and Civil Trial Law by the Florida Bar
***Attorney and Certified Public Accountant

August 19, 2021

Northern Palm Beach County Improvement District
359 Hyatt Drive
Palm Beach Gardens, FL 33418

Re: Sale and Purchase Agreement between Northern Palm Beach County Improvement District and BallenIsles Community Association, Inc. for Unit of Development No. 31 (PGA Blvd. Guardhouse) (the "Agreement") – ASSOCIATION ATTORNEY OPINION

Ladies and Gentlemen,

As you know Mathison Whittles, LLP is legal counsel to BallenIsles Community Association, Inc., a Florida Not-for-profit corporation (the "Association"). The Association is under contract with Northern Palm Beach County Improvement District ("Northern") for the sale and purchase of certain Guardhouse Improvements to be constructed in proximity to the PGA Blvd. entrance to BallenIsles constituting Unit of Development No. 31.

Enclosed in this package is a Certificate of Good Standing evidencing the Association's current good standing status with the Florida Secretary of State. Additionally, this will confirm that the Association is in compliance with the terms of the Agreement, including but not limited to those items required for submission of the first request for payment pursuant to Composite Exhibit "B" – Part I and Composite Exhibit "B" – Part II, both as described and required to Section 2.4 of the Agreement. There are no claims of lien encumbering or tendering clean title to the Property subject to the Agreement.

Attached is a true and accurate summary of the Association's expenses incurred today which form the basis for and amount of the requested first (initial) installment payment.

Finally, this letter will confirm the authorization of the Association's Chief Operating Officer, Jason Bloom, and Association's President, Patricia Rado to execute all documents in their respective capacities on behalf of the Association.

www.mathisonwhittles.com


PALM BEACH GARDENS
5606 PGA Blvd., Suite 211
Palm Beach Gardens, FL 33418
P: 561.624.2001 F: 561.624.0036

WEST PALM BEACH
301 Pine Street
West Palm Beach, FL 33407

The opinions set forth in this letter are limited to the laws of the State of Florida and shall be construed in accordance with such laws respective of principals of conflict of law. This letter may be relied upon by Northern Palm Beach County Improvement District and its legal counsel.

Mathison Whittles LLP

By: Stephen S. Mathison, P.A.

By: 
Stephen S. Mathison, President

SSM/va

CC: Client

State of Florida

Department of State

I certify from the records of this office that BALLENISLES COMMUNITY ASSOCIATION, INC. is a corporation organized under the laws of the State of Florida, filed on September 7, 1989.

The document number of this corporation is N34060.

I further certify that said corporation has paid all fees due this office through December 31, 2021, that its most recent annual report/uniform business report was filed on March 23, 2021, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Eighteenth day of August,
2021*



Rainald R. Lee
Secretary of State

Tracking Number: 3316373955CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

**Electronic Articles of Organization
For
Florida Limited Liability Company**

L21000359122
FILED 8:00 AM
August 10, 2021
Sec. Of State
klovelace

Article I

The name of the Limited Liability Company is:

1344 SE MACARTHUR, LLC

Article II

The street address of the principal office of the Limited Liability Company is:

5606 PGA BLVD, SUITE 211
PALM BEACH GARDEN, FL. US 33418

The mailing address of the Limited Liability Company is:

5606 PGA BLVD.
SUITE 211
PALM BEACH GARDENS, FL. US 33418

Article III

The name and Florida street address of the registered agent is:

MATHISON WHITTLES, LLP
5606 PGA BLVD.
SUITE 211
PALM BEACH GARDENS, FL. 33418

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.

Registered Agent Signature: STEPHEN S MATHISON

Article IV

The name and address of person(s) authorized to manage LLC:

Title: MGR
NY VENTURES MGMT, LLC
5606 PGA BLVD, SUITE 211
PALM BEACH GARDENS, FL. 33418

L21000359122
FILED 8:00 AM
August 10, 2021
Sec. Of State
klovelace

Signature of member or an authorized representative

Electronic Signature: STEPHEN S MATHISON

I am the member or authorized representative submitting these Articles of Organization and affirm that the facts stated herein are true. I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S. I understand the requirement to file an annual report between January 1st and May 1st in the calendar year following formation of the LLC and every year thereafter to maintain "active" status.

COMPOSITE EXHIBIT “B” – PART I

INSTALLMENT PAYMENTS

Percentages based on the following totals:

Sale Price: \$2,189,248

Installments	Description of Work Completed	Percentage of Purchase Price
Number 1	Phases 1 and 2 of Section 2.3 complete. Soft Costs, Permitting, Testing, & Fees	(11%) Percent / \$240,817
Number 2	Lake Interconnect	(13%) Percent / \$284,602
Number 3	Preconstruction Finalization	(11%) Percent / \$240,817
Number 4	Phase # 1 Outside Lane Work	(10%) Percent / \$218,925
Number 5	Phase # 2a (50%) Construction of new building	(15%) Percent / \$328,387
Number 6	Phase # 2b (50%) Construction of new building	(15%) Percent / \$328,387
Number 7	Phase # 3 New Road Work	(9%) Percent / \$197,033
Number 8	Phase # 4 Demolition of Old Gatehouse & Cleanup	(9%) Percent / \$197,033
Number 9	Substantial Completion	(5%) Percent / \$109,462
Number 10	Closing	(2%) Percent / \$43,785

ASSOCIATION:

DISTRICT:

Approved this ____ day of _____, 2021.

Approved this ____ day of _____, 2021.

By: _____

By: _____

Print: _____

Print: _____

Title: _____

Title: _____

COMPOSITE EXHIBIT “B” – PART II
ASSOCIATION REQUEST FOR INSTALLMENT PAYMENT

TO: Northern Palm Beach County Improvement District
 359 Hiatt Drive
 Palm Beach Gardens, FL 33418

FROM: BallenIsles Community Association, Inc.
 303 BallenIsles Circle
 Palm Beach Gardens, FL 33418

RE: New Guard House Facility – Sale and Purchase Agreement (Unit No. 31)

Seller: BallenIsles Community Association, Inc. (the “Association”)	Date of Sale and Purchase Agreement Addendum 09/22/2021	Request # No. 1
Sale Price		\$2,189,248
Available Balance of Sale Price Before this Request		\$2,189,248
Amount of this Request		\$240,817
Sale Price Amount Remaining after this Request		\$1,948,431

By signing below, Association represents and agrees that:

- (i) Construction of the Guard House Facility is being completed in a good and professional workmanlike manner in accordance with the Design, Plans and Specifications previously provided to the District, in compliance with the Construction Timeline and all Governmental Regulations and Permits; and
- (ii) The Association will require unconditional construction lien releases from its General Contractor and each Supplier for all Work on the New Guard House Facility.

 BallenIsles Community Association, Inc.

 Date

By: _____
 Authorized Signature
 Title: _____

 The District approves the installment purchase payment requested in this Request No. ____.

By: _____
 Authorized Representative

 Date



**Northern Palm Beach County
Improvement District**

Purchase Order
No.

22-9

Purchase Order

Vendor :366

BALLENISLES COMMUNITY

ASSOCIATION, INC.
303 BALLENSLES DRIVE
PALM BEACH GARDENS, FL 33418

Phone - / Fax -

Billing and Shipping Address

359 Hiatt Drive
Palm Beach Gardens, FL 33418
(561) 624-7830 Ext
Fax (561) 624-7839

Document Information

Document Date 10/05/2021
Required Date 10/15/2021
Prepared By KATHLEEN E. ROUNDTREE
Workflow ID 07
Status Board 2 Documents
Description Sale and Purchase of BallenIsles guardhouse- per 3rd amendment to agreement dated 9/22/21

Change Order 0

Project No
Invoice to Y
follow

Comments : The original amount of \$1,500,00 was budgeted in FY 20/21. There have been three amendments to increase the amount to \$2,189,248. The \$689,248 over budget will come from undesignated reserves, which are sufficient to fund this additional amount.

Qty	Unit Type	Fund	GL Acct	Item Description	Unit Price	Total
1	EA	3101	56201	Sale and Purchase of BallenIsles guardhouse- per 3rd amendment to agreement dated 9/22/21	2,189,248.00	2,189,248.00

Total : \$2,189,248.00

Approval Information

SUSAN P. SCHEFF	Board	10/11/2021 9:05 AM
ONEAL BARDIN JR.	Executive Director	10/11/2021 6:18 AM
KATHLEEN E. ROUN	Finance Director	10/08/2021 4:22 PM
LAURA L. HAM	Budget Manager	10/07/2021 9:38 AM
CLIFFORD D. BEAT	Deputy Director	10/07/2021 9:27 AM
KENNITH R. ROUN	Department Manager	10/06/2021 7:55 AM
KATHLEEN E. ROUN	Requester	10/05/2021 11:36 AM

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

NPBCID is exempt from payment of State sales tax under Exemption 85-8012560376C-1 Exp. 5-31-23.

Annual Contracts-Work shall be completed in accordance with existing Agreement between Northern and Vendor listed herein. Payment shall be in accordance with said agreement, attached scope and budget. Payment for work shall not exceed the herein authorized fee without an approved written change to this Purchase Order.



Northern Palm Beach County Improvement District
359 Hiatt Drive, Palm Beach Gardens, Florida 33418
561-624-7830 · fax 561-624-7839 · www.npbcid.org

EXECUTIVE SUMMARY

TO: Matthew J. Boykin
L. Marc Cohn
Gregory Block
Adrian M. Salee
Ellen T. Baker

DATE: October 27, 2021

FROM: C. Danvers Beatty, P.E. Deputy Director

THROUGH: O'Neal Bardin Jr., Executive Director

RE: Unit of Development No. 44 – The Bear's Club
Consider First Amendment to the Maintenance Agreement
The Bear's Club Property Owners' Association

Background

The High Level Maintenance Agreement (HLMA) with The Bear's Club Property Owners' Association (POA) was approved by Northern's Board of Supervisors in April 2001 under the Legal Committee report. Upon approval, the POA assumed maintenance responsibilities for certain Northern assets normally handled by the Operations Department. The POA has now requested that Northern resume responsibilities for "street sweeping, inspection of roadway inlets and removal of debris and siltation within the Roadway Improvement area", identified on Exhibit "E", item 6 of the original HLMA. They feel that Northern has a better working knowledge of the drainage system and broader contractor database to provide the appropriate level of service.

Fiscal Impact

Northern will budget for street sweeping services and roadway drainage infrastructure inspections in the FY 2022/23 budget year. There are no fiscal impacts associated with this matter.

Recommendation

Northern Staff and General Counsel recommend Board approval of the attached First Amendment to the Maintenance Agreement.

**FIRST AMENDMENT
TO
MAINTENANCE AGREEMENT
BETWEEN
NORTHERN PALM BEACH COUNTY IMPROVEMENT DISTRICT
AND
THE BEAR'S CLUB PROPERTY OWNERS' ASSOCIATION, INC.
{Unit of Development No. 44}**

This First Amendment (the "First Amendment") shall be effective as of _____ day _____, 2021 (the "Effective Date") and is being entered into by and between Northern Palm Beach County Improvement District, an independent special district of the State of Florida, (herein referred to as "District") with offices located at 359 Hiatt Drive, Palm Beach Gardens, Florida 33418, and The Bear's Club Property Owners' Association, Inc., a Florida not-for-profit corporation, (herein referred to as the "Association") with its principal office located at 103 Bear's Club Drive, Jupiter, FL 33477. Said two entities may also be referred to herein individually as a "Party" and collectively as the "Parties".

RECITALS:

WHEREAS, on April 19, 2001, the Parties entered into a Maintenance Agreement (the "Maintenance Agreement"); and

WHEREAS, the Parties desire to amend the Maintenance Agreement in accordance with and subject to the agreements and understandings set forth herein.

NOW, THEREFORE, for and in consideration of the mutual benefits, understandings, covenants and conditions set forth herein, the Parties covenant and agree with each other as follows:

SECTION 1. **RECITALS**. The above recitals are true and correct to the best of the knowledge the Parties hereto and are incorporated here and made a part hereof.

SECTION 2. **AMENDMENTS**. Exhibit "E" to the Maintenance Agreement is hereby amended in accordance with and pursuant to the attached Amended Exhibit "E".

SECTION 3. **REAFFIRMATION**. Except as otherwise herein amended, supplemented and restated, the terms, provisions and conditions of the Maintenance Agreement shall continue in full force and effect.

SECTION 4. **COUNTERPARTS**. This First Amendment may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

SECTION 5. **CONSTRUCTION.** The Parties acknowledge that each has shared equally in the drafting and construction of this First Amendment and accordingly, no mediator, arbitrator, hearing officer or court construing this First Amendment shall construe it more strictly against one Party than the other and every covenant, term and provision of this First Amendment shall be construed simply according to its fair meaning.

SECTION 6. **EFFECTIVE DATE.** The Effective Date of this First Amendment shall be the date it has been signed by both Parties in accordance with the formalities set forth herein.

Executed by **District** this ____ day of _____, 2021.

[DISTRICT SEAL]

NORTHERN PALM BEACH COUNTY
IMPROVEMENT DISTRICT

Attest: _____

By: _____

Print: Susan P. Scheff

Print: Matthew J. Boykin

Title: Assistant Secretary

Title: President

Executed by **Association** this 14 day of October, 2021.

[CORPORATE SEAL]

THE BEAR'S CLUB PROPERTY OWNERS'
ASSOCIATION, INC.

Attest: 

By: 

Print: Keith D. Cote

Print: Robert L. Wesselman

Title: COO

Title: President

AMENDED EXHIBIT "E"

MAINTENANCE SERVICES

The Maintenance Services to be provided for an Improvement shall, as applicable, be as follows:

1. The provision of all utilities, including but not limited to electricity, water (either potable or reuse, as may be appropriate and authorized), sewer, telephone, trash collection, trash disposal, and gas to the extent required to be used, expended or available for the proper operation and maintenance of an Improvement.
2. The provision of fertilizer, mulch, edging, hedging, mowing, trimming, thinning, weeding and pesticide treatment services as may be necessary and appropriate for landscape Improvements, including but not limited to trees, shrubs and ground cover, together with their replacement with comparable and suitable landscaping if diseased, dying or dead.
3. The provision of exotic and pest trees, shrubs and plants eradication (including herbicide application and/or manual removal) within the Conservation Area. The scope and specification for the provision of this eradication maintenance service is contained in the attached supplemental requirements and specifications.
4. The provision of maintenance, repair and/or replacement services for landscape irrigation system components, including but not limited to sprinkler heads, wiring and controllers, piping, valves and reuse water signage, all of which shall be done in accordance with specifications to be provided to Northern for approval at the time of the Association's assumption of Maintenance Services for same.
5. The provision of cleaning and painting services for Entry Features, monuments and related special signs (but excluding traffic signs).
6. The provision of maintenance, repair and/or replacement services for accent lighting fixtures, including bulbs, if any.
7. The provision of all personnel and equipment necessary in order to provide the above-described Maintenance Services.
8. See attached supplemental requirements and specifications, if any.

UNIT NO. 53 – ARDEN

STATUS REPORT

NEEDS ANALYSIS

STATUS REPORT



Northern Palm Beach County Improvement District
359 Hiatt Drive, Palm Beach Gardens, Florida 33418
561-624-7830 · fax 561-624-7839 · www.npbcid.org

EXECUTIVE SUMMARY

TO: Matthew J. Boykin
L. Marc Cohn
Gregory Block
Adrian M. Salee
Ellen T. Baker

DATE: October 27, 2021

FROM: O'Neal Bardin Jr., Executive Director

RE: Consider Appointment of Kimberly Leser as District Engineer

Background

As an element of Northern's approved organizational changes, as well as the pending retirement of Mr. Robert Lawson from Arcadis, Northern hired Ms. Kimberly Leser as a Staff Engineer in May of 2021. Ms. Leser previously worked with Arcadis and was Mr. Lawson's primary support regarding all of Northern's engineering activities. Her knowledge of Northern, engineering experience and proven track record have been a significant benefit to Northern's team.

Fiscal Impact

Sufficient funds have been included within Northern's 2021/2022 personnel budget for this expenditure.

Recommendation

Northern Staff recommends Ms. Kimberly Leser's appointment as District Engineer and requests the Board entertain General Counsel's previously drafted motion:

“I move that the Board appoint Ms. Kimberly A. Leser as Northern's District Engineer to carry out such duties as are required of a District Engineer in accordance with Chapter 298, Florida Statutes. The statutory duty requirements and term of such appointment shall be governed by and carried out in accordance with Chapter 298, Florida Statutes, but are to be supplemental to those professional engineering services for which Ms. Leser was previously engaged by the Executive Director to whom she shall otherwise report.”



Northern Palm Beach County Improvement District
359 Hiatt Drive, Palm Beach Gardens, Florida 33418
561-624-7830 · Fax 561-624-7839 · www.npbcid.org

EXECUTIVE SUMMARY

TO: Matthew J. Boykin
L. Marc Cohn
Gregory Block
Adrian M. Salee
Ellen T. Baker

DATE: October 27, 2021

FROM: C. Danvers Beatty, P.E., Deputy Director

THROUGH: O'Neal Bardin, Jr., Executive Director

RE: Consider Third Amendment to Professional Engineering Services Contract
Arcadis U.S., Inc.

Background

On November 14, 2007, Northern and Arcadis U.S., Inc. entered into a Professional Engineering Services Contract, which has since been renewed and extended by the First and Second Amendments. Effective October 27, 2021, the District Engineer responsibilities are being transferred to the newly appointed District Engineer, Kimberly Leser, P.E. on Northern Staff. The existing agreement with Arcadis requires an amendment wherein Arcadis will continue to provide consulting engineering services on an as-needed basis, identical to Northern's current consulting engineers. Attached for consideration is the Third Amendment to further amend and restate in its entirety the terms and provisions of the Services Contract with Arcadis.

Fiscal Impact

The fiscal impacts associated with this change cannot yet be accurately quantified. The expenses associated with the District Engineer responsibilities assigned to Staff will be lower than those expenses associated with a consultant. This was recognized in the FY 2021-2022 budget.

Recommendation

Northern Staff and District General Counsel recommends approval of the Third Amendment to Professional Engineering Services Contract with Arcadis U.S., Inc.

**Third Amendment to Professional Engineering Services Contract
Between
Northern Palm Beach County Improvement District and Arcadis U.S., Inc.**

This Third Amendment, (the “Third Amendment”) shall be effective as of the ____ day of _____, 2021 and is being entered into by and between Northern Palm Beach County Improvement District (herein the “District”) and Arcadis U.S., Inc. (herein the “Engineer”).

WITNESSETH

WHEREAS, on or about November 14, 2007, the District and Engineer entered into a Professional Engineering Services Contract, which has since been subsequently renewed and further extended by the First and Second Amendments thereto (together the “Services Contract”); and

WHEREAS, the District and Engineer intend by this Third Amendment to further amend and restate in its entirety the terms and provisions of the Services Contract.

NOW, THEREFORE, for and in consideration of the mutual benefits to the respective parties hereto, the District and Engineer do agree as follows:

Section 1. **Recitals**. The above recitals are true and correct to the best of the knowledge of the parties hereto and incorporated herein by this reference.

Section 2. **Amendment**. The Services Agreement is hereby amended and restated in its entirety to be as set forth in the attached executed Addendum No. 1.

Section 3. **Counterparts**. This Third Amendment may be executed in one or more counterparts, all of which shall be considered as one and the same instrument.

Section 4. **Effective Date**. This Third Amendment shall be effective as of the date that both it and Addendum No.1 have been executed by both of the parties hereto.

[BALANCE OF PAGE INTENTIONALLY LEFT BLANK]

Executed by the District this _____ day of _____, 2021.

(SEAL)

NORTHERN PALM BEACH COUNTY
IMPROVEMENT DISTRICT

Attest:

By: _____

Print: _____

By: _____
Secretary/Assistant Secretary

Title: _____

Executed by the Engineer this _____ day of _____, 2021

ATTEST:

ARCADIS U.S., INC.

By: _____

By: _____

Print: _____

Print: _____

Title: _____

Title: _____

[CORPORATE SEAL]

ADDENDUM NO. 1

AGREEMENT BETWEEN NORTHERN PALM BEACH COUNTY IMPROVEMENT DISTRICT AND ARCADIS U.S., INC. FOR PROJECT/CONSULTING ENGINEER PROFESSIONAL SERVICES

This Agreement (the “Agreement”) shall be dated _____ 2021 (the “Effective Date”) and is being entered into by and between Northern Palm Beach County Improvement District, 359 Hiatt Drive, Palm Beach Gardens, Florida 33418 (the “District”) and Arcadis U.S., Inc., 1500 Gateway Boulevard, Suite 200, Boynton Beach, Florida 33426 (the “Engineer”).

From time to time the District intends to engage the Engineer to provide Project and Consulting Engineer professional services. This Agreement sets forth the general terms and conditions which shall govern the relationships and performance of District and Engineer if, and only if one or more Purchase Orders are agreed to under this Agreement with each engagement (the “Specific Project”) to be documented by a Purchase Order. For the purpose of this Agreement a “Purchase Order” means an authorization to perform engineering “Services” of the nature described in Exhibits “A” through “D”, inclusive, and shall have the same meaning as an “Engineering Service Authorization.”

District and Engineer in consideration of their mutual covenants as set forth herein agree as follows:

ARTICLE 1 - SERVICES OF ENGINEER

1.01 Scope

A. The Services, including deliverables, to be provided by Engineer may include, on a Specific Project basis such of the Services set forth in Exhibits “A”, “B”, “C” and “D”, once authorized by District as provided herein. Services for each Specific Project will be detailed in a duly executed Purchase Order which will indicate the specific tasks and functions to be performed and deliverables to be provided by the Engineer.

B. The Purchase Order format is contained in attached composite Exhibit “F”.

C. This Agreement is not a commitment by District to Engineer to issue any Purchase Order(s).

D. Engineer shall not be obligated to perform any prospective Purchase Order Services unless and until District and Engineer agree as to the particulars of the Specific Project, Engineer’s Services, Engineer’s compensation, and all other appropriate matters.

E. The provision of Services shall be carried out in accordance with and subject to the Peer Review requirements set forth in Exhibit “G”.

1.02 Purchase Order Procedure

- A. District and Engineer shall agree on the scope, time for performance, deliverables and basis of compensation and all other appropriate matters for each Purchase Order.
- B. Engineer will commence performance of its Services as set forth in the Purchase Order.

ARTICLE 2 - DISTRICT'S RESPONSIBILITIES

2.01 General

Upon request by the Engineer and to the extent reasonably available as determined by the District at its sole discretion, the District will make reasonable good faith effort(s) for the provision of the following:

- A. To make available to the Engineer such information as is in its possession and reasonably available identifying the District's requirements for the Engineer's provision of Services, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations.
- B. To assist the Engineer by providing the Engineer with such reasonable information as is in its possession and pertinent to the project or activities for which the Services are requested. To the extent the District has any documentation, said documents shall be made available to the Engineer; however, the District does not warrant the accuracy or completeness of any particular document provided or made available to the Engineer by the District, and any reliance by the Engineer upon same is at the Engineer's own risk.
- C. Provide access to and make provision for the Engineer to enter upon public and private property to the extent required in order for the Engineer to perform its Services.
- D. Provide, as required for a Specific Project:
 - (1) Accounting, bond and financial advisory, independent cost estimating, and insurance counseling services.
 - (2) Legal services with regard to issues pertaining to a Specific Project as District requires, a contractor raises, or Engineer reasonably requests.
 - (3) Such auditing services as District requires to ascertain how or for what purposes a contractor has used the moneys paid.
 - (4) Placement and payment for advertisement for bids in appropriate publications.
- E. Give prompt notice to the Engineer when the District observes or otherwise becomes aware of any defect in a construction activity, work or project for which the Engineer is providing Services. The District's responsibility to notify the Engineer of said defects does not in any way obligate the District to identify same or relieve the Engineer of its responsibilities for construction observation.

F. Advise Engineer of the identity and scope of services of any independent consultants employed by District to perform or furnish services in regard to a Specific Project, including, but not limited to, cost estimating, project peer review, value engineering, and constructability review.

G. If District designates a construction manager or an individual or entity other than or in addition to the Engineer to represent District at a Specific Project site, the District shall define the duties, responsibilities, and limitations of authority of such other party and the relation thereof to the duties, responsibilities, and authority of Engineer.

H. If more than one prime construction contract is to be awarded for a Specific Project, the District may designate in the Purchase Order a person or entity to have authority and responsibility for coordinating the activities among the various prime contractors, and define and set forth the duties, responsibilities, and limitations of authority of such individual or entity and the relation thereof to the duties, responsibilities, and authority of Engineer.

I. Once informed of same, to attend such pre-bid conferences, bid openings, pre-construction conferences, construction progress and other job related meetings, and substantial completion and final payment inspections where and to the extent deemed necessary by the District.

ARTICLE 3 - TERM; TIMES FOR RENDERING SERVICES; SUSPENSION

3.01 Term

A. The term of this Agreement shall commence on _____, 2021 and conclude, with or without cause, following sixty (60) day advance written notice by one party to the other.

B. Times for Rendering Services:

(1) The time for performing Services or providing deliverables will be stated in the applicable Purchase Order. If no times are so stated, Engineer will perform services and provide deliverables within a reasonable time.

(2) For purposes of this Agreement, the term “day” means a standard calendar day of 24 hours.

(3) The time for the District’s or Engineer’s performance will be extended when performance was delayed by causes beyond the control and without the fault of the party seeking the extension or as may be agreed upon by both parties. That party being delayed shall promptly notify the other party in writing when it is being delayed and the nature of the delay.

C. If Engineer's services under a lump sum Purchase Order are delayed or suspended in whole or in part by District, or others, or if Engineer's services under a Purchase Order are extended by actions or inactions of others for more than ninety (90) days through no fault of Engineer, Engineer shall be entitled to an equitable adjustment of compensation provided for elsewhere in this Agreement to reflect incremental costs, if any, incurred by Engineer in connection with, among other things, such delay or suspension and reactivation and the fact that the time for performance under the Purchase Order has

been revised.

ARTICLE 4 - PAYMENTS TO ENGINEER

4.01 Payment for Services and Reimbursable Expenses of Engineer

A. District shall pay Engineer as set forth herein and in accordance with each Purchase Order. To the extent there is a conflict between this Agreement and a Purchase Order, the Agreement shall prevail unless the Purchase Order was approved by the District's Board of Supervisors in which event the Purchase Order shall prevail.

B. Engineering Services - The District shall pay the Engineer for Services a negotiated fee based on one of the following and/or as specified in the applicable Purchase Order:

(1) When there is a well-defined scope of services for a Specific Project, a lump sum fee based on anticipated hourly effort. The Engineer will furnish the District with a detailed breakdown of anticipated tasks and associated fees, including hourly effort and subconsultant fees, plus expenses required as a basis for substantiating the lump sum fee. The frequency of payment shall be mutually agreed upon in writing between the parties at the time of authorization.

(2) If the scope of services for a Specific Project cannot be sufficiently defined so as to enable an accurate estimate of the hourly effort to be prepared, the District shall pay the Engineer, for additional services performed by personnel in the employ of the Engineer on a hourly rate schedule in accordance with Exhibit "J" or in a Purchase Order approved by the Board of Supervisors plus the cost of Reimbursable Expenses as defined herein. The Engineer shall provide a cost estimate prior to commencing work and shall not exceed this estimate without prior approval by the District. All billings and payments under this Section shall be made on a monthly basis. The Engineer shall have the right to present a modification of the hourly rate schedule for Professional Services as costs change from time to time for approval by the District.

C. Reimbursable Expenses - The reasonable cost of transportation and subsistence of the Engineer traveling in connection with activities of and authorized by the District, reproduction of reports, drawings and documents over and above the sets and copies agreed within the applicable scope of services defined in the Purchase Order, special consultants, aerial photography and similar related items to the extent they do not exceed the reimbursement rates authorized by law or as has been approved by the District, as may be amended from time to time, as identified on the attached Exhibit "H".

D. Other Payment Provisions

(1) Preparation of Invoices. Invoices for each Purchase Order will be prepared in accordance with Engineer's standard invoicing practices and will be submitted to District by Engineer monthly, unless otherwise agreed.

(2) Payment of Invoices. The District will generally pay invoices within thirty (30) days of receipt provided that the invoices are submitted on or before the second Wednesday of each month. If said invoice(s) is/are not timely submitted, the invoice(s) will be processed by the District

during the next monthly pay period.

(3) Disputed Invoices. In the event of a disputed or contested invoice, only that portion contested may be withheld from payment, and the undisputed portion will be paid.

E. Payment Provisions Upon Termination

(1) If this Agreement is terminated by District upon the completion of any phase of a Service activity, progress payments due Engineer for Services rendered through such phase shall constitute total payment for such Services. If this Agreement is terminated by District during any phase of a Service activity, Engineer shall be paid for Services rendered during that phase on the basis of:

(a) For Services under the Agreement to be paid for on the basis of hourly rate, payment shall be made for all Services, including Reimbursable Expenses, rendered during that phase to date of termination by principals and employees assigned to the Project, or

(b) For Services under the Agreement to be paid for on the basis of a lump sum fee, payment shall be based upon the percent of the lump sum fee equal to the percent of Services complete for that phase to date of termination.

(2) In the event of termination, Engineer shall be paid for all accrued but unpaid Services and Reimbursable Expenses.

(3) In the event of early termination, Engineer will be entitled to invoice the District and be paid for all Services performed or furnished and all Reimbursable Expenses incurred through the effective date of such early termination.

ARTICLE 5 - INSURANCE

A. General Liability and Workers' Compensation - The Engineer shall procure, maintain and provide proof of insurance for protection from claims under workers' compensation acts, claims for damages because of bodily injury, including personal injury, sickness or disease from death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom in accordance with the insurance requirements set forth in attached Exhibit "I".

B. Professional Liability - Insurance & Indemnification - The Engineer shall maintain Professional Liability insurance insuring the Engineer for sums which the Engineer shall become legally obligated to pay as damages because of liability arising out of any negligence, error or mistake in rendering or omission in failing to render the professional services required by it in the performance of its engineering services under this Agreement. Required coverage and deductibles shall be negotiated on a Specific Project basis.

ARTICLE 6 - GENERAL CONSIDERATIONS

A. (1) Instruments of Service - The Engineer shall create and provide the District with certain deliverables pursuant to this Agreement. Said deliverables are hereinafter referred to as ("Instruments

of Service”) and may include but are not limited to construction records, drawings, record drawings, facility reports, Plans of Improvements or Reports of Engineer, including amendments thereto, maintenance reports, studies, technical reports and data which are developed, created, produced or otherwise originated by the Engineer, its subcontractor(s), agents, successors or assigns for Services performed. The District and Engineer agree that the Instruments of Service as described herein include but are not limited to Public Records as defined in Chapter 119, Florida Statutes.

(2) Electronic Instruments of Service - For the purpose of this Section, Electronic Instruments of Service shall be defined as and include those Instruments of Service that are either available in or provided to the District in electronic form, compatible with commercial computer software programs or when applicable, custom computer software applications or programs created by or through the Engineer for the District. The Engineer agrees that when Electronic Instruments of Service are requested, the Engineer shall also provide, at no additional cost to the District, the following: (i) identification of all computer software programs, including the release date or version, needed or required in order to use or interpret the Electronic Instruments of Service, and (ii) when proprietary computer software are involved or necessary, a listing of all licensors and licenses needed for the proprietary computer software programs and applications.

(3) Ownership - As for Services provided pursuant to the Agreement and in consideration for the District entering into this Agreement and other previously provided good and valuable consideration the sufficiency and receipt in full of which is hereby acknowledged, the Engineer hereby assigns, transfers, sells and otherwise grants (the “Grant”) to the District any and all rights it now has or in the future may have in the Instruments of Service (including Electronic), provided the Engineer is entitled to retain copies of the Instruments of Service (including Electronic) and, unless otherwise specifically stated and agreed to in a Purchase Order, use for other purposes or sell any ideas and techniques that have developed by it during the course of the Services provided without further consent, license or approval by the District. This Grant shall be self-operative upon execution of this Agreement by the parties hereto; however, the Engineer agrees to execute and deliver to the District any further assignment or other instrument necessary to evidence a Grant, without the payment by the District of any additional consideration for such ownership interest. This paragraph shall survive the termination or expiration of this Agreement. Any and all Instruments of Service (including Electronic) that are provided pursuant to the Agreement shall become the property of the District for its use and/or distribution as may be deemed appropriate by the District.

B. Reuse of Documents - All documents including drawings and specifications furnished by Engineer pursuant to this Agreement are instruments of its Services in respect of a Specific Project. They are not intended or represented to be suitable for reuse by District or others on extensions of a project or on any other project. Any reuse without specific written verification or adaptation by Engineer will be at the user’s sole risk. Any verification or adaptation will entitle Engineer to further compensation at rates to be agreed upon by District and Engineer.

C. Estimates of Cost - Since Engineer has no control over the cost of labor, materials or equipment, or over a contractor(s)’ methods of determining prices, or over competitive bidding or market conditions, its opinions of probable project cost or construction cost are to be made on the basis of its experience and qualifications and represent its best judgment as a design professional familiar with the construction industry, but Engineer cannot and does not guarantee that proposals, bids or the construction cost will not vary from opinions of probable cost prepared by it. If the District wishes greater assurance as to construction costs, it may employ an independent cost estimator.

D. The Standards and Parameters of Performance are as follows:

(1) The standard of care for all professional engineering and related Services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of Engineer's profession practicing under similar circumstances at the same time and in the same locality.

(2) Engineer shall be responsible for the technical accuracy of its Services and documents resulting therefrom, and District shall not be responsible for discovering deficiencies, errors or omissions therein. Engineer shall correct such deficiencies, errors or omissions without additional compensation.

(3) Engineer may employ such consultants (following notice to the District) as Engineer deems necessary to assist it in the performance or furnishing of its Services. Engineer shall not be required to employ any consultant unacceptable to Engineer.

(4) Engineer shall comply with applicable laws or regulations and District mandated standards. This Agreement is based on these requirements as of the Effective Date of this Agreement. Changes to these requirements after the Effective Date of this Agreement may be the basis for modifications to District's responsibilities or to Engineer's scope of Services, times of performance, or compensation.

(5) District shall make decisions and carry out its other responsibilities in a timely manner.

(6) Engineer shall not be required to sign any documents, no matter by whom requested, that would result in Engineer having to certify, guarantee or warrant the existence of conditions whose existence Engineer cannot ascertain within its Services for that Service or Specific Project. District agrees not to make resolution of any dispute with Engineer or payment of any amount due to the Engineer in any way contingent upon Engineer signing any such certification.

(7) Contemporaneous with the provision of Services, Engineer and District shall each designate specific individuals to act as Engineer's and District's representatives with respect to the Services to be performed or furnished by Engineer and responsibilities of District. Such individuals shall have authority to transmit instructions, receive information, and render (unless District Board of Supervisor direction is required) decisions relative to Services or Specific Projects on behalf of each respective party.

ARTICLE 7 – SPECIAL PROVISIONS

A. Notices. All notices required or permitted under this Agreement shall be in writing, faxed and also, as elected by the person giving such notice: hand delivered by prepaid express overnight courier, messenger service or mailed (airmail if international) by registered or certified mail (postage prepaid), return receipt requested, to the following addresses:

As to DISTRICT:

Northern Palm Beach County Improvement District
359 Hiatt Drive
Palm Beach Gardens, Florida 33418-7106
Attn: Engineering
Telephone: (561) 624-7830
Email: Danvers@npbcid.org

As to ENGINEER:

Arcadis U.S., Inc
1500 Gateway Boulevard, Suite 200,
Boynton Beach, Florida 33426
Attn: Robert W. Lawson
Telephone: (561) 697-7002
Email: bob.lawson@arcadis.com

If a party changes its mailing address or designated recipient for notices, such change shall be communicated in writing to the other parties within thirty (30) days of the change.

B. Entire Agreement. This Agreement represents the entire understanding and agreement between the parties with respect to the subject matter hereof and shall supersede any prior agreements between the parties for the provision of engineering services, which prior agreements shall terminate as of the Effective Date of this Agreement.

C. Binding Effect. All of the terms and provisions of this Agreement, whether so expressed or not, shall be binding upon, inure to the benefit of, and be enforceable by the parties and their respective legal representatives, successors and permitted assigns.

D. Assignment. This Agreement may not be assigned without the prior written consent of all parties to this Agreement, provided such consent may not be unreasonably withheld.

E. Severability. If any part of this Agreement is contrary to, prohibited by or deemed invalid under applicable law or regulation, such provision shall be inapplicable and deemed omitted to the extent so contrary, prohibited or invalid, but the remainder hereof shall not be invalidated thereby and shall be given full force and effect so far as possible and to the extent that the material purposes of this Agreement can still be determined and effectuated.

F. Governing Law and Venue. This Agreement and all transactions contemplated by this Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Florida without regard to any contrary conflicts of laws principle. Venue of all judicial proceedings in connection herewith shall be exclusively in the Fifteenth Judicial Circuit in and for Palm Beach County, Florida, and each party hereby waives whatever their respective rights may have been in the selection of venue.

G. Waiver of Jury Trial. The parties hereby waive any rights any of them may have to a jury trial in any litigation arising out of or related to this Agreement and agree that they shall not elect a trial by jury. The parties hereto have separately, knowingly and voluntarily given this waiver of right to trial by jury with the benefit of competent legal counsel.

H. Dispute Resolution. All controversies, claims, disputes and matters in question (together a "Dispute") by and between the District and Engineer that arise out of, relate to or pertain to this Agreement or a breach thereof which are not resolved through informal negotiations shall be decided in accordance with the provisions of this subparagraph.

It is required that prior to the commencement of any litigation, that a party who seeks resolution of a Dispute between the District and Engineer shall first notify the other party in writing of the existence and subject matter of the Dispute in question. Such notice shall designate the names of three (3) impartial and prospective mediators, each of whom shall be registered with an office of the American Arbitration Association located in either Miami, Florida or Atlanta, Georgia. The recipient party within fifteen (15) business days following receipt of such notice shall be entitled to select from such list one (1) individual to act as mediator for the Dispute described in the notice sent by the issuing party and shall be obligated to provide written notice of its selection to the other party on or before the elapse of said fifteen (15) business days. Unless otherwise agreed, the parties shall meet with the mediator in the administrative offices of the District within fifteen (15) business days after the recipient party has provided written notice of its selection of the mediator and the parties agree to use their best efforts to resolve the matters in Dispute at the mediation. The mediation herein shall not continue longer than one (1) day without the approval of both parties. Neither party shall be bound by any recommendation of the mediator; however, any agreement reached between the District and Engineer during mediation shall be final and conclusive as between them. All expenses of mediation, including the fees and costs of the mediator, shall be shared equally by the parties, but each party shall be responsible for their own respective legal fees or other professional fees incurred in the mediation.

If the parties are unable to resolve the Dispute by mediation, then in only those instances where the Dispute is for an amount of less than \$100,000.00, either party may request by submitting such demand in writing to the other party that binding arbitration be held and governed pursuant to the Florida Arbitration Code. Such written demand shall be made within fifteen (15) business days after conclusion of the unsuccessful mediation and during said fifteen (15) business day request period: (i) no litigation may be initiated by either party regarding the Dispute and (ii) any Statute of Limitations or non-claim deadline shall be tolled.

If the District and Engineer agree on selection, there shall be one (1) arbitrator. If no agreement as to the selection of an arbitrator can be reached within 30 days after receipt of the demand for arbitration, there shall be three (3) arbitrators, of whom is to be named in writing by the District, the second by the Engineer and the third arbitrator chosen by the other two (2) arbitrators who have been appointed. If there is only one (1) arbitrator, said arbitrator's decision shall be binding and if there are three arbitrators, a decision by any two of them shall be binding. No one shall act as an arbitrator who is in any way financially interested in the work or in the business affairs of either the District or the Engineer. Should either party refuse or neglect to select or appoint an arbitrator in accordance with the preceding paragraph, then a neutral arbitrator shall be selected by the American Arbitration Association upon request of the other party. An award rendered by the arbitrator(s) shall be final and subject to judicial enforcement.

All Disputes in excess of \$100,000.00 may be resolved in arbitration if the parties so agree in writing, otherwise either party may bring an action for relief and /or damages in the appropriate judicial forum in the Fifteenth Judicial Circuit in and for Palm Beach County, Florida.

I. Headings. The headings contained in this Agreement are for convenience of reference only, and shall not limit or otherwise affect in any way the meaning or interpretation of this Agreement.

J. Enforcement Costs. If any civil action, arbitration or other legal proceeding is brought for the enforcement of this Agreement, or because of an alleged dispute, breach, default or misrepresentation in connection with any provision of this Agreement, the successful or prevailing party or parties shall be entitled to recover reasonable attorneys' fees, sales and use taxes, court costs and all

expenses even if not taxable as court costs including, without limitation, all such fees, taxes, costs and expenses incident to arbitration, appellate, bankruptcy and post-judgment proceedings), incurred in that civil action, arbitration or legal proceeding, in addition to any other relief to which such party or parties may be entitled. Attorneys' fees shall include, without limitation, paralegal fees, investigative fees, administrative costs, sales and use taxes and all other charges billed by the attorney to the prevailing party.

K. Enforcement of Remedies. The failure of any party to insist on the strict performance of any of the terms and conditions hereof shall be deemed a waiver of the rights to remedies that the party may have regarding that specific instance only, and shall not be deemed a waiver of any subsequent breach or default in any terms or conditions.

L. Rights of other Parties. It is intended that the rights, duties and privileges of the parties as contained herein, are solely for the benefit of District and Engineer. No person or entity other than said two parties shall have any rights or privileges under this Agreement in any capacity whatsoever.

M. Construction. The parties acknowledge that each has shared equally in the drafting and construction of this Agreement and accordingly, no court construing this Agreement shall construe it more strictly against one party than the other and every covenant, term and provision of this Agreement shall be construed simply according to its fair meaning.

N. E-Verify. Commencing January 1, 2021, the District, as a public employer, was made subject to the E-verify requirements set forth in Section 448.095, Florida Statutes. The provisions of Section 448.095, Florida Statutes apply to agreements entered into on or following said date. Such provisions state that if the District has a good faith belief: (a) that a Contractor (as so defined in said statute includes the Engineer) has knowingly hired, recruited or referred an alien who is not authorized pursuant to the immigration laws or the Attorney General of the United States and is in violation of Section 448.09(1), Florida Statutes, to provide work under such an agreement between the Contractor and the District, the District is required to terminate said agreement, or (b) that a Contractor's subcontractor performing work under such an agreement between the District and the Contractor has knowingly hired, recruited or referred an alien who is not duly authorized by the immigration laws or the Attorney General of the United States to provide work under such agreement, the District is required to promptly notify the Contractor and order the Contractor to immediately terminate its agreement with the subcontractor as to said work. The Contractor shall be liable for any additional costs incurred by the District as a result of the termination of an agreement based on Contractor's failure to comply with E-verify requirements referenced herein.

O. Public Records. If acting on behalf of the District as provided under §119.011(2), Florida Statutes, the Engineer shall comply with the applicable provisions of §119.0701, Florida Statutes (Public Records). Specifically, Engineer shall:

(1) Keep and maintain Public Records required by the District to perform the services provided for in this Agreement.

(2) Upon request from the District's Custodian of Public Records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

(3) Ensure that Public Records that are exempt or confidential and exempt from Public

Records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Engineer does not transfer the records to the District.

(4) Upon completion of the contract, transfer, at no cost, to the District all Public Records in possession of the Engineer or keep and maintain Public Records required by the District to perform the service. If the contractor transfers all Public Records to the District upon completion of the contract, the Engineer shall destroy any duplicate Public Records that are exempt or confidential and exempt from Public Records disclosure requirements. If the Engineer keeps and maintains Public Records upon completion of the contract, the Engineer shall meet all applicable requirements for retaining Public Records. All records stored electronically must be provided to the District, upon request from the District’s custodian of Public Records, in a format that is compatible with the District’s information technology system.

(5) Promptly notify the District upon receipt of a Public Records request.

(6) Failure by the Engineer to retain and provide Public Records as required by law may result in termination of this Agreement by District.

(7) If the Engineer has questions regarding the application of Chapter 119, Florida Statutes, to the Engineer 's duty to provide Public Records relating to this contract, contact the Custodian of Public Records at (624-7830, Office@NPBCID.org and 359 Hiatt Drive, Palm Beach Gardens, Fl. 33418).

N. Counterparts. This Agreement may be executed in one or more counterparts and via facsimile, any of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

O. Effective Date. This Agreement shall be effective and become operative as of the date that it has been signed by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year hereafter written.

Executed by the District this ____ day of _____, 2021.

[DISTRICT SEAL]

NORTHERN PALM BEACH COUNTY
IMPROVEMENT DISTRICT

ATTEST:

Secretary/Assistant Secretary

By: _____
Print: _____
Title: _____

Executed by the Engineer this ____ day of _____, 2021.

ATTEST:

ARCADIS U.S., INC.

By: _____

By: _____

Print: _____

Print: _____ t

Title: _____

Title: _____

[CORPORATE SEAL]

EXHIBIT “A”

Study and Report Phase

IT IS SPECIFICALLY UNDERSTOOD AND AGREED THAT THE STUDY AND REPORT PHASE SERVICES SET FORTH IN THIS AGREEMENT SHALL NOT BE A PART OF THE AGREEMENT NOR SHALL THE ENGINEER PROVIDE SAME UNTIL SUCH TIME AS THE DISTRICT HAS ISSUED WRITTEN NOTICE TO THE ENGINEER FOR COMMENCEMENT OF THE PROVISION OF SUCH SERVICES.

[SEE ATTACHED]

Study and Report Phase Services

- A. Upon written authorization from District, Engineer shall:
1. Consult with the District to define and clarify District's requirements for a Specific Project and available data.
 2. Advise the District as to the necessity of the District's providing data or services of the types described in Exhibit "B" which are not part of Engineer's Basic Services, and, if requested, assist the District in obtaining such data and services.
 3. Identify, consult with, and analyze requirements of governmental authorities having jurisdiction to approve the portions of a Specific Project designed or specified by Engineer, including but not limited to mitigating measures identified in the environmental assessment.
 4. Identify and evaluate the number of alternate solutions available to the District listed in the Purchase Order for a Specific Project, and, after consultation with the District, recommend to the District those solutions which in Engineer's judgment meet the District's requirements for a Specific Project.
 5. Prepare a report (the "Report") which will, as appropriate, contain schematic layouts, sketches and conceptual design criteria with appropriate exhibits to indicate the agreed-to requirements, considerations involved, and those alternate solutions available to the District which Engineer recommends. This Report will be accompanied by Engineer's opinion of Total Project Costs for each solution which is so recommended for a Specific Project with each component separately itemized, including the following, which will be separately itemized: opinion of probable Construction Cost, allowances for contingencies and for the estimated total costs of design, professional, and related services provided by Engineer and, on the basis of information furnished by District, allowances for other items and services included within the definition of Total Project Costs.
 6. Furnish the number of review copies of the Report to the District within the time period set forth in the Purchase Order and review it with District.
 7. Revise the Report in response to the District's and other parties' comments, as appropriate, and furnish the number of final copies of the revised Report to the District within the time period set forth in the Purchase Order.
- B. Engineer's services under the Study and Report Phase will be considered complete on the date when the final copies of the revised Report have been delivered to the District.
- C. The Engineer shall provide a brief status report for each Specific Project identifying the progress, projected completion, and issues regarding the project, to the District and District Engineer on or before the 2nd Monday of each Month. The Engineer shall include this report with his request for payment for the referenced project.

EXHIBIT “B”

Design Phase

IT IS SPECIFICALLY UNDERSTOOD AND AGREED THAT THE DESIGN PHASE SERVICES SET FORTH IN THIS AGREEMENT SHALL NOT A PART OF THE AGREEMENT NOR SHALL THE ENGINEER PROVIDE SAME UNTIL SUCH TIME AS THE DISTRICT HAS ISSUES WRITTEN NOTICE TO THE ENGINEER FOR COMMENCEMENT OF THE PROVISION OF SUCH SERVICES.

[SEE ATTACHED]

Design Phase Services

After determination by the District of the scope, extent, character or design requirements of a Specific Project, including the acceptance with any specific modifications set forth in the District Engineer's Report, if any, from a preceding phase or Specific Project, and upon written authorization from the District to provide Design Phase Services, Engineer shall:

1. Be responsible for analyzing, developing and preparing such engineering documents as will be required in order to obtain necessary permits and thereafter construct all elements of the subject Water Management Plan (a/k/a Plan of Improvements) that are to be implemented and/or constructed by the District, except for those elements of the Water Management Plan that are to be prepared by the District Engineer. Further, although certain actions of or documents prepared by the Engineer shall be subject to the review and comment by others, in no event shall such review and/or comment (or lack thereof) release or relieve the Engineer from its responsibilities and obligations as relate to Design Phase Services; provided, however, the Engineer is entitled to rely upon the District's current published Standards for its provision of Design Phase Services.
2. Prepare Design Phase documents consisting of final design criteria, drawings, and construction specifications indicating the scope, extent, and character of the Work to be performed and furnished by the Engineer. Specifications will be prepared, where appropriate, in general conformance with the 16-division format of the Construction Specifications Institute.
3. Provide necessary field surveys and topographic and utility mapping for design purposes. Identify existing utility corridors and easements, and provide legal descriptions and sketches for proposed easements.
4. Advise the District if additional reports, data, information, or services of the types described in Exhibit "A" are necessary and assist the District in obtaining such reports, data, information, or services.
5. Based on the information contained in the Design Phase documents, submit a current opinion of probable Construction Cost and any adjustments to Total Project Costs known to Engineer.
6. Furnish the Design Phase documents to and review them with the District.
7. Submit to the District the number of final copies of the Design Phase documents as specified in the Purchase Order and revised opinion of probable Construction Cost within the time period set forth in the Purchase Order.
8. All final engineering documents must be signed and sealed by a Registered Engineer and certified in favor of the District. Electronic files (i.e., computer modeling, spreadsheet calculations, etc.) should also be provided if available or if specified as a deliverable under

the Purchase Order. All documents shall conform to the District's current published Standards where applicable.

9. Submit one (1) set of documentation or as otherwise requested, pursuant to paragraph 8 above, to the District and two (2) sets to the District Engineer. All comments, if any, regarding the submitted documentation will be prepared and provided to the Engineer by the District Engineer.
10. Identify and disclose to the District all know and customary permits, licenses and approvals necessary and required for constructing and completing the proposed Works. Unless the permits, licenses and/or approvals are ones that are customarily obtained by a Contractor, the Engineer shall be responsible for coordinating the acquisition of such and once obtained a copy of each shall be promptly provided to the District and the District Engineer.
11. Promptly review and provide comments on Bidding Documents to the District, the District Engineer, the District's General Counsel, and other advisors, as appropriate.
12. Submit the number of final copies of the Bidding Documents and a current opinion of probable Construction Cost to the District within the time period set forth in the Purchase Order.
13. In the event that the Work designed or specified by Engineer is to be performed or furnished under more than one prime construction contract, or if Engineer's services are to be separately sequenced with the work of one or more prime Contractors (such as in the case of fast-tracking), the District and Engineer shall, prior to commencement of the Design Phase, develop a schedule for performance of Engineer's services during the Design, Bidding, and Construction Phases in order to sequence and coordinate properly such services as are applicable to the work under such separate prime contracts. This schedule is to be prepared and included in or become an amendment to the Purchase Order whether or not the work under such contracts is to proceed concurrently.
14. The number of prime contracts for Work designed or specified by Engineer upon which the Engineer's compensation will be established shall be identified in the Purchase Order.
15. The Engineer is responsible for the contracting with and engagement of all appropriate sub-consultants (including, but not limited to Survey, Structural, Electrical, Architectural, Environmental, Geotechnical, Testing Labs, Landscape and Irrigation services) whose assistance may be required in order to design and administer construction of the proposed Works. The sub-consultants shall work for and report directly to the Engineer.
16. The Engineer shall coordinate with the District and appropriate third parties as required in order to identify all utility corridors, rights-of-ways and other property interests or easements that need to be obtained in order to construct, operate and maintain the Works identified in the Water Management Plan that are the responsibility of the Engineer; provided, however, the Engineer shall not be responsible for obtaining the required property interests since that is an obligation of the District and/or others. The Engineer shall coordinate with the District, District Engineer and the District's General Counsel to establish or determine appropriate language for the instrument of conveyance to the District of such property interests that the

District or others will require for the construction, operation and/or maintenance of the subject Works.

17. The Engineer shall provide a brief status report for each Specific Project identifying the progress, projected completion, and issues regarding the project, to the District and District Engineer on or before the 2nd Monday of each Month. The Engineer shall include this report with his request for payment for the referenced project.

EXHIBIT “C”

Bidding Phase

IT IS SPECIFICALLY UNDERSTOOD AND AGREED THAT THE BIDDING PHASE SERVICES SET FORTH IN THIS AGREEMENT SHALL NOT BE A PART OF THE AGREEMENT NOR SHALL THE ENGINEER PROVIDE SAME UNTIL SUCH TIME AS THE DISTRICT HAS ISSUED WRITTEN NOTICE TO THE ENGINEER FOR COMMENCEMENT OF THE PROVISION OF SUCH SERVICES.

[SEE ATTACHED]

Bidding Phase Services

1. Following completion of the Design Phase, the Engineer shall be responsible for preparing and compiling all engineering technical specifications and to define all of the project specific contract requirements such as time for substantial completion, final completion, milestones, etc. necessary to complete the project. These project specific items should be coordinated with the District, the District General Counsel and the District Engineer. All Bidding Documents, plus addenda if any, shall be prepared and bid in accordance with the District's current published Standards and requirements and although others will or may be reviewing and/or commenting on the Bidding Documents, as well as other items or matters, it is specifically understood that said review, comments or lack thereof, shall in no way relieve or release the Engineer from its responsibilities and obligations regarding the content and nature of the Bidding Documents and subsequent administration of the bidding and award process; provided, however, the Engineer is entitled to rely upon the District's current published Standards for its provision of bidding phase Services.
2. Once the Engineer has compiled the necessary technical information as identified above, it will be forwarded to the District General Counsel to compile the Project Manual and necessary bid documents. Upon completion, the District General Counsel will forward a draft Project Manual to the Engineer for review and comment. Upon concurrence by the Engineer and District General Counsel of the format and content of the construction documents the Engineer shall sign and seal one (1) set of the Project Manual and plans in favor of the District, following which, said items are to be returned to the District General Counsel. Upon receipt, the District General Counsel will forward the documents to the District Engineer to produce the necessary copies of plans and specifications, advertise the project for bidding and distribute all plans to prospective bidders.
3. The District Engineer shall advertise the project for bid in accordance with the District's Standards and requirements. Confirmation of the advertisement shall be sent (via hand delivery or fax transmittal) to the District, Engineer and District General Counsel. The District Engineer shall prepare and package all of the necessary Bidding Documents, including subsequent Addenda thereto if issued, and distribute or make them available to all potential or interested bidders in accordance with the District's requirements. All Bidders will be instructed to return their sealed Bid to the location where they were picked up. The sealed Bids shall thereafter be opened at the time and place specified in the Bid advertisement.
4. The Engineer, shall, if one is believed necessary, coordinate a Pre-bid conference to be held within one (1) or two (2) weeks after the initial Bid advertisement. The Engineer shall maintain an accurate written record of the meeting and forward it to the attendees, the District, District Engineer within five (5) business days following the meeting. Bidders will be instructed to contact the Engineer for answers to any questions relating to the Project. The Engineer shall record all questions and answers and provide a written response to all known potential Bidders, with a copy sent to the District Engineer and the District at the time of such response.
5. The Engineer shall prepare all necessary Addenda to the Bidding documents and before distribution forward same to the District, District Engineer, District General Counsel for

review and comment. The District Engineer shall promptly review and provide comments, if any, to the Engineer within three (3) business days following receipt. Upon addressing all said comments, if any, to the satisfaction of the District the Engineer shall then forward the Addendum to the District Engineer for distribution, in accordance with paragraph 3 above.

6. The Engineer shall coordinate and supervise the Bid Openings and provide an Award Recommendation and bid tabulation to the District and District Engineer within five (5) business days following a Bid Opening. The Bid Openings shall be held at the location and time indicated in the Project's Bid advertisement. The Engineer, in the presence of the District Engineer and District, shall open the sealed bids at the time and place indicated in the Bidding Documents and upon such opening provide one of each duplicate of the bid to the District and the District Engineer.
7. Following approval by the District of the Engineer's recommendation, District General Counsel shall prepare the Contract Documents and issue a Notice of Award to the successful Bidder. The Notice of Award shall indicate the date the District approved the Award and the amount of the Award. In addition, six (6) sets of the Contract Documents shall be provided to the successful Bidder. Five (5) of the sets are to be executed and returned to the District General Counsel for transmittal to the District. The sixth set is for the successful Bidder's insurance agent. The Notice of Award shall contain instructions to the successful Bidder regarding execution of the Contract Documents, provision of bonds and insurance and such other instructions as are necessary for the proper execution and completion of the Contract Documents.
8. Once the five (5) sets of executed Contract Documents are returned to the District General Counsel, the District General Counsel shall examine the Contract Documents for completeness and once satisfied forward them to the District for execution. Once executed, two (2) sets of Contract Documents will be returned to the Engineer. The Engineer shall be responsible for returning the Contractor's executed Project Manual to the Contractor along with a Notice to Proceed.
9. The Engineer shall provide a brief status report for each Specific Project identifying the progress, projected completion, and issues regarding the project, to the District and District Engineer on or before the 2nd Monday of each Month. The Engineer shall include this report with his request for payment for the referenced project.
10. Concurrent with issuance of a Notice to Proceed, the Engineer shall provide the District with one (1) set of 11"x17" construction drawings.

EXHIBIT “D”

Construction Phase

IT IS SPECIFICALLY UNDERSTOOD AND AGREED THAT THE CONSTRUCTION PHASE SERVICES SET FORTH IN THIS AGREEMENT SHALL NOT BE A PART OF THE AGREEMENT NOR SHALL THE ENGINEER PROVIDE SAME UNTIL SUCH TIME AS THE DISTRICT HAS ISSUED WRITTEN NOTICE TO THE ENGINEER FOR COMMENCEMENT OF THE PROVISION OF SUCH SERVICES.

[SEE ATTACHED]

Construction Phase Services

PART I

1. The Engineer shall consult with the District and act as the District's representative as provided in the General and Supplemental Conditions of each Construction contract. The extent and limitations of the duties, responsibilities and authority of Engineer as assigned in said General and Supplemental Conditions shall not be modified, except as Engineer may otherwise agree in writing. All of the District's instructions to Contractor will be issued through Engineer, who shall have authority to act on behalf of the District in dealings with Contractor to the extent provided in this Agreement and said General and Supplemental Conditions except as otherwise provided in writing. Although certain actions or documents prepared by the Engineer shall be subject to the review and comment by others, in no event shall such review and/or comment (or lack thereof) release or relieve the Engineer from its responsibilities and obligations as relate to Construction Phase Services; provided, however, the Engineer is entitled to rely upon the District's current published Standards for its provision of Construction Phase Services.
2. Provide the services of a Resident Project Representative (RPR) at the Site of the Specific Project to assist the Engineer and to provide more extensive observation of Contractor's work. Duties, responsibilities, and authority of the RPR are as set forth in Exhibit "K" modified for the Purchase Order. The furnishing of such RPR's services will not extend Engineer's responsibilities or authority beyond the specific limits set forth elsewhere in this Agreement.
3. The Engineer shall hold a pre-construction meeting prior to commencement of construction. The Engineer shall issue written invitations to the District, Landowner, Contractor, Utility Providers and such other public or private entities or agencies that have an interest in or jurisdiction over the nature of the Works which are the subject of the specific Project or the area wherein the specific Project is to be implemented.
4. In connection with observations of Work in progress:
 - 4.1 Make visits to the Site at intervals appropriate to the various stages of construction, as Engineer deems necessary, in order to observe as an experienced and qualified design professional the progress and quality of the Work. Such visits and observations by Engineer, and the Resident Project Representative, if any, are not intended to be exhaustive or to extend to every aspect of the Work in progress or to involve detailed inspections of the Work in progress beyond the responsibilities specifically assigned to Engineer in the Purchase Order and the Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on Engineer's exercise of professional judgment as assisted by the Resident Project Representative, if any. Based on information obtained during such visits and such observations, Engineer will determine in general if Contractor's work is proceeding in accordance with the Contract Documents, and Engineer shall keep the District informed of the progress of the Work.
 - 4.2 The purpose of Engineer's visits to, and representation by the Resident Project Representative, if any, at the Site of the Specific Project, will be to enable Engineer to

better carry out the duties and responsibilities assigned to and undertaken by Engineer during the Construction Phase, and, in addition, by the exercise of Engineer's efforts as an experienced and qualified design professional, to provide for the District a greater degree of confidence that the completed Work will conform in general to the Contract Documents and that the integrity of the design concept of the completed project as a functioning whole as indicated in the Contract Documents has been implemented and preserved by Contractor. Engineer shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct, or have control over the Work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor, for safety precautions and programs incident to the Work, or for any failure of Contractor to comply with Laws and Regulations applicable to Contractor's furnishing and performing the Work. Accordingly, Engineer neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

5. The Engineer shall have authority to disapprove or reject Contractor's work while it is in progress if, on the basis of such observations, Engineer believes that such work will not produce a completed project that conforms generally to the Contract Documents or that it will prejudice the integrity of the design concept of the completed project as a functioning whole as indicated in the Contract Documents. The Engineer shall be responsible for notifying the District Engineer and the District promptly upon becoming aware of any material problems or issues.
6. The Engineer shall issue necessary clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of the Work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents. The Engineer shall be authorized to make minor variations to the Work, provided the variations do not result in changes in ownership, maintenance rights, Contract time or amount. Under emergency conditions the Engineer may request that the District Engineer authorize the Contractor to perform duties, construct Works or take remedial or preventative actions prior to receiving a change order.
7. The Engineer shall review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only for conformance with the information given in the Contract Documents and compatibility with the design concept of the completed project as a functioning whole as indicated in the Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs incident thereto. Engineer has an obligation to meet any Contractors submittal schedule that has earlier been acceptable to Engineer.
8. Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor. However, if the evaluation is deemed to require additional effort on the part of the Engineer, the Engineer will be eligible for additional compensation as specified in the Purchase Order.
9. The Engineer shall be responsible for the selection and engagement of needed testing labs.

The Contractor shall be notified of the name and address of the selected testing lab(s) and thereafter shall coordinate and schedule with the testing lab(s) to have all Work properly tested. The Engineer shall require such inspections or tests of the Work as deemed reasonably necessary, and receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the Contract Documents. Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Contract Documents. Engineer shall be entitled to rely on the results of such tests.

10. Render formal written decisions on all claims of the District and Contractor relating to the acceptability of the Work or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of the Work. In rendering such decisions, Engineer shall be fair and not show partiality to the District or Contractor and shall not be liable in connection with any decision rendered in good faith in such capacity.
11. Based on Engineer's observations as an experienced and qualified design professional and on review of Applications for Payment and accompanying supporting documentation, Engineer shall determine the amounts that Engineer recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute Engineer's representation to the District, based on such observations and review, that, to the best of Engineer's knowledge, information and belief, the Work has progressed to the point indicated, the quality of such is generally in accordance with the Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Contract Documents and to any other qualifications stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe the Work. In the case of unit price work, Engineer's recommendations of payment will include final determinations of quantities and classifications of the Work (subject to any subsequent adjustments allowed by the Contract Documents). The Engineer shall review all Requests for Payment as specified above. If approved, the Engineer will, execute their portion of the Request for Payment form, prepare a Recommendation for Payment and forward it to the District no later than the second Wednesday of each month. The Recommendation for Payment shall be categorized in accordance with the Plan of Improvement categorization, and identify bond versus non-bond payment Improvements.
12. The Engineer shall review all Change Order requests. The Engineer upon completion of its review must execute its portion of the Change Order request form, prepare and execute a Recommendation and promptly forward the Change Order and Recommendation to the District. All Change Orders shall be prepared in accordance with the District's Change Order policy.
13. The Engineer shall coordinate with the Contractor on a monthly basis for the purpose of checking to see that Record Drawings are being kept current and accurate. The Engineer must review and distribute the Record Drawings.

14. The Engineer shall review and process the Contractor's Completion Documents as follows:
 - 14.1 Receive and review maintenance and operating instructions, schedules, and guarantees.
 - 14.2 Engineer shall transmit these documents to the District, receive bonds, certificates, or other evidence of insurance not previously submitted and required by the Contract Documents, certificates of inspection, tests and approvals, Shop Drawings, Samples and other data approved, and the annotated record documents which are to be assembled by Contractor in accordance with the Contract Documents to obtain final payment.
15. Upon receipt of the Contractor's notification of its belief that it has reached Substantial Completion of the Works, the Engineer shall schedule, provide reasonable advanced notice to the District and perform an inspection with the Contractor and District. The Engineer upon determining that the Work is Substantially Complete shall prepare, execute and deliver a Tentative Certification of Substantial Completion to the District with a copy to the District Engineer. The Engineer shall identify any portions of the Project or Works that remain incomplete or outstanding and, include this list as part of the Certificate of Substantial Completion. In addition to the responsibilities outlined above, the Engineer shall endeavor to resolve all outstanding issues with the Contractor, including an itemized adjustment reflecting final quantities and allocation of maintenance obligation.
16. Conduct a final payment inspection to determine if the completed Work of Contractor is acceptable so that Engineer may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Engineer shall also provide a written notice of acceptability that the Work is acceptable to the best of Engineer's knowledge, information, and belief and based on the extent of the services provided by Engineer under this Agreement.
17. The Construction Phase will commence with the execution of the first construction agreement for a Specific Project or any part thereof and will terminate upon the District's final payment to a Contractor. If a Specific Project involves more than one prime contract as indicated in the Purchase Order, Construction Phase services may be rendered at different times in respect to the separate contracts.
18. Engineer shall not be responsible for the acts or omissions of any Contractor, or of any of their subcontractors, suppliers, or of any other individual or entity performing or furnishing any of the Work. Engineer shall not be responsible for failure of any Contractor to perform or furnish the Work in accordance with the Contract Documents.
19. The Engineer shall provide a brief status report for each Specific Project identifying the progress, projected completion, and issues regarding the project, to the District on or before the 2nd Monday of each Month. The Engineer shall include this report with his request for payment for the referenced project.
20. Concurrent with the Engineer's request for final payment, the Engineer shall provide, in an electronic format consistent with the District standards, a complete copy of the record information for District constructed improvements.

Post-Construction Phase Services

PART II

Upon written authorization from the District to begin Post-Construction Phase Services, Engineer shall:

1. Provide assistance in connection with the testing and adjusting of Specific Project equipment or systems.
2. Assist the District in training the District's staff to operate and maintain Specific Project, equipment, and systems.
3. Assist the District in developing procedures for control of the operation and maintenance of, and record keeping for, equipment and systems for the Specific Project.
4. Together with the District, visit the Specific Project to observe any apparent deficiencies, omissions or defects in the Work, assist the District in consultations and discussions with Contractor concerning correction of any such deficiencies, omissions or defects, and make recommendations as to replacement or correction of Defective Work, if present.
5. In company with the District or the District's representative, provide an inspection of the Specific Project within one month before the end of the Contractor's Correction Period to ascertain whether any portion of the Work is subject to replacement or correction.
6. The Post-Construction Phase Services may commence during the Construction Phase and, if not otherwise modified in the Purchase Order, will terminate at the end of the Contractor's Correction Period.
7. The Engineer shall provide a brief status report for each Specific Project identifying the progress, projected completion, and issues regarding the project, to the District on or before the 2nd Monday of each Month. The Engineer shall include this report with his request for payment for the referenced project.

EXHIBIT “E”

Project/Consulting Engineering Services Related to Storm Events

IT IS SPECIFICALLY UNDERSTOOD AND AGREED THAT THE STORM EVENT SERVICES SET FORTH IN THIS AGREEMENT SHALL NOT BE A PART OF THE AGREEMENT NOR SHALL THE ENGINEER PROVIDE SAME UNTIL SUCH TIME AS THE DISTRICT HAS ISSUED WRITTEN NOTICE TO THE ENGINEER FOR COMMENCEMENT OF THE PROVISION OF SUCH SERVICES.

[SEE ATTACHED]

Services Related to Storm Events

The Engineer's Services may include the supplying of two or more Field Representatives within twelve hours after a qualifying storm event.

The duties of the Field Representatives may include the assessment of "storm damage" debris within the District's Units of Development, subsequent monitoring of such "storm Damage" debris disposal and the documenting of such "storm damage" debris disposal activities using FEMA guidelines.

The Storm Damage Assessment procedure shall generally be as follows:

- At first sign of a likely qualifying storm event, the Engineer shall contact the District and establish points of contact for the Field Representatives.
- Within 12 hours after a qualifying storm event, the Field Representatives must be able to begin to provide "storm damage" assessments under the direction of the District's staff.
- The Field Representatives shall document the "storm Damage" in accordance with FEMA guidelines.

Cleanup monitoring by the Field Representatives shall be carried out under the direction of the District's staff, and shall include the monitoring of debris disposal and documentation of such debris disposal activities in accordance with FEMA guidelines.

EXHIBIT “F”

General Description of Purchase Order Format

[SEE ATTACHED]



**Northern Palm Beach County
Improvement District**

Purchase Order
No.

Purchase Order

Vendor :439

ARCADIS US, Inc.

62638 Collections Center Drive
Chicago, IL 60693-0626
Phone - / Fax -

Billing and Shipping Address

359 Hiatt Drive
Palm Beach Gardens, FL 33418
(561) 624-7830 Ext
Fax (561) 624-7839

Document Information

Document Date
Required Date
Prepared By

Workflow ID
Status
Description

Change Order
Project No
Invoice to
follow

Comments :

Unit Qty	Unit Type	Fund	GL Acct	Item Description	Unit Price	Total
----------	-----------	------	---------	------------------	------------	-------

Total : _____

Approval Information

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

NPBCID is exempt from payment of State sales tax under Exemption 85-8012560376C-1 Exp. 5-31-23.

Annual Contracts-Work shall be completed in accordance with existing Agreement between Northern and Vendor listed herein. Payment shall be in accordance with said agreement, attached scope and budget. Payment for work shall not exceed the herein authorized fee without an approved written change to this Purchase Order.

EXHIBIT “G”

Peer Review Requirements

[SEE ATTACHED]

Peer Review Requirements

Engineer shall perform or provide the following in a timely manner so as not to delay Peer Review, namely:

1. Cooperate with the District Engineer and District by providing agreed upon Review Documents (checked and otherwise represented as ready for a thorough review) in advance of and as required for Peer Review, including but not limited to design or planning documents, specifications, drawings, design schedules, statements of District's design requirements and criteria, calculations and other analyses, all pertinent information in Engineer's possession, construction documents, and other instruments of Engineer's services.
2. Discuss with District Engineer and District the process of the design, including approaches used, assumptions made, special design problems encountered, special solutions accomplished, extra analyses made but not incorporated into the final documents, and other aspects of the design process.
3. Provide miscellaneous support for the District Engineer and District, such as providing copies of computer input data and running Engineer's computer programs for them.
4. Study Peer Review recommendations from the District Engineer and District.
5. Attend Peer Review presentations and subsequently review any written Peer Review Report in detail, responding to each recommendation by accepting it without qualifications, accepting it with qualifications, or rejecting it.
6. Discuss with District and District Engineer the response to any Peer Review Report or recommendations in an attempt to reach agreement on all points through complete understanding of the technical matters involved, by proposing alternate solutions to issues that are not immediately acceptable, and by recommending that District's design problem be modified to accommodate proposed design revisions is appropriate.
7. Cooperate with District Engineer and District in modifying the design services as required to accomplish agreed upon revisions to Engineer's design documents (the accomplishment of those revisions being outside the scope.
8. Remain the Engineer of Record for all documents revised in accordance with agreed-to Peer Review recommendations.
9. Cooperate with District and District Engineer in reaching acceptable terms whereby Engineer employs an advisor to review Engineer's reasons for rejecting a recommendation of Peer Review.

EXHIBIT “H”

Reimbursable Expenses Schedule

[SEE ATTACHED]

Reimbursable Expenses Schedule

Rates for reimbursable expenses effective on the date of the Agreement are:

8 ½"x11" Copies Black & White	\$.25/page	8 ½"x11" Copies Color
.30/page		
11"x17" Copies Black & White	.50/page	
11"x17" Copies Color	1.00/page	
Blue Print/Blackline Prints 24"X 36"	2.00 each	
Mylars 24" X 36"	8.00 each	
Long Distance Phone Calls	at cost	
Postage	at cost	
Travel Expenses (Meals and Lodging)	State allowed rates (Section 112.061, F.S.)	

Outside Consultants and Subcontractors contracted directly by the Engineer shall be billed with a 10% mark-up.

All other Reimbursable Expenses not listed above shall be invoiced and paid on an "at cost" basis without mark-up unless otherwise specifically agreed to in writing.

EXHIBIT “T”

Insurance Requirements

[SEE ATTACHED]

Insurance Requirements

Below is shown the MINIMUM acceptable insurance to be carried under this Agreement:

I. Commercial General Liability:

- | | | | |
|-----|---|--|------------------|
| (A) | Bodily Injury Limit: | | |
| | \$1,000,000 | | Each Occurrence |
| | \$1,000,000 | | Annual Aggregate |
| | Property Damage Limit: | | |
| | \$1,000,000 | | Each Occurrence |
| | \$1,000,000 | | Annual Aggregate |
| (B) | or a Combined Single Limit of Bodily Injury and Property Damage : | | |
| | \$1,000,000 | | Each Occurrence |
| | \$1,000,000 | | Annual Aggregate |
| (C) | The Commercial General Liability shall include Contractual Liability. | | |

II. Workers Compensation Statutory Limits

and	\$100,000	Each Accident
	\$500,000	Disease-Policy Limit
Employers Liability	\$100,000	Disease-Each Employee

III. Umbrella Excess Liability Insurance:

- | | | |
|-----|-------------|------------------|
| (A) | \$1,000,000 | Each Occurrence |
| | \$1,000,000 | Annual Aggregate |

- (B) The aforementioned umbrella coverage shall be no more restrictive than coverage required for the underlying policies.

IV. Notice of Cancellation:

The Insurance afforded above may not be terminated or reduced unless thirty (30) days prior written notice of such termination or reduction is mailed to Northern (unless terminated for non-payment in which event ten (10) days notice is required).

V. Professional Liability Insurance

To be negotiated on a Specific Project basis.

VI. Insurance Certificate:

Northern Palm Beach County Improvement District shall be listed as an additional insured for the above Commercial and Umbrella Liability insurance coverage and a certificate of insurance reflecting same shall be delivered to Northern Palm Beach County Improvement District, which certificate of insurance shall be updated on a continuing basis throughout the Term of this Agreement.

EXHIBIT “J”

Hourly Rate Schedule

ARCADIS U.S., INC.	
HOURLY RATE SCHEDULE	
Effective October 2021	
Personnel Category	Rate
	(\$ per hour)
Principal/Expert Witness	\$ 220.00
Sr. Project Manager	\$ 195.00
Professional. Surveyor	\$ 150.00
Sr. Project Engineer	\$ 150.00
Project Engineer/ Surveyor	\$ 125.00
Project Coordinator	\$ 95.00
Sr. Cadd Designer	\$ 100.00
Cadd Designer	\$ 85.00
Sr. Field Representative	\$ 125.00
Field Representative	\$ 90.00
Engineering Assistant	\$ 60.00
Survey Technician	\$ 80.00
Project Assistant/Clerical	\$ 65.00
2 Man Field Crew	\$ 140.00
Courier	\$ 45.00

EXHIBIT “K”

**Duties, Responsibilities, and Limitations of Authority
of the Resident Project Representative**

[SEE ATTACHED]

IT IS SPECIFICALLY UNDERSTOOD AND AGREED THAT THE STUDY AND REPORT PHASE SERVICES SET FORTH IN THIS AGREEMENT SHALL NOT BE A PART OF THE AGREEMENT NOR SHALL THE ENGINEER PROVIDE SAME UNTIL SUCH TIME AS THE DISTRICT HAS ISSUED WRITTEN NOTICE TO THE ENGINEER FOR COMMENCEMENT OF THE PROVISION OF SUCH SERVICES.

Duties, Responsibilities, and Limitations of Authority of the Resident Project Representative

1. Engineer shall furnish a Resident Project Representative ("RPR"), assistants, and other field staff to assist Engineer in observing progress and quality of the work. The RPR, assistants, and other field staff under this Exhibit may provide full time representation or may provide representation to a lesser degree.
2. Through such additional observations of a Contractor's work in progress and field checks of materials and equipment by the RPR and assistants, Engineer shall endeavor to provide further protection for the District against defects and deficiencies in the Work. However, Engineer shall not, during such visits or as a result of such observations of a Contractor's work in progress, supervise, direct, or have control over the Contractor's work nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures selected by a Contractor, for safety precautions and programs incident to a Contractor's work in progress, for any failure of a Contractor to comply with laws and regulations applicable to a Contractor's performing and furnishing the work, or responsibility for a Contractor's failure to furnish and perform the work in accordance with the Contract Documents.
3. The duties and responsibilities of the RPR are limited to those of Engineer in the Agreement with the District, Purchase Order and in the Contract Documents, and are further limited or described as follows:
 - a. General:
 - i. RPR is Engineer's agent at the Specific Project site, will act as directed by and under the supervision of Engineer, and will confer with Engineer regarding RPR's actions.
 - ii. PR's dealings in matters pertaining to a Contractor's work in progress shall, in general, be with Engineer and Contractor, keeping the District advised as necessary.
 - iii. RPR's dealings with subcontractors shall only be through or with the full knowledge and approval of Contractor.
 - iv. RPR shall generally communicate with the District with the knowledge of and under the direction of Engineer.
 - b. Schedules: Review the progress schedule, schedule of shop drawing and sample submittals, and schedule of values prepared by a Contractor and consult with Engineer concerning acceptability.
 - c. Conferences and Meetings: Attend meetings with Contractor, such as preconstruction

conferences, progress meetings, job conferences and other project-related meetings, and prepare and circulate copies of minutes thereof.

d. Liaison:

- i. Serve as Engineer's liaison with Contractor, working principally through a Contractor's superintendent and assist in understanding the intent of the Contract Documents.
- ii. Assist Engineer in serving as the District's liaison with Contractor when Contractor's operations affect the District's on-site operations.
- iii. Assist in obtaining from the District additional details or information, when required for proper execution of the Work.

e. Interpretation of Contract Documents: Report to Engineer when clarifications and interpretations of the Contract Documents are needed and transmit to Contractor clarifications and interpretations as issued by Engineer.

f. Shop Drawings and Samples:

- i. Record date of receipt of samples and approved shop drawings.
- ii. Receive samples which are furnished at the Specific Project site by Contractor, and notify Engineer of availability of samples for examination.
- iii. Advise Engineer and Contractor of the commencement of any portion of the Work requiring a shop drawing or sample submittal for which RPR believes that the submittal has not been approved by Engineer.

g. Modifications:

- i. Consider and evaluate Contractor's suggestions for modifications in drawings or specifications and report with RPR's recommendations to Engineer.
- ii. Transmit to Contractor in writing decisions as issued by Engineer.

h. Review of Work and Rejection of Defective Work:

- i. Conduct on-site observations of Contractor's work in progress to assist Engineer in determining if the work is in general proceeding in accordance with the Contract Documents.
- ii. Report to Engineer whenever RPR believes that any part of Contractor's work in progress will not produce a completed project that conforms generally to the Contract Documents or will prejudice the integrity of the design concept of the completed project as a functioning whole as indicated in the Contract

Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise Engineer of that part of work in progress that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.

i. Inspections, Tests, and System Startups:

- i. Consult with Engineer in advance of scheduled major inspections, tests, and systems startups of important phases of the work.
- ii. Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate District personnel, and that Contractor maintains adequate records thereof.
- iii. Observe, record, and report to Engineer appropriate details relative to the test procedures and systems startups.
- iv. Accompany visiting inspectors representing public or other agencies having jurisdiction over a Specific Project, record the results of these inspections, and report to Engineer.

j. Records:

- i. Maintain at the Site orderly files for correspondence, reports of job conferences, reproductions of original contract documents including all change orders, field orders, work change directives, Addenda, additional Drawings issued subsequent to the execution of the Contract, Engineer's clarifications and interpretations of the contract documents, progress reports, shop drawing and sample submittals received from and delivered to Contractor, and other specific Project related documents.
- ii. Prepare a daily report or keep a diary or log book, recording Contractor's hours on the site, weather conditions, data relative to questions of change orders, field orders, work change directives, or changed conditions, site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to Engineer.
- iii. Record names, addresses and telephone numbers of all Contractors, subcontractors, and major suppliers of materials and equipment.
- iv. Maintain records for use in preparing Specific Project documentation.
- v. Upon completion of the work, furnish original set of all RPR Project documentation to Engineer.

k. Reports:

- i. Furnish to Engineer periodic reports as required of progress of the Work and of Contractor's compliance with the progress schedule and schedule of Shop Drawing and Sample submittals.
- ii. Draft and recommend to Engineer proposed change orders, work change directives, and field orders. Obtain backup material from Contractor.
- iii. Furnish to Engineer and the District copies of all inspection, test, and system startup reports.
- iv. Report immediately to Engineer the occurrence of site accidents, any hazardous environmental conditions of a nature or extent not specifically identified in the Purchase Order, emergencies, or acts of God endangering the work, and property damaged by fire or other causes.

1. Payment Requests: Review Applications for Payment with Contractor for compliance with the established procedure for their submission and forward with recommendations to Engineer, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not incorporated in the Work.
- m. Certificates, Operation and Maintenance Manuals: During the course of the work, that materials and equipment certificates, operation and maintenance manuals and other data required by the specifications to be assembled and furnished by a Contractor are applicable to the items actually installed and in accordance with the Contract Documents, and have these documents delivered to Engineer for review and forwarding to the District prior to payment for that part of the work.

n. Completion:

- i. Before Engineer issues a certificate of substantial completion, submit to Contractor a list of observed items requiring completion or correction.
- ii. Observe whether Contractor has arranged for inspections required by laws and regulations, including but not limited to those to be performed by public agencies having jurisdiction over the Work.
- iii. Participate in a final payment inspection in the company of Engineer, the District, and Contractor and prepare a final list of items to be completed or corrected.
- iv. Observe whether all items on final list have been completed or corrected and make recommendations to Engineer concerning acceptance and issuance of the notice of acceptability of the work.

- o. Resident Project Representative shall not:
- i. Authorize any deviation from the Contract Documents or substitution of materials or equipment (including "or-equal" items).
 - ii. Exceed limitations of Engineer's authority as set forth in the Agreement or the Contract Documents.
 - iii. Undertake any of the responsibilities of a Contractor, subcontractors, suppliers, or a Contractor's superintendent.
 - iv. Advise on, issue directions relative to or assume control over any aspect of the means, methods, techniques, sequences or procedures of the Work unless such advice or directions are specifically required by the Contract Documents.
 - v. Advise on, issue directions regarding, or assume control over safety precautions and programs in connection with the activities or operations of the District or a Contractor.
 - vi. Participate in specialized field or laboratory tests or inspections conducted off-site by others except as specifically authorized by Engineer.
 - vii. Accept shop drawing or sample submittals from anyone other than a Contractor.
 - viii. Authorize the District to accept or occupy a Specific Project in whole or in part.



Northern Palm Beach County Improvement District
359 Hiatt Drive, Palm Beach Gardens, Florida 33418
561-624-7830 · fax 561-624-7839 · www.npbcid.org

EXECUTIVE SUMMARY

TO: Matthew J. Boykin
L. Marc Cohn
Gregory Block
Adrian M. Salee
Ellen T. Baker

DATE: October 27, 2021

FROM: C. Danvers Beatty, P.E., Deputy Director

THROUGH: O'Neal Bardin Jr., Executive Director

RE: Consider Revisions to the Engineering Standards Manual

Background

Northern is continuing its reorganization in response to the Executive Director's and the District Engineer's pending retirements. The attached revisions to Northern's Engineering Standards Manual involve removal of references to the responsibilities of the Deputy Director which will now fall under the responsibilities of the District Engineer.

Fiscal Impact

There are no fiscal impacts associated with this item.

Recommendation

Northern Staff and General Counsel recommend Board approval of the revisions to the Engineering Standards Manual.

(2) The District will endeavor to obtain a minimum of three quotes from Contractors with the required expertise to perform the proposed work. The District will develop a scope of work and a bid package that may include, expected quantities, descriptive unit line items, schedule of values and specifications related to the proposed work as well as any additional information (location map, engineering plans, existing field conditions, project schedule, etc.) to assist in the preparation of responsive quotes. A letter and/or electronic correspondence received by Staff from a Contractor declining to quote the work may, if approved by a District Engineer or the Executive Director, suffice as one of the three (3) quotes. All quotes must be submitted utilizing the attached proposal form (Exhibit "B") in order to be considered for approval unless otherwise specified in the District request. The Contractor with the lowest quote will be issued a purchase order for the work.

d. Where the estimate of probable construction cost is less than \$25,000, Staff shall:

(1) Solicit prices from Approved Annual Minor Contractors or obtain an acceptable purchasing agreement from another special district, municipality or county pursuant to section 189.4221, Florida Statutes.

(2) The District will obtain a quote from a Contractor with the required expertise to perform the proposed work. The District will develop a scope of work, that may include expected quantities, descriptive unit line items, schedule of values and specifications related to the proposed work as well as any additional information (location map, engineering plans, existing field conditions, project schedule, etc.) to assist in the preparation of responsive quotes. If the Contractor fails to provide a quote within the time frame specified in the District's request, Staff shall select another Contractor to provide a quote based on the same scope of work. Upon receipt and acceptance of the quote, a purchase order will be issued for the work as approved and issued by the Executive Director or District Engineer(s).

C. Issuance:

1. The Executive Director or District Engineer(s) may approve/execute Purchase Orders for projects not exceeding \$25,000.
2. Purchase Orders equal to or greater than \$25,000 must be approved by the District's Board of Supervisors before issuance.

Exhibit A: Grant Application

**NORTHERN PALM BEACH COUNTY IMPROVEMENT DISTRICT
EROSION CONTROL GRANT APPLICATION
FISCAL YEAR _____**

This Grant Application must be completely filled out with appropriate statements in the space provided. Do not exceed the space provided for responses to each question. Completed Grant Applications, together with all herein requested documentation, must be submitted no later than 3 P.M. on July 1, 2022 to:

Kimberly Leser, P.E., District Engineer
Northern Palm Beach County Improvement District
359 Hiatt Drive
Palm Beach Gardens, FL 33418

1. Property Owner:

Name: _____

Address: _____

Phone: _____

Contact Person: _____

Contact Person's Phone No.: _____ Email: _____

2. Provide a brief description of the project and erosion site. Please include a lot survey and 5 photographs of the location and three copies of each photograph.

3. Type of Erosion Control method proposed (refer to Northern Approved Repair Methods):

4. Estimated total project cost: \$ _____

Provide a minimum of two construction cost quotes from licensed contractors.

Northern Palm Beach County Improvement District
Erosion Control Funding Program
359 Hiatt Drive
Palm Beach Gardens, FL 33418
Attn: Kimberly Leser, P.E., District Engineer

C) Northern shall inspect all work and review final reports and the Recipient's certification before authorization of payment is made. Northern shall pay the full amount of the invoice within forty-five (45) days of its receipt and Northern's acceptance of the completed Project, provided the Recipient has performed the work according to the terms and conditions of this Agreement. When requesting payment, the Recipient shall submit an affidavit certifying the costs of construction of the Project, including contractor, engineer and material invoices and evidence of payment of same. Payment may be withheld until the Recipient has submitted in a proper and timely manner all required reports or met all Northern's then applicable administrative requirements until such time as these requirements are met.

ARTICLE 5 - PROJECT MANAGEMENT

The Parties shall direct all matters arising out of or in connection with the performance of this Agreement, other than invoices and notices, to the attention of their hereinafter identified Project Manager for attempted resolution or action. The Project Managers shall be responsible for overall coordination and oversight relating to the performance of this Agreement.

ARTICLE 6 – NOTICES

All notices, demands, or other communications to the Recipient under this Agreement shall be in writing and shall be deemed received if hand delivered or sent by certified mail, return receipt requested, to the address stated below:

Attn: _____

All notices or demands to the Northern under this Agreement shall be in writing and either hand delivered or sent by certified mail, return receipt requested to:

Northern Palm Beach County Improvement District
Erosion Control Funding Program
359 Hiatt Drive
Palm Beach Gardens, FL 33418
Attn: Kimberly Leser, P.E, District Engineer



Northern Palm Beach County Improvement District
359 Hiatt Drive, Palm Beach Gardens, Florida 33418
561-624-7830 · fax 561-624-7839 · www.npbcid.org

EXECUTIVE SUMMARY

TO: Matthew J. Boykin
L. Marc Cohn
Gregory Block
Adrian M. Salee
Ellen T. Baker

DATE: October 27, 2021

FROM: Katie Roundtree, CPA., Finance Director

THROUGH: O'Neal Bardin Jr., Executive Director

RE: Consider Revisions to the Accounting Manual

Background

Northern is continuing its reorganization in response to the Executive Director's pending retirement and changes to the District's organizational structure. The latter also reflects the build-out of lands within Northern's jurisdiction. The attached revisions to Northern's Accounting Manual involve removal of references to the responsibilities of the Deputy Director which will now fall under the responsibilities of the District Engineer. In addition, approval levels for purchases and disbursements were slightly adjusted for the new organizational structure to add additional approvers, while continuing to require a minimum of three people approve invoices, depending on the type of purchase. Changes were made to internal controls to reflect title changes and electronic banking procedures. Changes to internal controls are not presented in the agenda packet, but are available to review, if requested.

Fiscal Impact

There are no fiscal impacts associated with this item.

Recommendation

Northern Staff and General Counsel recommend Board approval of the revisions to the Accounting Manual.

1-A- Purchasing Summary

Northern Palm Beach County Improvement District County Improvement District follows Florida Statutes Chapter 287 Part One for its purchasing guidelines except where further limited by this Purchasing Policy. The following table describes the thresholds and approvals necessary for each type of purchase. The approval section is broken into two sections- the authority to approve the purchase and the authority to approve the payment of the purchase. Those approvals are further broken down into whether the payment of the purchase will be from budgeted funds or project/agreement funds. Each of these types of funds require specific approvals that may differ from each other.

Purchases that are derived from contracts (construction, engineering, professional services or maintenance) have additional requirements that are described in more detail in 1-C-Contract Procurement. These additional requirements are related to the bid process used to obtain the contractor for the specific contract.

This section also provides a brief summary of the disbursement policies. More information on the disbursement process can be found in the Disbursement Section of the Accounting Manual.

PURCHASING AND DISBURSEMENT POLICY

REVISED
October 2021

TYPE	DESCRIPTION	EXAMPLES	THRESHOLD	ANNUAL BUDGETED FUNDS ⁽¹⁾		PROJECT/AGREEMENT FUNDS ⁽²⁾	
				PURCHASE APPROVAL	PAYMENT APPROVAL	PURCHASE APPROVAL	PAYMENT APPROVAL
Petty Cash	Any small purchase of materials, goods or supplies purchased that cost under the threshold amount.	Office supplies, repair supplies, paper goods, etc.	\$50	Petty cash custodian	Executive Director (if unavailable, District Engineer)	Executive Director (if unavailable, District Engineer)	Board of Supervisors
			\$50 personal vehicle use mileage	Department Director	Executive Director (if unavailable, District Engineer)	Executive Director (if unavailable, District Engineer)	Board of Supervisors
Emergency Purchase	Any purchase or expense that was not budgeted or pre-approved but must be incurred due to some unforeseen emergency.	Emergency repair work to equipment or building.	\$25,000	Director of Operations or District Engineer	Executive Director (if unavailable, District Engineer)	Executive Director (if unavailable, District Engineer) to report at next scheduled Board meeting	Board of Supervisors
			>\$25,000	Executive Director (if unavailable, District Engineer) to report at next scheduled Board meeting	Board of Supervisors	Executive Director (if unavailable, District Engineer) to report at next scheduled Board meeting	Board of Supervisors
Exempt Expense	Any purchase or expense that does not require an official Purchase Order because of the nature of the expense. These purchases are typically budgeted items that are committed through an annual internal encumbrance prepared by Finance.	Payroll, employee withholding expenses, payroll taxes, health insurance, retirement contributions, utilities, etc.	N/A	Director of Finance and Administration	Executive Director (if unavailable, District Engineer)	Executive Director (if unavailable, District Engineer)	Board of Supervisors
Purchase Order Required	Operations and Maintenance of Facilities Related- Any purchase of supplies, materials, goods, equipment or any service provided above \$250 in cost, that is neither an emergency nor an exempt purchase.	Supplies, equipment, equipment repair, maintenance work, etc.	\$25,000	Director of Operations	Executive Director (if unavailable, District Engineer)	Executive Director (if unavailable, District Engineer)	Board of Supervisors
	Engineering, POI Construction, Permits/Plats and NPDES Related- Any purchase of supplies, materials, goods, equipment or any service provided above \$250 in cost, that is neither an emergency nor an exempt purchase.	Engineering, Preserve expenses, NPDES, Construction, etc.	\$25,000	District Engineer	Executive Director (if unavailable, District Engineer)	Executive Director (if unavailable, District Engineer)	Board of Supervisors
	Administration Related- Any purchase of supplies, materials, goods, equipment or any service provided above \$250 in cost, that is neither an emergency nor an exempt purchase.	IT expenses, PR expenses, Records Management expenses, insurance, financial services, etc.	\$25,000	Director of Finance and Administration	Executive Director (if unavailable, District Engineer)	Executive Director (if unavailable, District Engineer)	Board of Supervisors
			>\$25,000	Board of Supervisors	Board of Supervisors	Board of Supervisors	Board of Supervisors
Permits & Plats	Non-District issued permits and plats	SFWMD and Palm Beach County	N/A	District Engineer	Executive Director (if unavailable, District Engineer)	Executive Director (if unavailable, District Engineer)	Board of Supervisors
Contracts / Purchase Orders: ***Note: See Contract Procurement Section for additional requirements	Construction	Contract for services performed where the contract is POI Construction related	\$25,000	District Engineer	Executive Director (if unavailable, District Engineer)	Executive Director (if unavailable, District Engineer)	Board of Supervisors
			>\$25,000	Board of Supervisors	Board of Supervisors	Board of Supervisors	Board of Supervisors
	Engineering	Contract for services performed where the contract is Engineering for POI Construction or General Engineering	\$25,000	District Engineer	Executive Director (if unavailable, District Engineer)	Executive Director (if unavailable, District Engineer)	Board of Supervisors
			>\$25,000	Board of Supervisors	Board of Supervisors	Board of Supervisors	Board of Supervisors
	Engineering- Operations & Maintenance of Facilities	Contract for services performed where the contract is for specific projects relating to	\$25,000	Director of Operations	Executive Director (if unavailable, District Engineer)	Executive Director (if unavailable, District Engineer)	Board of Supervisors
			>\$25,000	Board of Supervisors	Board of Supervisors	Board of Supervisors	Board of Supervisors
Professional services	Audit, legal, cash management fees, trustee/paying agent fees,		\$25,000	Director of Finance and Administration	Executive Director (if unavailable, District Engineer)	Executive Director (if unavailable, District Engineer)	Board of Supervisors

PURCHASING AND DISBURSEMENT POLICY

REVISED
October 2021

TYPE	DESCRIPTION	EXAMPLES	THRESHOLD	ANNUAL BUDGETED FUNDS ⁽¹⁾		PROJECT/AGREEMENT FUNDS ⁽²⁾	
				PURCHASE APPROVAL	PAYMENT APPROVAL	PURCHASE APPROVAL	PAYMENT APPROVAL
	Environmental Maintenance	Preserve Maintanance and Environmental Liaison	\$25,000	District Engineer	Executive Director (if unavailable, District Engineer)	Executive Director (if unavailable, District Engineer)	Board of Supervisors
			>\$25,000	Board of Supervisors	Board of Supervisors	Board of Supervisors	Board of Supervisors
	Maintenance	Aquatic weed control, lawn maintenance, etc.	\$25,000	Director of Operations	Executive Director (if unavailable, District Engineer)	Executive Director (if unavailable, District Engineer)	Board of Supervisors
			>\$25,000	Board of Supervisors	Board of Supervisors	Board of Supervisors	Board of Supervisors

⁽¹⁾ Funded through Reserves and budgeted expense line items as shown in the District's Annual Operating Budget as approved by the Board of Supervisors.

⁽²⁾ Funded by Note proceeds, Bond Construction funds, Landowner Agreements, or Interlocal Agreements.

Other Requirements Regarding Disbursements:

Checks:

- 1) All checks require two (2) signatures
- 2) Authorized signatures are:
 - Members of the Board of Supervisors
 - District Attorney
 - Executive Director
 - District Engineer (if Executive Director is unavailable)
 - Signature stamp of Board President or Treasurer

In the absence of the Executive Director, the District Engineer may sign checks as long as the District Engineer was not also the person who initiated the purchase (via purchase order).

- 3) The signature stamp with the Board President's or Treasurer's signature may be used in place of a second signature in the following
 - Checks less than \$5,000
 - Checks for the following expense types:
 - payroll
 - checks for Sec. 105 reimbursement plan

Requisitions from bond construction funds:

- 1) Must be approved by the Board of Supervisors
- 2) Must be signed by the Board President or designee or Signature stamp of Board President

Approval stamps for invoices:

- 1) Each invoice or summary of invoices must be stamped with the purchasing stamp to evidence approval of the purchaser, Supervisor (if applicable), Director of Operations (if applicable) or District Engineer (if applicable) or Director of Finance and Administration and finance. No more than two lines may be approved by one person. Each invoice must be approved by a minimum of three people.
- 2) Each collection of invoices that represents the invoices paid by one check must be stamped with a red check processing stamp. This stamp evidences the following:
 - check number
 - Unit/Org #
 - G/L account #
 - initials of a/p processor
 - PO # if applicable
 - initials of executive director or deputy director in executive director's absence

General:

Invoices for progress payments, engineering, mobile communication plans, and other invoices where deemed useful will have a summary spreadsheet attached showing the history of payments to the vendor for analytical review.

1-C- Contract Procurement (Section V- ESM):

A. Bidding and Solicitation of Proposals:

1. Solicitation of proposals from Engineers, Architects, and other Design Professionals, shall be carried out in accordance with Section 287.055, Florida Statutes, which is commonly referred to as the Consultants Competitive Negotiation Act (CCNA) and District Policy including the "Selection and Delegation of Project and Consulting Engineers" procedures as outlined in Section II E of this Manual.
2. Solicitation of bids or proposals from contractors and other service providers shall be in accordance with the following:
 - a. Where applicable, an engineer's estimate of probable construction costs shall be obtained prior to solicitation of such bids or proposals.
 - b. Where the estimate of probable construction cost is equal to or greater than \$300,000, or \$75,000 for electrical work, Staff in cooperation with the ~~Deputy Director~~District Engineer and District General Counsel, shall formally bid the project accordance with Florida law. For purposes of this section, the term "cost" includes employee compensation and benefits, except inmate labor, and the cost of equipment and maintenance, insurance costs, the cost of direct materials to be used in the construction of the project, including materials purchased by the District, and other direct costs, plus a factor of 20 percent for management, overhead, and other indirect costs (See Section 255.20 Florida Statutes, as amended by Chapter 2020-154 Laws of Florida).
 - (1) Under no circumstance may a project be intentionally split up into separate tasks of less than the \$300,000 to avoid placing the project out for bid.
 - c. Where the estimate of probable construction cost is greater than \$25,000 and less than \$300,000, Staff shall:
 - (1) Solicit prices from Approved Annual Contractors or obtain an acceptable purchasing agreement from another special district, municipality or county for usage pursuant to section 189.4221, Florida Statutes.
 - (2) The District will endeavor to obtain a minimum of three quotes from Contractors with the required expertise to perform the

proposed work. The District will develop a scope of work and a bid package that may include, expected quantities, descriptive unit line items, schedule of values and specifications related to the proposed work as well as any additional information (location map, engineering plans, existing field conditions, project schedule, etc.) to assist in the preparation of responsive quotes. A letter and/or electronic correspondence received by Staff from a Contractor declining to quote the work may, if approved by the ~~Deputy Director~~District Engineer or the Executive Director, suffice as one of the three (3) quotes. All quotes must be submitted utilizing the attached proposal form (Exhibit "B") in order to be considered for approval unless otherwise specified in the District request. The Contractor with the lowest quote will be issued a purchase order for the work.

d. Where the estimate of probable construction cost is less than \$25,000, Staff shall:

- (1) Solicit prices from Approved Annual Minor Contractors or obtain an acceptable purchasing agreement from another special district, municipality or county pursuant to section 189.4221, Florida Statutes.
- (2) The District will obtain a quote from a Contractor with the required expertise to perform the proposed work. The District will develop a scope of work, that may include expected quantities, descriptive unit line items, schedule of values and specifications related to the proposed work as well as any additional information (location map, engineering plans, existing field conditions, project schedule, etc.) to assist in the preparation of responsive quotes. If the Contractor fails to provide a quote within the time frame specified in the District's request, Staff shall select another Contractor to provide a quote based on the same scope of work. Upon receipt and acceptance of the quote, a purchase order will be issued for the work as approved and issued by the Executive Director or ~~Deputy Director~~District Engineer.

B. Issuance:

1. The Executive Director or ~~Deputy Director~~District Engineer may approve/execute Purchase Orders for projects not exceeding \$25,000.
2. Purchase Orders equal to or greater than \$25,000 must be approved by the District's Board of Supervisors before issuance.

C. Insurance and Bonding:

1. Unless otherwise authorized by the District's Board of Supervisors all vendors must provide insurance in accordance with the District's typical contractor insurance requirements.
2. Unless otherwise authorized in accordance with the policies contained herein, all Contractors performing construction related activities shall provide chapter 255.05 F.S., payment and performance bonds and in an amount equal to 100% of the Purchase Order amount.

a. For projects less than \$25,000 the payment and performance bond requirements may be waived if the following conditions are adhered to:

- (1) District Staff (as authorized by the Executive Director) and the ~~Deputy Director~~District Engineer must both concur that due to the nature and scope of the project the bond requirements may be waived, **or** the vendor has no requirement under an existing contract to provide said bonds, **or** the District's Board of Supervisors have authorized said waiver, and
- (2) The District has a minimum of 200% of the estimated probable construction cost secured and available in unencumbered funds, and
- (3) There will be only one payment made to the Contractor and said payment shall not be made until such time as the work is complete and accepted by the District.

b. For construction projects equal to or greater than \$25,000 the payment and performance bond requirements may be waived by the District's Board of Supervisors;

- (1) Only if the District's Board of Supervisors authorizes said waiver, and
- (2) The District has a minimum of 200% of the estimated probable construction cost secured and available in unencumbered funds, and
- (3) There will be only one payment made to the contractor and said payment shall not be made until such time as the work is complete and accepted by the District, and
- (4) The contract cost does not exceed \$200,000

D. Change Orders:

1. All Change Orders must be directly related to the scope of work as shown in the original Purchase Order.
2. Changes in scope can only be approved by the Board of Supervisors.
3. The Executive Director may issue Change Orders provided:
 - a. Said Change Order does not exceed or cause a Purchase Order to exceed \$25,000.00, and
 - b. Said Change Order does not total more than 10% of the original cost of the Purchase Order, cumulatively or
 - c. Said Change Order does not increase the time of the Purchase Order by more than a total of 90 days, cumulatively.
4. The District's Engineering Review Committee may issue Change Orders provided:
 - a. Said Change Orders do not total more than 10% of the original cost of the Purchase Order, cumulatively or,
 - b. Said Change Order does not increase the time of the Purchase Order by more than a total of 90 days, cumulatively.
 - c. All Change Orders approved by the Engineer Review Committee must be presented to the Board of Supervisors for ratification within 30 days of their approval.
5. Any proposed Change Order that will increase the time or money totals beyond the above-specified amounts must be presented to the Board of Supervisors for approval.

E. Protocol for obtaining quotes from Contractors without an existing contract or through the utilization of section 189.4221, Florida Statutes.

1. When a given project is outside the scope of services offered by the District's Annual Contractors, and in accordance with section B above, Staff may solicit bids from vendors not currently under contract with the District. Staff may also solicit bids from Contractors which have an acceptable purchasing agreement with another special district, municipality or county pursuant to section 189.4221, Florida Statutes.

Staff should ensure that the vendors are prepared to submit the appropriate PBC Occupational License, insurance and payment/performance bonds. It is suggested that these items be listed as part of the bid request. When utilizing a purchasing agreement pursuant to section 189.4221, Florida Statutes, the obtaining of a letter from the other agency acknowledging the use of their purchasing agreement is recommended; however, a copy of the subject purchasing agreement must be obtained and the vendor's written acceptance of the terms of the District's contract for the proposed project is required.

2. A Notice of Award will be sent to the vendor of choice to start the contract process but the vendor may not commence the work until a separate Notice to Proceed is issued. Prior to issuance of the Notice to Proceed, the vendor may be required to execute a project manual/contract.
3. Any District Staff member authorized to sign a Purchase Order may also execute the project manual/contract if required for the District if the work is for less than \$25,000.00, otherwise the matter must first go before and be approved by the Board.
4. Staff should schedule a minimum of one month for completion and execution of the project manual/contract process, if one is required.

2-Disbursements

This section describes the processes through which disbursements are made and approved by Northern Palm Beach County Improvement District, and is divided into the following four subsections:

- A. Invoice Receipt and A/P Processing Procedures
- B. Check Processing Procedures
- C. Check Disbursement Procedures
- D. General and Other Specific Procedures

Purchasing policies are described in Section 1 of the Accounting Manual.

A. Invoice Receipt and A/P Processing Procedures

Receipt of Invoices

Packing slips and documents evidencing receipt of goods are initialed by the purchaser and forwarded to the Fiscal Specialist- if applicable.

- KEY CONTROL: Goods received are checked against delivery docket.
- KEY CONTROL: Delivery docket endorsed "goods received".

The original invoice is received by the Fiscal Specialist /Customer Service Representative. The invoice is checked for proper time period, mathematical accuracy and exclusion of sales tax. Legal and employee benefit invoices are forwarded ~~unopened~~ to the ~~Deputy Director or Finance~~ Director of Finance and Administration.

- KEY CONTROL: Payments are made from original invoices only (not from statements, ~~faxes, or copied invoices~~) sent via US Mail, hand delivery or electronically from vendor.
- KEY CONTROL: Sales tax exemption is claimed where appropriate. Correct deductions made for discounts.
- KEY CONTROL: Settlement discounts are obtained.

The Purchase Order (PO) and supporting documentation (as applicable) are pulled from the files and the PO Number is noted in the invoice by the Fiscal Specialist. Invoices for electricity, mobile communication plans, gas purchases and other invoices where deemed useful will have a summary spreadsheet attached showing the history of payments to the vendor for analytical review. See Section 1- Purchasing policies for Purchase Order requirements.

The invoice is stamped with a ~~three~~five-line approval stamp and sent to the initiator (of the purchase) for approval. The initiator verifies receipt of goods or services and initials the invoice. The invoice is then sent by the Fiscal Specialist to the appropriate ~~Deputy~~ Director or District Engineer and Finance ~~Director~~ for approval. Operations Department invoices are approved by the requestor, Operations Supervisor, Director of Operations and Finance (typically the Director of Finance and Administration or Budget and Tax Roll Manager in the absence of the Director). Engineering, permitting and environmental invoices are approved by the requestor, District Engineer and Finance. Finance, utilities, computer services and benefit related invoices are approved by the Fiscal Specialist, Director of Finance and Administration and Budget and Tax Roll Manager. The invoices are returned to the Fiscal Specialist for processing.

- KEY CONTROL: Delivery docket checked against supplier's invoice and purchase order and delivery docket endorsed "goods received".
- KEY CONTROL: Person checking invoice for correctness signs to accept responsibility. Payment voucher signed to certify that goods received and invoice checked.
- KEY CONTROL: Deductions are made for credit notes and returns.

- KEY CONTROL: All alterations are properly authorized.
- KEY CONTROL: Three sets of initials are required on the approval stamp for all invoices
- KEY CONTROL: Payments are made by due date.
- KEY CONTROL: Suppliers' statements are reconciled with invoices.

B. Check Processing Procedures

Check processing

The Fiscal Specialist liquidates the PO in MIP Fund Accounting software, adds the invoice to the appropriate Accounts Payable batch, and creates a check for payment. The pre-numbered stock of checks is kept in a locked drawer in the Fiscal Specialist's office area. See flowchart on Exhibit B. Each invoice or batch of invoices paid with a check is stamped with a red payment stamp which has the following sections:

- check date
- check number
- Unit/Org #
- G/L account #
- initials of a/p processor
- PO # if applicable
- initials of executive director

Where checks are manually prepared they should be written by a person not involved with ordering or receiving and care should be taken to ensure they are:

- a. in ink or typed
 - b. amount agrees with payment voucher and amounts
 - c. payable to "order", not "bearer"
 - d. no blank spaces
 - e. drawn in numerical sequence
- KEY CONTROL: All payments, except petty cash or authorized ACH debit Payments, made by District check.
 - KEY CONTROL: ~~Dissection- De~~details shown on payment voucher.
 - KEY CONTROL: Payment voucher authorized by check signatories.

Check Approval

All checks require two signatures. Depending on the amount of the check, different approval is required. Expenditures less than \$5,000 require a physical signature from the Executive Director (or District Engineer in their ~~and~~absence) and a signature stamp of the Board President or Board Treasurer. The signature stamps of the President and Treasurer are kept in the Fiscal Specialist's locked drawer with access only by the ~~Finance~~ Director of Finance and Administration, Budget and Tax Roll Manager and Fiscal Specialist. Expenditures over \$5,000 require a physical signature from the Executive Director (or District Engineer in their ~~and~~absence) and a Board Member or District Legal Counsel. The

signature stamp of the Board President or Board Treasurer may be used in place of a second signature for payroll checks. The signature stamp may only be used by the ~~Finance~~ Director of Finance and Administration, Budget and Tax Roll Manager or Fiscal Specialist. In the absence of the Executive Director, the ~~Deputy Director~~ District Engineer may sign checks as long as the ~~Deputy Director~~ District Engineer was not also the person who initiated the purchase.

- KEY CONTROL: Checks on main bank account require two signatories.
- KEY CONTROL: Signature stamp may be used as one of the two required signatories if the check is less than \$5,000, or is payroll related.
- KEY CONTROL: Blank checks are never signed.
- KEY CONTROL: Check inventory supply is accounted for with access restrictions in place.
- KEY CONTROL: Signature stamps are accounted for with access restrictions in place.

The Fiscal Specialist creates a check log with each check batch listing the checks, document approvals and disbursement dates. The checks, check log and associated invoices are given to the Budget and Tax Roll Manager or the ~~Finance~~ Director of Finance and Administration for review. The balance in Northern's depository account is reviewed to ensure adequate funding for the checks. Northern's disbursement account is a zero balance account funded by the depository account on a daily basis. See attached check log example in Exhibit B-1.

- KEY CONTROL: A check log is maintained to track check preparation, review and distribution.
- KEY CONTROL: Consecutive check number log is submitted for review and approval with each check or batch or checks submitted for signature.
- KEY CONTROL: Prepared checks are reviewed by the Budget and Tax Roll Manager or ~~Finance~~ Director of Finance and Administration prior to requesting check signature.
- KEY CONTROL: Sufficient funds are available in bank account and budget allocation.

Northern uses Positive Pay through Northern's authorized bank's secured Data Transmission Service with the disbursement account at the bank. A report showing all the check numbers issued is created from the check log and is uploaded by the Budget and Tax Roll Manager or ~~Finance~~ Director of Finance and Administration to the bank after each processed check batch. This is done electronically and notifies the bank which check numbers were processed and are expected to clear. If a check number is not on the list, then the bank contacts both the ~~Finance~~ Director of Finance and Administration and Budget and Tax Roll Manager via an emailed Exception Report for further instructions. Emailing both the ~~Finance~~ Director of Finance and Administration and the Budget ~~manager and Tax~~

| Roll Manager ensures that one person is not uploading check information and approving exceptions as well as provides backup for when one is on vacation.

- KEY CONTROL: A positive pay file is created and submitted to Bank with all check numbers in batch for signature as evidence for the Bank to match check numbers as presented for payment.

| The Budget and Tax Roll Manager or ~~Finance~~ Director of Finance and Administration initials the check log. The checks with the invoices are then presented to the Executive Director for review and signature. If required, the checks are presented to a Board Member or Legal Counsel for second signature. Copies of the signature resolution approved by the Board and signature authorization forms are scanned and on the computer network, accessible only to Northern's finance staff.

The check log is presented to the Board Member or Legal Counsel signing checks for review of checks signed using the signature stamp. The check logs are presented to a Board Member or Legal Counsel once a month at minimum. A Board Member or Legal Counsel initials each check log as evidence of review.

All payments from bond, note and landowner funds are summarized and presented to the Board on the Consent Agenda at the regular monthly Board meeting for approval.

Requisitions are required to withdraw funds from bond construction or cost of issuance accounts. Requisitions are prepared summarizing amounts to be withdrawn from specific trust accounts. They are signed by the Executive Director and stamped with the signature stamp of the Board President.

C. Check Disbursement Procedures

Signed checks are returned to the Fiscal Specialist for mailing. ~~See flowchart on Exhibit C.~~ The invoice is then promptly filed by the Fiscal Specialist as a packet (Invoice, copy of PO, supporting documents and check stub) in the vendor file by vendor number.

All voided checks are saved and filed. If the check has been signed, the signature line is cut out. Cashed checks from the disbursement account are not returned from the bank in paper format, but in electronic format on a CD ROM and are available through the on-line ~~Wachovia Connection~~ Wells Fargo CEO website. Cashed checks from the payroll account are returned and filed in the locked payroll file cabinet. (Note: the majority of payroll is process via direct deposit)

- KEY CONTROL: Cancelled checks are recorded and accounted for.

C.D. General and other Specific Disbursement Procedures

ACH Debits

ACH debits are used for note interest payments, payment of health care premiums and child support payments to the State. These are budgeted items or court ordered items and no additional approval is necessary. A list of ACH debits is presented to the Executive Director monthly with the bank reconciliations for review.

- KEY CONTROL: Authorized ACH debit payments are limited to debt service payments, 457 Plan contributions, health insurance payments, and payments to the State of Florida for unemployment compensation reimbursements.
- KEY CONTROL: Supporting documentation for ACH debit payments is submitted for filing and approval with the journal entry to record the transaction.
- KEY CONTROL: A monthly list of all ACH debit payments is submitted for review with bank reconciliations to the Deputy Director of Finance and Administration and Executive Directors.

General

When the Fiscal Specialist is on vacation her duties are performed by either the Finance Director of Finance and Administration, Information Systems Specialist or the Budget and Tax Roll Manager. Access to this computer module is limited to the Fiscal Specialist, the Finance Director of Finance and Administration, the Information Systems Specialist, the Deputy Director of the Accounting Interns and the Budget and Tax Roll Manager and is only installed on workstations in the finance department.

The bank reconciliation for the disbursement account is completed by the Budget and Tax Roll Manager within two weeks after month end. It is then routed to the Finance Director of Finance and Administration, Deputy Director and Executive Director for review and signature. ~~The Budget and Banking Committee is presented the most current bank reconciliations in the meeting packets for review as well.~~

- KEY CONTROL: Bank reconciliations are prepared by a person who does not normally handle or record receipts or disbursements.
- KEY CONTROL: Bank statements are received unopened by the individual who reviews bank reconciliations.

Petty Cash

Petty cash is intended for purchases under \$50, mileage expenses or when there is an emergency (traditionally mileage and office supplies). There is \$500 kept in petty cash, \$150 downstairs with the receptionist and \$350 ~~upstairs with the Finance Director in a locked safe~~. During hurricane watches and warnings, the petty cash balance is increased. ~~A petty cash slip is filled out for every request and is filed attached to~~ The purpose of the expense and G/L coding is noted on the receipt. The receipts are kept in the petty cash box downstairs until submitted for reimbursement by accounts payable.

- ~~KEY CONTROL: All transactions are recorded in a Petty Cash Book and maintained on an imprest system.~~
- KEY CONTROL: Custodian has no other cash receipt or payment function.
- KEY CONTROL: Petty cash is separated from all other funds.
- KEY CONTROL: IOU's are not accepted.
- KEY CONTROL: No personal checks are cashed.
- KEY CONTROL: Vouchers are written in ink to support each payment, and approved as applicable.
- KEY CONTROL: Vouchers are cancelled when paid.
- KEY CONTROL: ~~Reimbursement for personal vehicle use mileage must be evidenced by proper form and approved by Department Director.~~

The ~~Finance Director~~Budget and Tax Roll Manager reviews petty cash, petty cash slips and backup documentation. The petty cash box is reconciled as needed when funds are low around \$20-\$30. Generally it is refreshed monthly depending on activity. ~~If it is longer than a month between reimbursements, the Finance Director~~Monthly, the Budget and Tax Roll Manager and Senior Intern will count the downstairs box for control purposes.

- KEY CONTROL: Paid vouchers are attached to reimbursement request.
- KEY CONTROL: Reimbursement check is payable to custodian.

Purchasing Cards

All employees have a Visa purchasing card through ~~Bank of America~~TD Bank with the employee and the District name. Vendors allowed and spending limits ranging from \$1,000 - \$5,000 are based on level and set on a per card basis by the ~~Finance Director~~of Finance and Administration. The Budget and Tax Roll Manager may approve a temporary limit increase in the absence of the Finance Director. Employees must still obtain purchase orders for purchases over \$250 when using the card. The cardholder must provide all documentation (receipts, invoices, packing slips) by the end of each week to the Finance Department.

The Finance Department will get transaction details directly from the credit card company's website and matches the transaction detail to the supporting documentation provided by the cardholder. It is then coded to the proper general ledger accounts. Then the expenses are entered into MIP. If a personal expense is made using the purchasing card by accident, the employee must reimburse Northern right away with a personal check or cash, or it is deducted from their pay.

- KEY CONTROL: Individual purchasing cards have established limits that can only be modified by the ~~Finance Director~~of Finance and Administration or the Budget and Tax Roll Manager.
- KEY CONTROL: All purchases processed through a card must be made by the individual that the card was issued to.
- KEY CONTROL: Amounts charged are reconciled to the credit card statement monthly and any discrepancies noted.



Northern Palm Beach County Improvement District
359 Hiatt Drive, Palm Beach Gardens, Florida 33418
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MEMORANDUM

TO: Matthew J. Boykin
L. Marc Cohn
Gregory Block
Adrian M. Salee
Ellen T. Baker

DATE: October 27, 2021

THROUGH: O'Neal Bardin, Jr., Executive Director

FROM: Susan P. Scheff, District Clerk

RE: Public and Community Relations Board Report

Community Relations

1. Northern Staff attended the following meetings on behalf of the District:

Leadership Palm Beach County (LPBC)
National Pollutant Discharge Elimination System (NPDES)
Safety Council of Palm Beach County

2. Northern Staff met with representatives of the following Units to discuss projects and provide information:

Unit No. 1	Gramercy Park (Cypress Run)
Unit No. 2	Frenchman's Creek
Unit No. 4	West of Villages of Palm Beach Lakes
Unit No. 7	Dyer Boulevard
Unit No. 9A/9B	Abacoa I & II
Unit No. 11	PGA National
Unit No. 14	Eastpointe
Unit No. 15	Villages of Palm Beach Lakes
Unit No. 21	Old Marsh
Unit No. 23	The Shores
Unit No. 24	Ironhorse
Unit No. 31	BallenIsles Country Club
Unit No. 43	Mirasol
Unit No. 45	Paseos
Unit No. 53	Arden

3. Ken Roundtree attended a Leadership Palm Beach County Engage Forward Committee Meeting held virtually on October 14.
4. Katie Roundtree attended Leadership Palm Beach County GROW Marine Services Day Committee Meetings held virtually on October 4 and 18.

5. Ken Roundtree attended the Quarterly Board Meeting of the Safety Council of Palm Beach County held at their office on October 20.
6. Katie Roundtree was selected to participate on the Auditor Selection Committee for the Solid Waste Authority.

Training

1. Laura Ham participated in a webinar entitled “Let’s Implement GASB 87!”, sponsored by FGFOA on September 24.
2. Katie Roundtree and Laura Ham participated in a GASB Update webinar on October 19 and an Economic Update webinar on October 26, both of which were sponsored by Marcum.
3. Dan Beatty and Ken Roundtree attended a Lunch and Learn webinar sponsored by the South Florida Water Management District on October 20. The purpose of this webinar was to provide an overview of the District’s Sea Level Rise and Flood Resiliency Plan.

Media

1. Northern continues to submit a monthly article (attached) to the following newsletters through Seabreeze Publications*:
 - Unit No. 9A/9B, Abacoa newsletter;
 - Unit No. 11, PGA National CAN newsletter; and
 - Unit No. 23, The Shores of Jupiter newsletter.

*The publisher also chose to run the Northern Notes article in several additional local publications.

2. Northern was recognized in the Fall 2021 Preferred Governmental Insurance Trust (PGIT) Newsletter:

MEMBER RECOGNITION

Northern Palm Beach County Improvement District Awarded FASD Safety Award for 2021

Northern Palm Beach County Improvement District was nominated by Preferred Loss Control and awarded with the Florida Association of Special Districts (FASD) 2021 Safety Award at the 2021 FASD annual conference.

The District was the recipient of this award for their efforts in taking their safety program from “Paper to Practice”. This includes implementation of the Best Practices of Accident Prevention by conducting regular safety training, conducting documented accident investigations to determine cause and corrective action to prevent reoccurrence, conducting quarterly Safety Committee Meetings to monitor the effectiveness of their Safety Program, conducting documented safety inspections to identify unsafe conditions/behavior that could contribute to an accident as well as provide for a program of continuous safety improvement to maintain a culture of safety at the District.



Pictured: (L to R - Back Row) Ross Keith, Operations Manager; Rick Musgrove, Operations Supervisor; Ken Roundtree, Director of Operations; Michelle Hahn, Information Systems Specialist; Eric Vincent, Operations Manager; (L to R - Front Row) Salvatore Corrias, Field Tech II; Laura Ham, Budget Manager; Vicki Loeb, Customer Service Rep. & Fiscal Specialist; Jon Iles, Operations Manager

NORTHERN NOTES

by Katie Roundtree, Finance Director

Northern Palm Beach County Improvement District

Owls- Silent and Effective Predators



Florida is home to five resident species of owls, including the Barn Owl, Barred Owl, Burrowing Owl, Eastern Screech Owl and Great Horned Owl. The largest of these owls is the Great Horned Owl, which is generally 18- 25 inches tall, followed by the Barred Owl and Barn Owl. The Eastern Screech Owl and Burrowing Owls are the smaller species and measure only about 6 -10 inches tall. All but the Burrowing Owl prefer to live high in trees, in either tree cavities or nesting boxes. Burrowing owls live in areas with wide-open spaces and little vegetation and spend most of their time on the ground or in burrows.

Each of the species have their own distinctive characteristics, but they all have one thing in common, they are voracious eaters and can consume thousands of small rodents in a year. Because of this, they are a welcome addition in most farms and neighborhoods. Owls are mainly nocturnal creatures and have developed some amazing adaptations to be successful hunters, such as the ability to rotate their heads 270 degrees, ears that are offset on the sides of their head in order to pinpoint location of prey, the ability to control feathers on their dish shaped face to direct sounds into their ears, and comb like structures on their feathers to silence them in flight.

Owls cannot move their eyes in their eye sockets like humans and most other animals. Instead, they can rotate their heads up to 270 degrees (not 360 degrees like sometimes believed) in order to view their surroundings. The unusually high number of light-sensitive cells in their eyes, their large pupils, and a reflective layer behind the retina give them excellent nocturnal vision, useful when hunting at night or navigating dark forests.

Their ability to locate prey by sound alone is the most accurate of any animal that has ever been tested. Owls can catch mice in complete darkness in the lab, or find prey hidden by vegetation or snow out in the real world. Their ears are placed unevenly on their head and point in slightly different directions, giving the ability to hear where a sound is coming from without moving their heads. Owls can also funnel sound toward their ears by manipulating different types of feathers around the ears and face.

They are silent predators. Both primary and secondary feathers have comb-like structures at the edge of the feather that are responsible for muffling the sound of the air going over the wing – this essentially makes an owl virtually silent in flight. In addition, an owl's feathers can separate from each other on the same wing; therefore, the air flows over each of the individual feathers and their comb-like structures, which maximizes how silently owls fly.

Most of these species of owls are fairly common, however, the burrowing owl is Florida's only state-designated Threatened Species of owl. Florida Atlantic University's Boca Raton campus was designated as a Burrowing Owl Sanctuary in 1971 and even though the campus has expanded, breeding pairs still exist on the grounds.

Next time you're outside in wooded areas around dawn or dusk, look up; or if you're in an open area, watch your step and keep an eye out for ground burrows. You may be lucky enough to catch a glimpse of one of nature's most accomplished predators.

Source: Cornell University Cornell Lab of Ornithology

NPDES TIP: Please pick up after your pet. When pet waste is washed into lakes or canals the waste decays, using up oxygen and sometimes releasing ammonia. Low oxygen levels and ammonia combined with warm temperatures can kill fish. Pet waste also contains nutrients that encourage weed and algae growth. Perhaps most importantly, it is considered a significant source of pathogens like fecal coliform, a disease-causing bacteria.



NORTHERN PALM BEACH COUNTY IMPROVEMENT DISTRICT

QUARTERLY FINANCIAL REPORT

QUARTER ENDED SEPTEMBER 30, 2021



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Quarterly Overview of Financial Statement variance information as of 09/30/21

Variances common among all Units of Development:

- Except in the general fund, miscellaneous revenue is mainly comprised of permit/plat review and inspection fees. Expenses are presented as incurred as part of physical environment.
- Transfers out in the special revenue funds and transfers in within the general fund include quarterly allocations of personal services, insurance and administration and operation expenses.
- Debt service for most issues is paid on February first and August first each year.

General Fund

- Administration/Operations Salaries were over budget mainly due to hiring unbudgeted staff engineer position as a result of the District Engineer announced retirement, and also due to additional overtime not anticipated for response to storm events and pump station issues causing on call personnel to respond after hours and on weekends.
- Engineering fees are higher than budgeted due to additional services needed to comply with NPDES and DEP regulations.
- Public relations is over budget due to consulting expenses for the conversion of board meeting packets and other electronic documents to a format that is ADA compliant in order to post them on the website.

Unit 2- Frenchman's Creek

- Legal and Engineering services are higher than budgeted due to a request by the FDOT to provide an easement for construction near I-95. These fees were reimbursed by FDOT and reflected in Intergovernmental Revenues.
- Repair & Maintenance – Culverts is higher than budgeted due to an emergency repair needed in the Shady Lakes development after a sinkhole appeared between two houses. The pipe under the sinkhole needed immediate repairs.

Unit 3- Horseshoe Acres/Square Lake/Steeplechase

- Legal services are higher than budgeted due to discussions with the Steeplechase Property Owners Association regarding maintenance issues along a shared canal with Horseshoe Acres.

Unit 3A- Woodbine

- Legal services is higher than budgeted due to noise violation for aerators within the unit and discussions with Riviera Beach on how to mitigate.
- Repair & Maintenance – Culverts is higher than budgeted due to an emergency repair needed to remove a blockage in the pipe.

Unit 4- West of Villages of Palm Beach Lakes

- Repair & Maintenance -Culverts is higher than budgeted due to emergency sink hole investigation and unanticipated pipe repair at Shenandoah.

Unit 5- Henry Rolf

- Capital outlay is over budget due to expenses related to the design of a repair to a large culvert pipe under Jog Road. This was budgeted in a prior year.

Unit 5A- Vista Center

- Legal services and engineering fees are higher than budgeted due to exchange agreements with a landowner for lakes. The costs were reimbursed by the landowner.

Unit 5D- Andros Isles

- Repair & Maintenance- Pump Station is over budget due to a failed automatic transfer switch that needed replacement.
- Improvements Other than Building is higher than budgeted due to a fuel tank replacement at the pump station that was budgeted for in the prior year and completed during this fiscal year.

Unit 9B- Abacoa

- Repair & Maintenance – Culverts is over budget due to inspections performed in the current year but budgeted in the prior year.

Unit 11- PGA National

- Legal services is higher than budgeted due to ongoing litigation.
- Roads and Bridges is higher than budgeted due to the resurfacing of Avenue of the Champions project higher than anticipated due to price increases in the industry.

Unit 12A- Hunt Club

- Repair & Maintenance- Culverts is higher than budgeted due to an emergency cleaning of a 36” main drainage pipe that was necessary to complete for proper drainage.

Unit 15- Villages of Palm Beach Lakes

- Repair & Maintenance – Culverts is higher than budgeted due to inspections not planned.
- Machinery & Equipment is more than budgeted due to an aerator installation that occurred in this fiscal year, but budgeted in the prior fiscal year.

Unit 16- Palm Beach Park of Commerce

- Legal services are higher than budgeted due to a public records request from Caloosa homeowners regarding a permit issued for the Palm Beach Park of Commerce. In addition, work has been done to prepare easement documentation and bills of sale for permittees within this unit. The cost for those services has been reimbursed by the permittee and is reflected in miscellaneous revenue.

Unit 18—Ibis Golf and Country Club

- Repair & Maintenance- Pump Stations is more than budgeted due to higher than average repair costs related to the age of the east and west pump stations.
- Repair & Maintenance- Catch Basins is higher than budget since the inspections and cleaning of the roadway drainage was planned in the prior year budget.
- Repair & Maintenance- Culverts is higher than budget due to cleaning of lake interconnects that was budgeted in a prior year as well as investigation into a sinkhole next to the road that was caused by a water line break.

Unit 19- Regional Center

- Other costs, more specifically electricity, is higher than budgeted due to the addition of new aerators in the prior year, which drove up the cost of electricity more than planned.

Unit 19A- Regional Center Irrigation

- Improvements Other than Building is more than budgeted due to installation of a new irrigation controller completed in the current fiscal year that was budgeted in the prior year.

Unit 21- Old Marsh

- Engineering fees are higher than budgeted due to the engineering for the pump station rehabilitation planned in the prior year.
- Improvements Other than Building is more than budgeted due to installation of a new fuel tank at the pump station completed in the current fiscal year that was budgeted in the prior year.
- Machinery & Equipment is more than budgeted due to diffuser installations that occurred in this fiscal year, but were budgeted in the prior fiscal year.

Unit 24- Ironhorse

- Repair & Maintenance- Telemetry is higher than budgeted due to the replacement of an RTU station that was damaged by a power surge.

Unit 31- BallenIsles

- Legal expenses are higher than budgeted due to negotiations with BICA regarding the Sale and Purchase Agreement for the construction and demolition of the PGA entrance guardhouse.
- Repair & Maintenance- Building is higher than budgeted due to the need to remove the canopy over one of the guardhouses after a vehicle accident. Insurance reimbursed the District, less the deductible, for this expense.

Unit 33- Cypress Cove

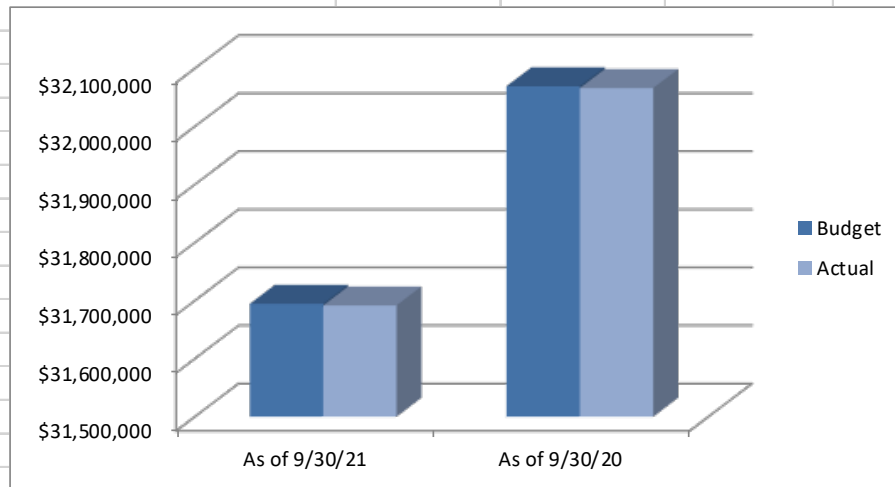
- Repair & Maintenance- Culverts is higher than budgeted due to culvert inspections and cleaning budgeted in the prior year, but completed in this fiscal year.

Unit 45- Paseos

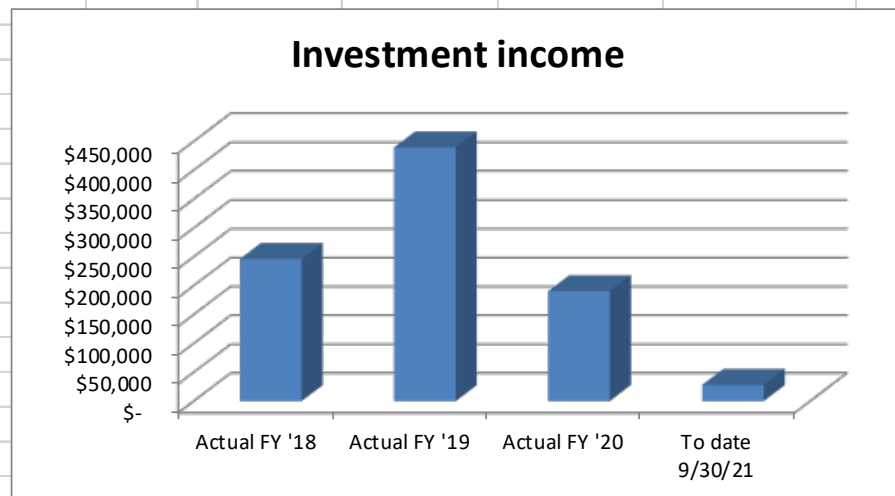
- Repair& Maintenance- Roads is more than budgeted due to a curbing project that was more than budgeted due to additional work needed to repair curbs from tree root damage.

The following graphs present assessment collections for the past two years as well as investment income for the past four years:

Non Ad-Valorem Assessments				
	Budget	Actual	\$	%
As of 9/30/21	\$ 31,694,504	\$ 31,691,687	(2,817.00)	0.0%
As of 9/30/20	\$ 32,069,289	\$ 32,066,179	(3,110.00)	0.0%
In(De)crease from prior year - \$	(374,785.00)	(374,492.00)		
In(De)crease from prior year - %	1.2%	1.2%		



Investment income:*				
	Actual FY '18	Actual FY '19	Actual FY '20	To date 9/30/21
Investment income	\$ 246,111	\$ 439,205	\$ 190,164	\$ 27,766



*Maintenance funds only

Northern Palm Beach County Improvement District

Summary Budget Comparison
From 10/1/2020 Through 9/30/2021

Account Title	YTD Actual	YTD Budget	Difference	% Collected	% Uncollec...
UNIT 1 - MAINTENANCE FUND	50,204.80	50,259.00	(54.20)	99.89%	0.10%
UNIT 2 - MAINTENANCE FUND	281,017.72	281,079.00	(61.28)	99.97%	0.02%
UNIT 2A - MAINTENANCE FUND	114,152.17	114,152.00	0.17	100.00%	0.00%
UNIT 2A - DEBT FUND	395,484.81	395,485.00	(0.19)	99.99%	0.00%
UNIT 2C - MAINTENANCE FUND	205,771.45	205,770.00	1.45	100.00%	0.00%
UNIT 2C - DEBT SERVICE FUND	5,611,896.61	5,611,880.00	16.61	100.00%	0.00%
UNIT 3 - MAINTENANCE FUND	298,045.45	298,045.00	0.45	100.00%	0.00%
UNIT 3A - MAINTENANCE FUND	135,729.09	135,729.00	0.09	100.00%	0.00%
UNIT 3A - DEBT FUND	424,111.26	424,111.00	0.26	100.00%	0.00%
UNIT 4 - MAINTENANCE FUND	396,834.46	397,113.00	(278.54)	99.92%	0.07%
UNIT 5 - MAINTENANCE FUND	293,792.55	293,898.00	(105.45)	99.96%	0.03%
UNIT 5A - MAINTENANCE FUND	345,201.26	345,201.00	0.26	100.00%	0.00%
UNIT 5B - MAINTENANCE FUND	76,176.84	76,177.00	(0.16)	99.99%	0.00%
UNIT 5B - DEBT FUND	402,736.28	402,736.00	0.28	100.00%	0.00%
UNIT 5C - MAINTENANCE FUND	39,738.70	39,739.00	(0.30)	99.99%	0.00%
UNIT 5D - MAINTENANCE FUND	97,632.91	97,633.00	(0.09)	99.99%	0.00%
UNIT 7 - MAINTENANCE FUND	103,834.48	104,020.00	(185.52)	99.82%	0.17%
UNIT 9 - MAINTENANCE FUND	98,541.62	98,542.00	(0.38)	99.99%	0.00%
UNIT 9A - MAINTENANCE FUND	653,813.16	653,812.00	1.16	100.00%	0.00%
UNIT 9A - DEBT FUND	2,879,465.22	2,879,465.00	0.22	100.00%	0.00%
UNIT 9B - MAINTENANCE FUND	553,257.51	553,257.00	0.51	100.00%	0.00%
UNIT 9B - DEBT FUND	1,355,232.10	1,355,232.00	0.10	100.00%	0.00%
UNIT 11 - MAINTENANCE FUND	2,311,615.86	2,312,020.00	(404.14)	99.98%	0.01%
UNIT 12 - MAINTENANCE FUND	51,814.08	51,814.00	0.08	100.00%	0.00%
UNIT 12A - MAINTENANCE FUND	27,861.26	27,861.00	0.26	100.00%	0.00%
UNIT 14 - MAINTENANCE FUND	728,691.36	728,691.00	0.36	100.00%	0.00%
UNIT 15 - MAINTENANCE FUND	736,529.85	737,651.00	(1,121.15)	99.84%	0.15%
UNIT 16 - MAINTENANCE FUND	704,270.58	704,271.00	(0.42)	99.99%	0.00%
UNIT 16 - DEBT FUND	706,369.56	706,370.00	(0.44)	99.99%	0.00%
UNIT 18 - MAINTENANCE FUND	1,544,172.03	1,544,800.00	(627.97)	99.95%	0.04%
UNIT 19 - MAINTENANCE FUND	311,853.50	311,854.00	(0.50)	99.99%	0.00%
UNIT 19 - DEBT FUND	323,847.99	323,848.00	(0.01)	99.99%	0.00%
UNIT 19A - MAINTENANCE FUND	40,673.60	40,673.00	0.60	100.00%	0.00%
UNIT 20 - MAINTENANCE FUND	64,785.44	64,785.00	0.44	100.00%	0.00%
UNIT 21 - MAINTENANCE FUND	385,803.84	385,804.00	(0.16)	99.99%	0.00%
UNIT 23 - MAINTENANCE FUND	181,173.29	181,173.00	0.29	100.00%	0.00%
UNIT 24 - MAINTENANCE FUND	208,054.38	208,054.00	0.38	100.00%	0.00%
UNIT 27B - MAINTENANCE FUND	122,285.39	122,285.00	0.39	100.00%	0.00%
UNIT 27B - DEBT FUND	281,605.96	281,606.00	(0.04)	99.99%	0.00%
UNIT 29 - MAINTENANCE FUND	38,656.20	38,656.00	0.20	100.00%	0.00%
UNIT 31 - MAINTENANCE FUND	942,093.53	942,094.00	(0.47)	99.99%	0.00%
UNIT 32 - MAINTENANCE FUND	17,858.40	17,858.00	0.40	100.00%	0.00%
UNIT 32A - MAINTENANCE FUND	5,184.33	5,184.00	0.33	100.00%	0.00%
UNIT 33 - MAINTENANCE FUND	14,052.52	14,053.00	(0.48)	99.99%	0.00%
UNIT 34 - MAINTENANCE FUND	153,221.32	153,221.00	0.32	100.00%	0.00%
UNIT 38 - MAINTENANCE FUND	76,548.78	76,549.00	(0.22)	99.99%	0.00%
UNIT 41 - MAINTENANCE FUND	4,294.29	4,294.00	0.29	100.00%	0.00%
UNIT 43 - MAINTENANCE FUND	822,753.65	822,755.00	(1.35)	99.99%	0.00%
UNIT 43 - DEBT FUND	1,266,142.87	1,266,143.00	(0.13)	99.99%	0.00%
UNIT 44 - MAINTENANCE FUND	51,300.10	51,300.00	0.10	100.00%	0.00%
UNIT 44 - DEBT FUND	601,571.48	601,571.00	0.48	100.00%	0.00%
UNIT 45 - MAINTENANCE FUND	258,830.00	258,830.00	0.00	100.00%	0.00%
Unit 45- Debt Fund	278,044.00	278,044.00	0.00	100.00%	0.00%

Northern Palm Beach County Improvement District

Summary Budget Comparison
From 10/1/2020 Through 9/30/2021

Account Title	YTD Actual	YTD Budget	Difference	% Collected	% Uncollec...
Unit 46 - Maint Fund	37,999.32	37,999.00	0.32	100.00%	0.00%
Unit 46 - Debt Service Fund	789,586.65	789,587.00	(0.35)	99.99%	0.00%
UNIT 47- MAINTENANCE FUND	41,357.80	41,358.00	(0.20)	99.99%	0.00%
UNIT 49- MAINTENANCE FUND	70,222.30	70,222.00	0.30	100.00%	0.00%
UNIT 51 - MAINTENANCE FUND	33,515.46	33,515.00	0.46	100.00%	0.00%
Unit 53 - Maintenance Fund	59,210.90	59,211.00	(0.10)	99.99%	0.00%
Unit 53 Debt Service Fund	<u>2,585,165.14</u>	<u>2,585,165.00</u>	<u>0.14</u>	<u>100.00%</u>	<u>0.00%</u>
Report Difference	<u>31,691,687.46</u>	<u>31,694,504.00</u>	<u>(2,816.54)</u>	<u>99.99%</u>	<u>0.01%</u>

**Northern Palm Beach County Improvement District
Investment Summary
September 30, 2021**

Description	Bank Balance			% of Investments	Interest Rates		
	Current Month	Prior Month	Prior Year		Current Month	Prior Month	This Month Last Year
Pooled Cash Accounts:							
Wells Fargo (2)	\$ 34,292,188	\$ 8,342,221	\$ 24,625,266	53.2%	0.00%	0.00%	0.00%
Alt Ckg (TD Bank)	\$ 4,985,112	\$ 4,984,703	\$ 11,971,636	7.7%	0.10%	0.15%	0.25%
FL FIT CP Pool Investments	\$ -	\$ -	\$ -	0.0%	0.00%	0.00%	0.00%
FL FIT PDP Investments	\$ -	\$ -	\$ -	0.0%	0.00%	0.00%	0.00%
Dreyfus Govt Cash Mgmt (DR289)	\$ -	\$ 4,000,675	\$ -	0.0%	0.03%	0.03%	0.00%
Dreyfus Pfd MM (DR194)	\$ -	\$ 9,002,591	\$ -	0.0%	0.03%	0.04%	0.00%
Dreyfus Trsy Agy (DR521)	\$ -	\$ 4,000,374	\$ -	0.0%	0.01%	0.01%	0.00%
JP Morgan USTrsy (J3918)	\$ -	\$ 8,000,543	\$ -	0.0%	0.00%	0.00%	0.00%
Total Pooled Cash	\$ 39,277,300	\$ 38,331,106	\$ 36,596,902				
Bond Trust Accounts (held with Bank Of New York Mellon):							
Debt Service Funds	\$ 291,124	\$ 210,850	\$ 340,172	0.5%	0.00%	0.00%	0.00%
Reserve Funds	\$ 11,876,477	\$ 11,956,608	\$ 11,335,457	18.4%	0.00% - 0.25%	0.00% - 0.25%	0.00% - 1.92%
Project Funds	\$ 13,011,641	\$ 13,816,046	\$ 6,726,609	20.2%	0.00%	0.00%	0.00%
Total Trust Monies	\$ 25,179,242	\$ 25,983,503	\$ 18,402,238				
GRAND TOTAL	\$ 64,456,542	\$ 64,314,610	\$ 54,999,140				

Notes:

- (1) The District's general operations banking is with Wells Fargo. A 35bps earnings credit rate is received to offset bank service fees.
(2) Compliance with investment policy is summarized below:
- All bond trust accounts are in compliance with permitted investments pursuant to the bond resolutions:
- Pooled cash accounts are subject to the following requirements regarding portfolio composition:

Portfolio Composition	LIMITS PER INVESTMENT POLICY		
	Max Maturity	Max Total %	Max % per Issuer
Interest-bearing checking or savings accounts	N/A	75%	100%
Interest-bearing time deposits	2 Years	25%	5%
SEC registered money market funds	N/A	100%	40%
Direct obligation of the US Treasury	3 Years	100%	100%
Federal agencies and GSE's	3 Years	100%	40%
Commercial paper rated A1/P1 or higher	270 days	50%	10%
Open-end or closed-end mgmt type investments/ trusts	N/A	50%	50%
Local Government Surplus Funds Trust Fund / Intergovernmental Investment Pool	N/A	25%	N/A
Repurchase Agreements	30 days	50%	25%

NPBCID
CASH INVESTMENTS
SUMMARY

DOLLARS

RATES

Date	EIPC	TRUST	TOTAL	EIPC	TRUST	Weighted Return	Benchmark 3 month U.S. Treasury	Above / (Below) Benchmark
10/31/2018	\$ 31,753,068	\$ 46,359,164	\$ 78,112,232	0.093%	2.875%	1.744%	2.290%	(0.546%)
11/30/2018	\$ 35,431,088	\$ 45,319,495	\$ 80,750,583	1.685%	2.875%	2.353%	2.320%	0.033%
12/31/2018	\$ 53,139,089	\$ 42,807,044	\$ 95,946,133	1.132%	2.875%	1.909%	2.400%	(0.491%)
1/31/2019	\$ 50,588,219	\$ 43,838,283	\$ 94,426,502	1.262%	2.875%	2.011%	2.360%	(0.349%)
2/28/2019	\$ 51,417,527	\$ 37,899,490	\$ 89,317,017	1.200%	2.875%	1.911%	2.400%	(0.489%)
3/31/2019	\$ 50,583,016	\$ 36,414,835	\$ 86,997,851	1.647%	2.875%	2.161%	2.350%	(0.189%)
4/30/2019	\$ 53,084,610	\$ 34,434,670	\$ 87,519,280	1.526%	2.875%	2.057%	2.380%	(0.323%)
5/31/2019	\$ 52,282,497	\$ 33,001,907	\$ 85,284,404	1.578%	2.875%	2.080%	2.300%	(0.220%)
6/30/2019	\$ 51,229,577	\$ 31,176,667	\$ 82,406,244	1.594%	2.875%	2.079%	2.080%	(0.001%)
7/31/2019	\$ 40,900,006	\$ 38,554,936	\$ 79,454,942	1.701%	2.875%	2.271%	2.040%	0.231%
8/31/2019	\$ 37,189,455	\$ 27,913,993	\$ 65,103,448	1.742%	2.875%	2.228%	1.950%	0.278%
9/30/2019	\$ 34,843,124	\$ 27,383,887	\$ 62,227,011	0.601%	2.875%	1.602%	1.840%	(0.238%)
10/31/2019	\$ 34,090,433	\$ 26,759,971	\$ 60,850,404	2.314%	2.875%	2.561%	1.510%	1.051%
11/30/2019	\$ 35,790,144	\$ 25,533,310	\$ 61,323,454	1.172%	2.875%	1.881%	1.560%	0.321%
12/31/2019	\$ 55,093,087	\$ 24,666,489	\$ 79,759,576	0.755%	2.875%	1.410%	1.520%	(0.110%)
1/31/2020	\$ 54,093,909	\$ 26,752,349	\$ 80,846,258	1.219%	2.875%	1.767%	1.520%	0.247%
2/29/2020	\$ 55,044,055	\$ 21,669,852	\$ 76,713,907	1.199%	2.875%	1.673%	1.250%	0.423%
3/31/2020	\$ 43,666,929	\$ 30,543,043	\$ 74,209,972	0.337%	2.875%	1.382%	1.010%	1.272%
4/30/2020	\$ 43,337,898	\$ 30,211,421	\$ 73,549,319	0.110%	2.875%	1.246%	0.090%	1.156%
5/31/2020	\$ 45,428,424	\$ 29,985,965	\$ 75,414,389	0.092%	2.875%	1.199%	0.140%	1.059%
6/30/2020	\$ 42,982,700	\$ 29,801,366	\$ 72,784,066	0.091%	2.875%	1.231%	0.160%	1.071%
7/31/2020	\$ 42,402,024	\$ 29,329,301	\$ 71,731,325	0.088%	0.875%	0.410%	0.090%	0.320%
8/31/2020	\$ 38,854,275	\$ 18,504,919	\$ 57,359,194	0.088%	0.875%	0.342%	0.110%	0.232%
9/30/2020	\$ 36,596,902	\$ 18,402,238	\$ 54,999,140	0.082%	0.875%	0.347%	0.100%	0.247%
10/31/2020	\$ 35,692,354	\$ 18,162,064	\$ 53,854,418	0.084%	0.875%	0.351%	0.090%	0.261%
11/30/2020	\$ 36,245,110	\$ 18,118,076	\$ 54,363,186	0.083%	0.875%	0.347%	0.090%	0.257%
12/31/2020	\$ 58,159,813	\$ 17,945,489	\$ 76,105,302	0.041%	0.875%	0.238%	0.090%	0.148%
1/31/2021	\$ 45,138,805	\$ 31,423,948	\$ 76,562,753	0.043%	0.875%	0.384%	0.060%	0.324%
2/28/2021	\$ 44,736,318	\$ 27,432,104	\$ 72,168,422	0.041%	0.875%	0.358%	0.040%	0.318%
3/31/2021	\$ 43,806,472	\$ 38,901,760	\$ 82,708,232	0.035%	0.875%	0.430%	0.025%	0.405%
4/30/2021	\$ 43,807,086	\$ 37,526,894	\$ 81,333,980	0.027%	1.350%	0.637%	0.025%	0.612%
5/31/2021	\$ 46,479,256	\$ 37,172,228	\$ 83,651,484	0.027%	1.350%	0.615%	0.025%	0.590%
6/30/2021	\$ 44,542,699	\$ 36,873,957	\$ 81,416,656	0.028%	1.350%	0.627%	0.080%	0.547%
7/31/2021	\$ 43,597,236	\$ 37,066,930	\$ 80,664,166	0.014%	1.250%	0.582%	0.060%	0.522%
8/31/2021	\$ 38,331,106	\$ 25,983,503	\$ 64,314,610	0.038%	0.125%	0.073%	0.040%	0.033%
9/30/2021	\$ 39,277,300	\$ 25,179,242	\$ 64,456,542	0.019%	0.125%	0.060%	0.040%	0.020%

Total Cash and Investments

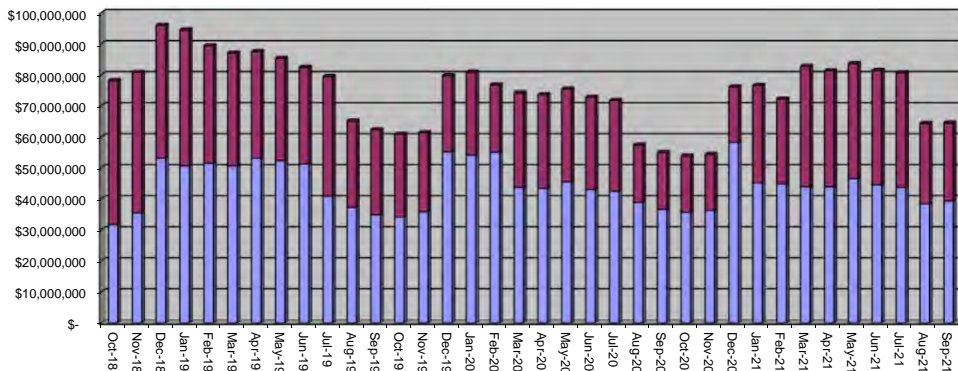
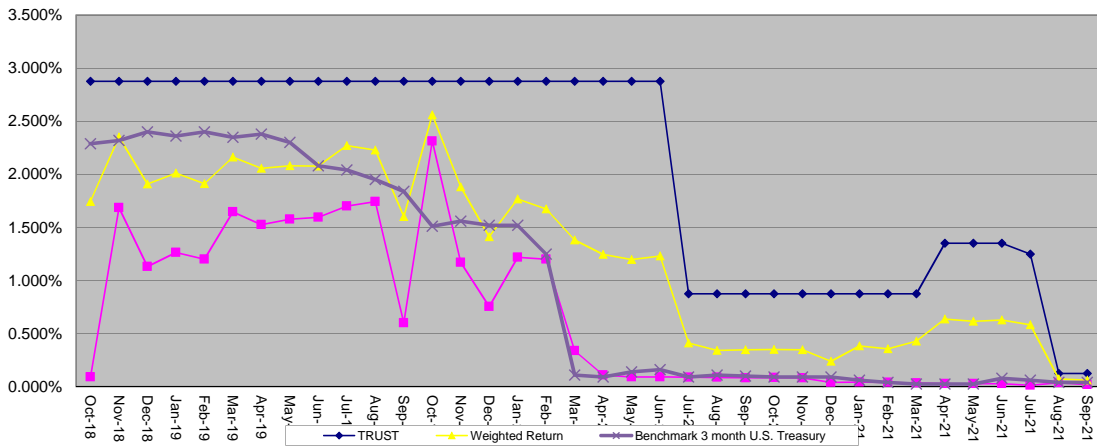


Chart Title



Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual- General Fund (Cash Basis)
GEN - General Fund
From 10/1/2020 Through 9/30/2021

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	0.00	0.00	0.00
Intergovernmental revenues	0.00	0.00	0.00
Investment income	881.95	0.00	881.95
Miscellaneous	7,149.36	0.00	7,149.36
Total Revenues:	<u>8,031.31</u>	<u>0.00</u>	<u>8,031.31</u>
Expenditures:			
Physical Environment			
ADM/OPS SALARIES	2,177,662.54	2,086,951.00	(90,711.54)
ENGINEERING FEES	60,765.00	50,000.00	(10,765.00)
LEGAL SERVICES	86,513.50	110,000.00	23,486.50
IT Services	78,066.56	123,261.00	45,194.44
LANDSCAPE MAINTENANCE	35,973.50	44,716.00	8,742.50
ELECTRICITY	15,821.69	24,804.00	8,982.31
INSURANCE-GENERAL	218,921.40	234,769.00	15,847.60
REPAIR & MAINT-BLDG	181,105.96	174,500.00	(6,605.96)
R & M - HVAC REPAIRS	28,289.90	50,000.00	21,710.10
PUBLIC INFORMATION	28,484.63	21,000.00	(7,484.63)
FUEL-VEHICLES	31,532.53	35,000.00	3,467.47
Other	1,251,103.57	1,298,148.00	47,044.43
Total Physical Environment	<u>4,194,240.78</u>	<u>4,253,149.00</u>	<u>58,908.22</u>
Capital outlay	133,120.34	76,620.00	(56,500.34)
Principal	17,311.50	17,312.00	0.50
Interest	3,402.86	3,403.00	0.14
Total Expenditures:	<u>4,348,075.48</u>	<u>4,350,484.00</u>	<u>2,408.52</u>
Excess (deficiency) of revenues over expenditures	<u>(4,340,044.17)</u>	<u>(4,350,484.00)</u>	<u>10,439.83</u>
Other financing sources (uses):			
Transfers in	4,089,989.53	4,195,484.00	(105,494.47)
Transfers out	0.00	0.00	0.00
Capital contributions from landowners	0.00	0.00	0.00
Proceeds from sales/disposals of capital assets	82.00	0.00	82.00
Total Other financing sources (uses):	<u>4,090,071.53</u>	<u>4,195,484.00</u>	<u>(105,412.47)</u>
Net change in fund balance	<u>(249,972.64)</u>	<u>(155,000.00)</u>	<u>(94,972.64)</u>
Fund balances, beginning of year	1,037,140.21	0.00	1,037,140.21
Total Fund balances, beginning of year	<u>1,037,140.21</u>	<u>0.00</u>	<u>1,037,140.21</u>
Fund balance, end of year	<u>787,167.57</u>	<u>(155,000.00)</u>	<u>942,167.57</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 1
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Revenues:			
Non-ad valorem assessments	113,563	112,604	959
Intergovernmental revenues	0	0	0
Investment income	566	0	566
Miscellaneous	800	0	800
Total Revenues:	<u>114,929</u>	<u>112,604</u>	<u>2,325</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	5,100	4,000	(1,100)
ENGINEERING-PERMITS	161	0	(161)
LEGAL SERVICES	0	500	500
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	687	821	134
CHEMICAL WEED CONTROL	12,841	14,008	1,167
MOWING SERVICES	23,860	28,140	4,280
TRASH DISPOSAL	650	1,000	350
LANDSCAPE MAINTENANCE	481	567	86
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT-CANAL/LAKE	45,000	50,000	5,000
REPAIR & MAINT - GENERAL	350	2,500	2,150
REPAIR & MAINT-TELEMETRY	1,417	1,000	(417)
REPAIR & MAINT-CULVERTS	0	0	0
REPAIR & MAINT - GATE	3,900	5,500	1,600
Other	501	470	(31)
Total Physical Environment	<u>94,949</u>	<u>108,506</u>	<u>13,557</u>
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	0	0	0
Other	2,191	2,706	515
Total Capital outlay	<u>2,191</u>	<u>2,706</u>	<u>515</u>
Total Expenditures:	<u>97,140</u>	<u>111,212</u>	<u>14,072</u>
Excess (deficiency) of revenues over expenditures	<u>17,789</u>	<u>1,392</u>	<u>16,397</u>
Other financing sources (uses):			
Transfers out	(54,874)	(56,509)	1,635
Total Other financing sources (uses):	<u>(54,874)</u>	<u>(56,509)</u>	<u>1,635</u>
Net change in fund balance	<u>(37,085)</u>	<u>(55,117)</u>	<u>18,032</u>
Fund balances, beginning of year	<u>238,514</u>	<u>0</u>	<u>238,514</u>
Total Fund balances, beginning of year	<u>238,514</u>	<u>0</u>	<u>238,514</u>
Fund balance, end of period	<u>201,429</u>	<u>(55,117)</u>	<u>256,546</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 2
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	274,200	273,662	538
Intergovernmental revenues	10,147	0	10,147
Investment income	541	0	541
Miscellaneous	3,104	0	3,104
Total Revenues:	<u>287,992</u>	<u>273,662</u>	<u>14,330</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	3,159	500	(2,659)
ENGINEERING-PERMITS	536	0	(536)
ENVIRONMENTAL LIASON	0	0	0
LEGAL SERVICES	11,770	500	(11,270)
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	1,538	1,838	300
CHEMICAL WEED CONTROL	15,852	17,293	1,441
MOWING SERVICES	9,432	11,124	1,692
TRASH DISPOSAL	0	250	250
LANDSCAPE MAINTENANCE	0	0	0
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT-AERATORS	19,339	30,401	11,062
REPAIR & MAINT-PUMP STATN	0	0	0
REPAIR & MAINT-CANAL/LAKE	9,250	8,000	(1,250)
REPAIR & MAINT - GENERAL	905	4,500	3,595
REPAIR & MAINT-TELEMTRY	167	1,500	1,333
REPAIR & MAINT-CULVERTS	43,980	1,000	(42,980)
REPAIR & MAINT - GATE	0	800	800
R&M- Aerator refurbishments	5,095	6,250	1,155
Other	19,727	16,641	(3,086)
Total Physical Environment	<u>140,751</u>	<u>100,597</u>	<u>(40,154)</u>
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	18,900	22,000	3,100
MACHINERY & EQUIPMENT	0	0	0
Other	8,186	11,414	3,228
Total Capital outlay	<u>27,086</u>	<u>33,414</u>	<u>6,328</u>
Total Expenditures:	<u>167,836</u>	<u>134,011</u>	<u>(33,825)</u>
Excess (deficiency) of revenues over expenditures	<u>120,155</u>	<u>139,651</u>	<u>(19,496)</u>
Other financing sources (uses):			
Transfers out	(166,063)	(179,960)	13,897
Total Other financing sources (uses):	<u>(166,063)</u>	<u>(179,960)</u>	<u>13,897</u>
Net change in fund balance	(45,908)	(40,309)	(5,599)
Fund balances, beginning of year	<u>383,971</u>	<u>0</u>	<u>383,971</u>
Total Fund balances, beginning of year	<u>383,971</u>	<u>0</u>	<u>383,971</u>
Fund balance, end of period	<u>338,063</u>	<u>(40,309)</u>	<u>378,372</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 2A
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	109,914	109,762	152
Intergovernmental revenues	0	0	0
Investment income	343	0	343
Miscellaneous	0	0	0
Total Revenues:	<u>110,257</u>	<u>109,762</u>	<u>495</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	473	500	28
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	1,705	500	(1,205)
WATER QUALITY	0	0	0
FINANCIAL CONS./ADVISOR	100	215	115
AUDITORS SERVICES	903	1,079	176
TRASH DISPOSAL	0	250	250
LANDSCAPE MAINTENANCE	2,030	2,394	364
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT-PUMP STATN	0	0	0
REPAIR & MAINT-CANAL/LAKE	2,900	15,000	12,100
REPAIR & MAINT - GENERAL	14,463	12,150	(2,313)
REPAIR & MAINT-TELEMETRY	2,050	9,000	6,950
REPAIR & MAINT-ROADS	0	0	0
REPAIR & MAINT-CULVERTS	1,500	0	(1,500)
REPAIR & MAINT - GATE	0	1,200	1,200
Other	3,102	2,653	(449)
Total Physical Environment	<u>29,226</u>	<u>44,941</u>	<u>15,715</u>
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	0	0	0
CULVERTS/STRUCTURES	0	0	0
MACHINERY & EQUIPMENT	0	0	0
Total Capital outlay	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures:	<u>29,226</u>	<u>44,941</u>	<u>15,715</u>
Excess (deficiency) of revenues over expenditures	<u>81,030</u>	<u>64,821</u>	<u>16,209</u>
Other financing sources (uses):			
Transfers out	(64,912)	(70,681)	5,769
Total Other financing sources (uses):	<u>(64,912)</u>	<u>(70,681)</u>	<u>5,769</u>
Net change in fund balance	16,119	(5,860)	21,979
Fund balances, beginning of year	<u>279,199</u>	<u>0</u>	<u>279,199</u>
Total Fund balances, beginning of year	<u>279,199</u>	<u>0</u>	<u>279,199</u>
Fund balance, end of period	<u>295,317</u>	<u>(5,860)</u>	<u>301,177</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 2C
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	197,789	197,856	(67)
Intergovernmental revenues	53,750	0	53,750
Investment income	333	0	333
Miscellaneous	12,533	0	12,533
Total Revenues:	<u>264,404</u>	<u>197,856</u>	<u>66,548</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	4,645	5,000	355
ENGINEERING-PERMITS	2,393	0	(2,393)
LEGAL SERVICES	908	0	(908)
FINANCIAL CONS./ADVISOR	200	430	230
AUDITORS SERVICES	990	1,183	193
CHEMICAL WEED CONTROL	1,367	1,491	124
TRASH DISPOSAL	0	1,000	1,000
PRESERVE/EXOTIC MAINT	68,140	85,000	16,860
REPAIR & MAINT-AERATORS	0	12,500	12,500
REPAIR & MAINT - GENERAL	0	10,000	10,000
REPAIR & MAINT-TELEMETRY	1,348	0	(1,348)
REPAIR & MAINT-ROADS	7,642	10,000	2,358
REPAIR & MAINT-CULVERTS	0	0	0
R&M- Aerator refurbishments	0	0	0
Other	4,851	3,515	(1,336)
Total Physical Environment	<u>92,484</u>	<u>130,119</u>	<u>37,635</u>
Capital outlay			
MACHINERY & EQUIPMENT	0	0	0
Total Capital outlay	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures:	<u>92,484</u>	<u>130,119</u>	<u>37,635</u>
Excess (deficiency) of revenues over expenditures	<u>171,921</u>	<u>67,737</u>	<u>104,184</u>
Other financing sources (uses):			
Transfers out	(60,123)	(37,737)	(22,386)
Total Other financing sources (uses):	<u>(60,123)</u>	<u>(37,737)</u>	<u>(22,386)</u>
Net change in fund balance	111,797	30,000	81,797
Fund balances, beginning of year	222,239	0	222,239
Total Fund balances, beginning of year	<u>222,239</u>	<u>0</u>	<u>222,239</u>
Fund balance, end of period	<u>334,036</u>	<u>30,000</u>	<u>304,036</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 3
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Revenues:			
Non-ad valorem assessments	299,452	291,951	7,501
Intergovernmental revenues	0	0	0
Investment income	1,464	0	1,464
Miscellaneous	6,769	0	6,769
Total Revenues:	307,684	291,951	15,733
Expenditures:			
Physical Environment			
ENGINEERING FEES	38	15,000	14,963
ENGINEERING-PERMITS	600	0	(600)
LEGAL SERVICES	10,533	500	(10,033)
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	1,110	1,327	217
CHEMICAL WEED CONTROL	23,222	27,387	4,165
MOWING SERVICES	25,322	38,046	12,724
TRASH DISPOSAL	850	1,000	150
LANDSCAPE MAINTENANCE	641	756	115
SUPERVISORS EXPENSES	0	0	0
PRESERVE/EXOTIC MAINT	0	4,800	4,800
REPAIR & MAINT-AERATORS	0	3,786	3,786
REPAIR & MAINT-PUMP STATN	0	0	0
REPAIR & MAINT-CANAL/LAKE	31,790	67,000	35,210
REPAIR & MAINT - GENERAL	5,350	6,000	650
REPAIR & MAINT-TELEMETRY	179	8,000	7,821
REPAIR & MAINT-CULVERTS	0	0	0
REPAIR & MAINT - GATE	0	700	700
Other	3,400	3,445	45
Total Physical Environment	103,034	177,747	74,713
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	0	0	0
CULVERTS/STRUCTURES	0	0	0
Other	2,456	3,425	969
Total Capital outlay	2,456	3,425	969
Principal	0	0	0
Interest	0	0	0
Total Expenditures:	105,490	181,172	75,682
Excess (deficiency) of revenues over expenditures	202,193	110,779	91,414
Other financing sources (uses):			
Transfers out	(101,852)	(109,495)	7,643
Total Other financing sources (uses):	(101,852)	(109,495)	7,643
Net change in fund balance	100,341	1,284	99,057
Fund balances, beginning of year	260,478	0	260,478
Total Fund balances, beginning of year	260,478	0	260,478
Fund balance, end of period	360,819	1,284	359,535

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 3A
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Revenues:			
Non-ad valorem assessments	130,779	130,509	270
Intergovernmental revenues	0	0	0
Investment income	481	0	481
Miscellaneous	6,534	0	6,534
Total Revenues:	<u>137,793</u>	<u>130,509</u>	<u>7,284</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	0	12,000	12,000
ENGINEERING-PERMITS	693	0	(693)
LEGAL SERVICES	9,422	500	(8,922)
FINANCIAL CONS./ADVISOR	100	215	115
IT Services	0	0	0
AUDITORS SERVICES	1,180	1,410	230
CHEMICAL WEED CONTROL	6,680	7,879	1,199
TRASH DISPOSAL	0	250	250
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT-AERATORS	16,377	27,028	10,651
REPAIR & MAINT-PUMP STATN	0	0	0
REPAIR & MAINT-CANAL/LAKE	0	0	0
REPAIR & MAINT - GENERAL	2,950	3,000	50
REPAIR & MAINT-ROADS	0	23,000	23,000
REPAIR & MAINT-CULVERTS	10,500	1,500	(9,000)
REPAIR & MAINT - GATE	0	0	0
Repairs & Maint - Catch Basins	4,383	20,000	15,617
R&M- Aerator refurbishments	10,190	12,500	2,310
REPAIR & MAINT- STREET SWEEP	11,896	15,000	3,105
Other	<u>25,276</u>	<u>27,317</u>	<u>2,041</u>
Total Physical Environment	<u>99,646</u>	<u>151,599</u>	<u>51,953</u>
Capital outlay			
MACHINERY & EQUIPMENT	0	0	0
Total Capital outlay	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures:	<u>99,646</u>	<u>151,599</u>	<u>51,953</u>
Excess (deficiency) of revenues over expenditures	<u>38,147</u>	<u>(21,090)</u>	<u>59,237</u>
Other financing sources (uses):			
Transfers out	(63,301)	(58,193)	(5,108)
Capital contributions from landowners	0	0	0
Total Other financing sources (uses):	<u>(63,301)</u>	<u>(58,193)</u>	<u>(5,108)</u>
Net change in fund balance	<u>(25,154)</u>	<u>(79,283)</u>	<u>54,129</u>
Fund balances, beginning of year	<u>413,781</u>	<u>0</u>	<u>413,781</u>
Total Fund balances, beginning of year	<u>413,781</u>	<u>0</u>	<u>413,781</u>
Fund balance, end of period	<u>388,627</u>	<u>(79,283)</u>	<u>467,910</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 4
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Revenues:			
Non-ad valorem assessments	393,839	392,468	1,371
Intergovernmental revenues	0	0	0
Investment income	1,053	0	1,053
Miscellaneous	2,399	0	2,399
Total Revenues:	<u>397,291</u>	<u>392,468</u>	<u>4,823</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	50	500	451
ENGINEERING-PERMITS	463	0	(463)
LEGAL SERVICES	0	500	500
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	1,789	2,138	349
CHEMICAL WEED CONTROL	14,063	16,585	2,522
MOWING SERVICES	16,244	19,158	2,914
TRASH DISPOSAL	0	1,000	1,000
LANDSCAPE MAINTENANCE	1,335	1,575	240
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT-AERATORS	34,354	56,310	21,956
REPAIR & MAINT-CANAL/LAKE	11,200	10,000	(1,200)
REPAIR & MAINT - GENERAL	7,236	10,000	2,764
REPAIR & MAINT-TELEMTRY	1,424	5,000	3,576
REPAIR & MAINT-CULVERTS	16,886	2,000	(14,886)
REPAIR & MAINT - GATE	390	800	410
R&M- Aerator refurbishments	0	0	0
Other	42,548	43,803	1,255
Total Physical Environment	<u>147,983</u>	<u>169,369</u>	<u>21,386</u>
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	0	7,000	7,000
CULVERTS/STRUCTURES	0	0	0
MACHINERY & EQUIPMENT	0	0	0
Other	7,845	10,939	3,094
Total Capital outlay	<u>7,845</u>	<u>17,939</u>	<u>10,094</u>
Principal	0	0	0
Interest	0	0	0
Total Expenditures:	<u>155,828</u>	<u>187,308</u>	<u>31,480</u>
Excess (deficiency) of revenues over expenditures	<u>241,463</u>	<u>205,160</u>	<u>36,303</u>
Other financing sources (uses):			
Transfers out	(160,159)	(165,160)	5,001
Total Other financing sources (uses):	<u>(160,159)</u>	<u>(165,160)</u>	<u>5,001</u>
Net change in fund balance	81,304	40,000	41,304
Fund balances, beginning of year	<u>497,068</u>	<u>0</u>	<u>497,068</u>
Total Fund balances, beginning of year	<u>497,068</u>	<u>0</u>	<u>497,068</u>
Fund balance, end of period	<u>578,371</u>	<u>40,000</u>	<u>538,371</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 5
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	284,556	284,279	277
Intergovernmental revenues	0	0	0
Investment income	633	0	633
Miscellaneous	<u>7,560</u>	<u>0</u>	<u>7,560</u>
Total Revenues:	<u>292,749</u>	<u>284,279</u>	<u>8,470</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	6,303	4,000	(2,303)
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	0	500	500
WATER QUALITY	849	3,648	2,799
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	999	1,194	195
CHEMICAL WEED CONTROL	8,678	9,467	789
MOWING SERVICES	9,956	11,742	1,786
TRASH DISPOSAL	0	250	250
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT-CANAL/LAKE	4,000	2,000	(2,000)
REPAIR & MAINT - GENERAL	2,900	2,000	(900)
REPAIR & MAINT-ROADS	0	0	0
REPAIR & MAINT-CULVERTS	0	0	0
REPAIR & MAINT - GATE	0	500	500
Other	<u>2,796</u>	<u>2,834</u>	<u>38</u>
Total Physical Environment	<u>36,481</u>	<u>38,135</u>	<u>1,654</u>
Capital outlay	59,573	10,141	(49,432)
Principal	0	75,726	75,726
Interest	<u>0</u>	<u>53,625</u>	<u>53,625</u>
Total Expenditures:	<u>96,054</u>	<u>177,627</u>	<u>81,573</u>
Excess (deficiency) of revenues over expenditures	<u>196,695</u>	<u>106,652</u>	<u>90,043</u>
Other financing sources (uses):			
Transfers out	<u>(89,682)</u>	<u>(84,165)</u>	<u>(5,517)</u>
Total Other financing sources (uses):	<u>(89,682)</u>	<u>(84,165)</u>	<u>(5,517)</u>
Net change in fund balance	<u>107,013</u>	<u>22,487</u>	<u>84,526</u>
Fund balances, beginning of year	<u>379,749</u>	<u>0</u>	<u>379,749</u>
Total Fund balances, beginning of year	<u>379,749</u>	<u>0</u>	<u>379,749</u>
Fund balance, end of period	<u>486,762</u>	<u>22,487</u>	<u>464,275</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 5A
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	332,523	331,925	598
Intergovernmental revenues	0	0	0
Investment income	1,445	0	1,445
Miscellaneous	14,916	0	14,916
Total Revenues:	<u>348,884</u>	<u>331,925</u>	<u>16,959</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	17,652	8,000	(9,652)
ENGINEERING-PERMITS	1,635	0	(1,635)
LEGAL SERVICES	5,464	1,000	(4,464)
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	1,030	1,231	201
MARSH MAINT-LITTORAL ZONE	1,554	15,568	14,014
CHEMICAL WEED CONTROL	29,355	32,024	2,669
TRASH DISPOSAL	0	250	250
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT-CANAL/LAKE	0	2,000	2,000
REPAIR & MAINT-WELLS	0	0	0
REPAIR & MAINT - GENERAL	0	500	500
REPAIR & MAINT-TELEMETRY	142	0	(142)
REPAIR & MAINT-ROADS	12,660	28,500	15,840
REPAIR & MAINT-CULVERTS	0	0	0
REPAIR & MAINT - GATE	0	0	0
Repairs & Maint - Catch Basins	0	20,000	20,000
Other	14,493	16,287	1,794
Total Physical Environment	<u>83,986</u>	<u>125,360</u>	<u>41,374</u>
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	0	0	0
ROADS/BRIDGES	92,000	260,000	168,000
CULVERTS/STRUCTURES	0	0	0
Other	125	0	(125)
Total Capital outlay	<u>92,125</u>	<u>260,000</u>	<u>167,875</u>
Principal	0	0	0
Interest	0	0	0
Total Expenditures:	<u>176,111</u>	<u>385,360</u>	<u>209,249</u>
Excess (deficiency) of revenues over expenditures	<u>172,773</u>	<u>(53,435)</u>	<u>226,208</u>
Other financing sources (uses):			
Transfers in	0	0	0
Transfers out	(114,686)	(121,347)	6,661
Total Other financing sources (uses):	<u>(114,686)</u>	<u>(121,347)</u>	<u>6,661</u>
Net change in fund balance	58,087	(174,782)	232,869
Fund balances, beginning of year	1,328,203	0	1,328,203
Total Fund balances, beginning of year	<u>1,328,203</u>	<u>0</u>	<u>1,328,203</u>

Northern Palm Beach County Improvement District
 Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
 Unit 5A
 From 10/1/2020 Through 9/30/2021
 (In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Fund balance, end of period	1,386,289	(174,782)	1,561,071

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 5B
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	73,405	73,247	158
Intergovernmental revenues	0	0	0
Investment income	191	0	191
Miscellaneous	0	0	0
Total Revenues:	<u>73,597</u>	<u>73,247</u>	<u>350</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	0	500	500
LEGAL SERVICES	0	500	500
WATER QUALITY	0	0	0
FINANCIAL CONS./ADVISOR	100	215	115
AUDITORS SERVICES	563	673	110
LANDSCAPE MAINTENANCE	2,315	2,730	415
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT-AERATORS	0	3,786	3,786
REPAIR & MAINT-PUMP STATN	3,580	10,000	6,420
REPAIR & MAINT-CANAL/LAKE	0	3,000	3,000
REPAIR & MAINT-BLDG	21	10,000	9,979
REPAIR & MAINT - GENERAL	375	2,000	1,625
REPAIR & MAINT-TELEMETRY	22	1,500	1,478
R&M- GENERATORS	0	1,000	1,000
Other	4,611	6,814	2,203
Total Physical Environment	<u>11,587</u>	<u>42,718</u>	<u>31,131</u>
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	0	0	0
MACHINERY & EQUIPMENT	0	0	0
Other	0	0	0
Total Capital outlay	<u>0</u>	<u>0</u>	<u>0</u>
Principal	0	0	0
Total Expenditures:	<u>11,587</u>	<u>42,718</u>	<u>31,131</u>
Excess (deficiency) of revenues over expenditures	<u>62,009</u>	<u>30,529</u>	<u>31,480</u>
Other financing sources (uses):			
Transfers out	(36,944)	(39,159)	2,215
Total Other financing sources (uses):	<u>(36,944)</u>	<u>(39,159)</u>	<u>2,215</u>
Net change in fund balance	25,066	(8,630)	33,696
Fund balances, beginning of year	137,651	0	137,651
Total Fund balances, beginning of year	<u>137,651</u>	<u>0</u>	<u>137,651</u>
Fund balance, end of period	<u>162,717</u>	<u>(8,630)</u>	<u>171,347</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 5C
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Revenues:			
Non-ad valorem assessments	38,273	38,211	62
Investment income	239	0	239
Total Investment income	239	0	239
Total Revenues:	38,512	38,211	301
Expenditures:			
Physical Environment			
ENGINEERING FEES	390	500	110
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	0	500	500
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	489	584	95
TRASH DISPOSAL	3,400	3,400	0
LANDSCAPE MAINTENANCE	614	724	110
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT-CANAL/LAKE	0	3,000	3,000
REPAIR & MAINT - GENERAL	100	1,500	1,400
REPAIR & MAINT-TELEMETRY	0	1,500	1,500
REPAIR & MAINT-CULVERTS	0	0	0
Other	543	1,380	837
Total Physical Environment	5,536	13,088	7,552
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	0	0	0
Other	0	0	0
Total Capital outlay	0	0	0
Principal	0	0	0
Interest	0	0	0
Total Expenditures:	5,536	13,088	7,552
Excess (deficiency) of revenues over expenditures	32,976	25,123	7,853
Other financing sources (uses):			
Transfers in	0	0	0
Transfers out	(18,979)	(21,923)	2,944
Total Other financing sources (uses):	(18,979)	(21,923)	2,944
Net change in fund balance	13,997	3,200	10,797
Fund balances, beginning of year	218,183	0	218,183
Total Fund balances, beginning of year	218,183	0	218,183
Fund balance, end of period	232,180	3,200	228,980

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 5D
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	94,023	93,878	145
Intergovernmental revenues	0	0	0
Investment income	335	0	335
Miscellaneous	0	0	0
Total Revenues:	<u>94,358</u>	<u>93,878</u>	<u>480</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	0	500	500
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	0	500	500
FINANCIAL CONS./ADVISOR	0	0	0
Special Legislative Activities	0	0	0
AUDITORS SERVICES	716	856	140
LANDSCAPE MAINTENANCE	2,341	2,762	421
SUPERVISORS EXPENSES	0	0	0
BIOLOGICAL WEED CONTROL	0	0	0
REPAIR & MAINT-PUMP STATN	13,568	5,000	(8,568)
REPAIR & MAINT-CANAL/LAKE	0	3,000	3,000
REPAIR & MAINT-BLDG	1,700	10,000	8,300
REPAIR & MAINT - GENERAL	300	3,000	2,700
REPAIR & MAINT-TELEMETRY	105	1,500	1,395
R&M- GENERATORS	0	1,000	1,000
Other	4,511	5,531	1,020
Total Physical Environment	<u>23,241</u>	<u>33,649</u>	<u>10,408</u>
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	63,390	12,500	(50,890)
Total Capital outlay	<u>63,390</u>	<u>12,500</u>	<u>(50,890)</u>
Total Expenditures:	<u>86,631</u>	<u>46,149</u>	<u>(40,482)</u>
Excess (deficiency) of revenues over expenditures	<u>7,727</u>	<u>47,729</u>	<u>(40,002)</u>
Other financing sources (uses):			
Transfers in	0	0	0
Transfers out	(38,592)	(38,729)	137
Total Other financing sources (uses):	<u>(38,592)</u>	<u>(38,729)</u>	<u>137</u>
Net change in fund balance	(30,865)	9,000	(39,865)
Fund balances, beginning of year	<u>283,995</u>	<u>0</u>	<u>283,995</u>
Total Fund balances, beginning of year	<u>283,995</u>	<u>0</u>	<u>283,995</u>
Fund balance, end of period	<u>253,130</u>	<u>9,000</u>	<u>244,130</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 7
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	100,454	100,019	435
Intergovernmental revenues	0	0	0
Investment income	453	0	453
Miscellaneous	11,861	0	11,861
Total Revenues:	<u>112,768</u>	<u>100,019</u>	<u>12,749</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	324	500	176
ENGINEERING-PERMITS	2,084	0	(2,084)
LEGAL SERVICES	0	500	500
WATER QUALITY	3,195	3,697	503
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	592	707	115
CHEMICAL WEED CONTROL	4,798	5,234	436
MOWING SERVICES	14,148	16,686	2,538
TRASH DISPOSAL	0	1,200	1,200
LANDSCAPE MAINTENANCE	214	252	38
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT-CANAL/LAKE	2,950	5,000	2,050
REPAIR & MAINT - GENERAL	175	1,000	825
REPAIR & MAINT-TELEMETRY	89	0	(89)
REPAIR & MAINT - GATE	1,900	2,000	100
Other	1,145	1,501	356
Total Physical Environment	<u>31,613</u>	<u>38,277</u>	<u>6,664</u>
Capital outlay			
CULVERTS/STRUCTURES	0	0	0
Other	2,461	3,432	971
Total Capital outlay	<u>2,461</u>	<u>3,432</u>	<u>971</u>
Principal	0	0	0
Interest	0	0	0
Total Expenditures:	<u>34,074</u>	<u>41,709</u>	<u>7,635</u>
Excess (deficiency) of revenues over expenditures	<u>78,694</u>	<u>58,310</u>	<u>20,384</u>
Other financing sources (uses):			
Transfers out	(55,494)	(62,058)	6,564
Total Other financing sources (uses):	<u>(55,494)</u>	<u>(62,058)</u>	<u>6,564</u>
Net change in fund balance	23,200	(3,748)	26,948
Fund balances, beginning of year	<u>341,183</u>	<u>0</u>	<u>341,183</u>
Total Fund balances, beginning of year	<u>341,183</u>	<u>0</u>	<u>341,183</u>
Fund balance, end of period	<u>364,383</u>	<u>(3,748)</u>	<u>368,131</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 9
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Revenues:			
Non-ad valorem assessments	97,579	97,423	156
Intergovernmental revenues	0	0	0
Investment income	335	0	335
Miscellaneous	0	0	0
Total Revenues:	<u>97,914</u>	<u>97,423</u>	<u>491</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	97	500	403
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	358	500	143
WATER QUALITY	2,635	5,510	2,875
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	597	713	116
CHEMICAL WEED CONTROL	3,257	3,553	296
MOWING SERVICES	7,336	8,652	1,316
TRASH DISPOSAL	0	1,000	1,000
LANDSCAPE MAINTENANCE	321	378	57
SUPERVISORS EXPENSES	0	0	0
PARK MAINTENANCE	0	0	0
REPAIR & MAINT-AERATORS	0	0	0
REPAIR & MAINT-PUMP STATN	0	0	0
REPAIR & MAINT-CANAL/LAKE	0	5,000	5,000
REPAIR & MAINT - GENERAL	503	1,500	997
REPAIR & MAINT-TELEMTRY	45	4,500	4,455
REPAIR & MAINT-CULVERTS	0	1,500	1,500
REPAIR & MAINT - GATE	0	500	500
REPAIR & MAINT - IRRIGATION	0	0	0
Other	1,134	1,135	1
Total Physical Environment	<u>16,281</u>	<u>34,941</u>	<u>18,660</u>
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	0	7,000	7,000
CULVERTS/STRUCTURES	0	0	0
Other	1,607	2,241	634
Total Capital outlay	<u>1,607</u>	<u>9,241</u>	<u>7,634</u>
Interest	0	0	0
Total Expenditures:	<u>17,889</u>	<u>44,182</u>	<u>26,293</u>
Excess (deficiency) of revenues over expenditures	<u>80,025</u>	<u>53,241</u>	<u>26,784</u>
Other financing sources (uses):			
Transfers out	(67,214)	(69,365)	2,151
Total Other financing sources (uses):	<u>(67,214)</u>	<u>(69,365)</u>	<u>2,151</u>
Net change in fund balance	12,811	(16,124)	28,935
Fund balances, beginning of year	307,330	0	307,330
Total Fund balances, beginning of year	<u>307,330</u>	<u>0</u>	<u>307,330</u>

Northern Palm Beach County Improvement District
 Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
 Unit 9
 From 10/1/2020 Through 9/30/2021
 (In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Fund balance, end of period	<u>320,142</u>	<u>(16,124)</u>	<u>336,266</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 9A
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	635,501	633,216	2,285
Intergovernmental revenues	0	0	0
Investment income	1,496	0	1,496
Miscellaneous	6,739	0	6,739
Total Revenues:	<u>643,736</u>	<u>633,216</u>	<u>10,520</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	3,712	1,000	(2,712)
ENGINEERING-PERMITS	1,065	0	(1,065)
LEGAL SERVICES	1,568	500	(1,068)
WATER QUALITY	788	1,384	596
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	3,342	3,993	651
MARSH MAINT-LITTORAL ZONE	0	0	0
CHEMICAL WEED CONTROL	20,078	23,906	3,828
MOWING SERVICES	11,528	13,596	2,068
TRASH DISPOSAL	0	250	250
LANDSCAPE MAINTENANCE	2,110	2,488	378
SUPERVISORS EXPENSES	0	0	0
BIOLOGICAL WEED CONTROL	0	0	0
PRESERVE/EXOTIC MAINT	78,307	125,400	47,093
UPLAND MAINTENANCE	8,304	11,329	3,025
PARK MAINTENANCE	0	0	0
REPAIR & MAINT-AERATORS	49,070	66,941	17,871
REPAIR & MAINT-PUMP STATN	0	0	0
REPAIR & MAINT-CANAL/LAKE	1,500	10,000	8,500
REPAIR & MAINT-BLDG	0	5,000	5,000
REPAIR & MAINT - GENERAL	1,799	12,000	10,201
REPAIR & MAINT-TELEMETRY	2,008	3,000	992
REPAIR & MAINT-ROADS	24,921	35,000	10,079
REPAIR & MAINT-CULVERTS	0	2,000	2,000
REPAIR & MAINT - GATE	0	500	500
R&M- Aerator refurbishments	10,190	12,500	2,310
R & M PRESERVE STRUCTURES	25,751	35,000	9,249
Other	84,189	80,226	(3,963)
Total Physical Environment	<u>330,230</u>	<u>446,013</u>	<u>115,783</u>
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	0	0	0
CULVERTS/STRUCTURES	0	0	0
CANALS/LAKES/OTHER DRAINAGE	0	0	0
MACHINERY & EQUIPMENT	0	0	0
Other	0	0	0
Total Capital outlay	<u>0</u>	<u>0</u>	<u>0</u>
Principal	0	0	0
Total Expenditures:	<u>330,230</u>	<u>446,013</u>	<u>115,783</u>
Excess (deficiency) of revenues over expenditures	<u>313,506</u>	<u>187,203</u>	<u>126,303</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 9A
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Other financing sources (uses):			
Transfers in	0	0	0
Transfers out	<u>(172,752)</u>	<u>(181,061)</u>	<u>8,309</u>
Total Other financing sources (uses):	<u>(172,752)</u>	<u>(181,061)</u>	<u>8,309</u>
Net change in fund balance	140,754	6,142	134,612
Fund balances, beginning of year	1,159,445	0	1,159,445
Total Fund balances, beginning of year	<u>1,159,445</u>	<u>0</u>	<u>1,159,445</u>
Fund balance, end of period	<u><u>1,300,199</u></u>	<u><u>6,142</u></u>	<u><u>1,294,057</u></u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 9B
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	533,945	531,979	1,966
Intergovernmental revenues	0	0	0
Investment income	1,161	0	1,161
Miscellaneous	(175)	0	(175)
Total Revenues:	<u>534,931</u>	<u>531,979</u>	<u>2,952</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	0	500	500
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	0	500	500
FINANCIAL CONS./ADVISOR	100	215	115
AUDITORS SERVICES	2,889	3,452	563
MARSH MAINT-LITTORAL ZONE	0	0	0
CHEMICAL WEED CONTROL	8,577	10,213	1,636
TRASH DISPOSAL	0	250	250
LANDSCAPE MAINTENANCE	1,603	1,890	287
SUPERVISORS EXPENSES	0	0	0
BIOLOGICAL WEED CONTROL	0	0	0
PRESERVE/EXOTIC MAINT	78,513	125,400	46,887
UPLAND MAINTENANCE	20,299	27,692	7,393
PARK MAINTENANCE	0	0	0
REPAIR & MAINT-AERATORS	25,834	31,909	6,075
REPAIR & MAINT-PUMP STATN	0	0	0
REPAIR & MAINT-CANAL/LAKE	10,720	7,500	(3,220)
REPAIR & MAINT-BLDG	0	5,000	5,000
REPAIR & MAINT - GENERAL	679	10,000	9,321
REPAIR & MAINT-TELEMTRY	921	3,000	2,079
REPAIR & MAINT-ROADS	19,068	35,000	15,932
REPAIR & MAINT-CULVERTS	27,189	11,250	(15,939)
REPAIR & MAINT - GATE	0	400	400
R&M- Aerator refurbishments	5,207	6,250	1,043
R & M PRESERVE STRUCTURES	17,901	35,000	17,099
Other	53,481	51,793	(1,688)
Total Physical Environment	<u>272,981</u>	<u>367,214</u>	<u>94,233</u>
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	0	0	0
CULVERTS/STRUCTURES	0	0	0
MACHINERY & EQUIPMENT	0	0	0
Other	0	0	0
Total Capital outlay	<u>0</u>	<u>0</u>	<u>0</u>
Principal	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures:	<u>272,981</u>	<u>367,214</u>	<u>94,233</u>
Excess (deficiency) of revenues over expenditures	<u>261,950</u>	<u>164,765</u>	<u>97,185</u>
Other financing sources (uses):			
Transfers out	(140,119)	(143,487)	3,368

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 9B
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Total Other financing sources (uses):	<u>(140,119)</u>	<u>(143,487)</u>	<u>3,368</u>
Net change in fund balance	121,831	21,278	100,553
Fund balances, beginning of year	<u>867,831</u>	<u>0</u>	<u>867,831</u>
Total Fund balances, beginning of year	<u>867,831</u>	<u>0</u>	<u>867,831</u>
Fund balance, end of period	<u>989,662</u>	<u>21,278</u>	<u>968,384</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 11
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Revenues:			
Non-ad valorem assessments	2,228,218	2,223,100	5,118
Intergovernmental revenues	0	0	0
Investment income	4,608	0	4,608
Miscellaneous	17,732	0	17,732
Total Revenues:	2,250,558	2,223,100	27,458
Expenditures:			
Physical Environment			
ENGINEERING FEES	36,691	43,000	6,309
ENGINEERING-PERMITS	5,004	0	(5,004)
LEGAL SERVICES	19,368	1,000	(18,368)
WATER QUALITY	7,603	14,145	6,543
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	10,287	12,293	2,006
MARSH MAINT-LITTORAL ZONE	304,982	349,750	44,768
CHEMICAL WEED CONTROL	202,548	221,070	18,523
MECHANICAL WEED CONTROL	0	0	0
MOWING SERVICES	27,982	33,001	5,019
TRASH DISPOSAL	0	250	250
LANDSCAPE MAINTENANCE	8,436	9,949	1,513
SUPERVISORS EXPENSES	0	0	0
PRESERVE/EXOTIC MAINT	65,860	63,000	(2,860)
REPAIR & MAINT-AERATORS	188,516	217,934	29,418
REPAIR & MAINT-PUMP STATN	10,325	21,000	10,675
REPAIR & MAINT-VEHICLES	0	0	0
REPAIR & MAINT-CANAL/LAKE	12,000	19,000	7,000
REPAIR & MAINT-BLDG	85	70,000	69,915
REPAIR & MAINT - GENERAL	5,200	10,000	4,800
REPAIR & MAINT-TELEMETRY	1,969	8,000	6,031
REPAIR & MAINT-ROADS	88,339	101,000	12,661
REPAIR & MAINT-CULVERTS	0	13,750	13,750
REPAIR & MAINT - GATE	1,900	3,500	1,600
R & M - HVAC REPAIRS	0	0	0
Repairs & Maint - Catch Basins	31,318	25,000	(6,318)
R&M- Aerator refurbishments	25,531	31,250	5,719
R&M- GENERATORS	0	1,000	1,000
Other	178,065	211,627	33,562
Total Physical Environment	1,232,009	1,480,519	248,510
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	0	0	0
ROADS/BRIDGES	237,973	205,000	(32,973)
CULVERTS/STRUCTURES	0	0	0
MACHINERY & EQUIPMENT	0	0	0
Other	6,087	7,093	1,006
Total Capital outlay	244,060	212,093	(31,967)
Principal	166,557	166,557	(0)
Interest	32,740	32,740	0
Total Expenditures:	1,675,366	1,891,909	216,543

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 11
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Excess (deficiency) of revenues over expenditures	<u>575,192</u>	<u>331,191</u>	<u>244,001</u>
Other financing sources (uses):			
Transfers in	0	0	0
Transfers out	(539,287)	(569,083)	29,796
Capital contributions from landowners	<u>0</u>	<u>0</u>	<u>0</u>
Total Other financing sources (uses):	<u>(539,287)</u>	<u>(569,083)</u>	<u>29,796</u>
Net change in fund balance	35,905	(237,892)	273,797
Fund balances, beginning of year	<u>2,678,267</u>	<u>0</u>	<u>2,678,267</u>
Total Fund balances, beginning of year	<u>2,678,267</u>	<u>0</u>	<u>2,678,267</u>
Fund balance, end of period	<u><u>2,714,172</u></u>	<u><u>(237,892)</u></u>	<u><u>2,952,064</u></u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 12
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Revenues:			
Non-ad valorem assessments	49,911	49,821	90
Intergovernmental revenues	0	0	0
Investment income	183	0	183
Miscellaneous	0	0	0
Total Revenues:	<u>50,094</u>	<u>49,821</u>	<u>273</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	0	0	0
ENGINEERING-PERMITS	0	0	0
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	335	400	65
CHEMICAL WEED CONTROL	161	176	15
MOWING SERVICES	1,834	2,163	329
TRASH DISPOSAL	0	250	250
LANDSCAPE MAINTENANCE	481	567	86
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT-AERATORS	0	0	0
REPAIR & MAINT-PUMP STATN	0	0	0
REPAIR & MAINT-CANAL/LAKE	1,200	4,000	2,800
REPAIR & MAINT - GENERAL	93	500	407
REPAIR & MAINT-TELEMETRY	45	1,000	955
REPAIR & MAINT - GATE	1,900	3,000	1,100
Other	495	496	1
Total Physical Environment	<u>6,543</u>	<u>12,552</u>	<u>6,009</u>
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	0	0	0
Other	1,781	2,484	703
Total Capital outlay	<u>1,781</u>	<u>2,484</u>	<u>703</u>
Total Expenditures:	<u>8,325</u>	<u>15,036</u>	<u>6,711</u>
Excess (deficiency) of revenues over expenditures	<u>41,769</u>	<u>34,785</u>	<u>6,984</u>
Other financing sources (uses):			
Transfers out	(40,881)	(41,706)	825
Total Other financing sources (uses):	<u>(40,881)</u>	<u>(41,706)</u>	<u>825</u>
Net change in fund balance	889	(6,921)	7,810
Fund balances, beginning of year	<u>165,722</u>	<u>0</u>	<u>165,722</u>
Total Fund balances, beginning of year	<u>165,722</u>	<u>0</u>	<u>165,722</u>
Fund balance, end of period	<u>166,610</u>	<u>(6,921)</u>	<u>173,531</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 12A
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	26,816	26,789	27
Intergovernmental revenues	0	0	0
Investment income	103	0	103
Miscellaneous	0	0	0
Total Revenues:	<u>26,919</u>	<u>26,789</u>	<u>130</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	0	0	0
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	142	170	28
CHEMICAL WEED CONTROL	885	1,044	159
TRASH DISPOSAL	0	250	250
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT-AERATORS	1,298	7,831	6,533
REPAIR & MAINT-CANAL/LAKE	0	500	500
REPAIR & MAINT - GENERAL	125	1,000	875
REPAIR & MAINT-TELEMETRY	45	0	(45)
REPAIR & MAINT-CULVERTS	8,950	0	(8,950)
REPAIR & MAINT - GATE	0	0	0
R&M- Aerator refurbishments	0	0	0
Other	2,743	1,515	(1,228)
Total Physical Environment	<u>14,189</u>	<u>12,310</u>	<u>(1,879)</u>
Capital outlay			
CULVERTS/STRUCTURES	0	0	0
MACHINERY & EQUIPMENT	0	0	0
Total Capital outlay	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures:	<u>14,189</u>	<u>12,310</u>	<u>(1,879)</u>
Excess (deficiency) of revenues over expenditures	<u>12,730</u>	<u>14,479</u>	<u>(1,749)</u>
Other financing sources (uses):			
Transfers out	(10,327)	(9,222)	(1,105)
Total Other financing sources (uses):	<u>(10,327)</u>	<u>(9,222)</u>	<u>(1,105)</u>
Net change in fund balance	2,403	5,257	(2,854)
Fund balances, beginning of year	<u>95,372</u>	<u>0</u>	<u>95,372</u>
Total Fund balances, beginning of year	<u>95,372</u>	<u>0</u>	<u>95,372</u>
Fund balance, end of period	<u>97,775</u>	<u>5,257</u>	<u>92,518</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 14
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	703,009	700,666	2,343
Intergovernmental revenues	0	0	0
Investment income	1,227	0	1,227
Miscellaneous	12,950	0	12,950
Total Revenues:	<u>717,186</u>	<u>700,666</u>	<u>16,520</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	63	5,000	4,938
ENGINEERING-PERMITS	5,741	0	(5,741)
LEGAL SERVICES	3,190	2,000	(1,190)
WATER QUALITY	2,387	4,623	2,237
FINANCIAL CONS./ADVISOR	0	0	0
OTHER PROFESSIONAL SVCS	0	0	0
AUDITORS SERVICES	3,921	4,685	764
CHEMICAL WEED CONTROL	30,119	35,521	5,402
MECHANICAL WEED CONTROL	0	0	0
MOWING SERVICES	4,192	4,944	752
TRASH DISPOSAL	0	1,000	1,000
LANDSCAPE MAINTENANCE	2,061	2,431	370
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT-AERATORS	130,922	143,005	12,083
REPAIR & MAINT-PUMP STATN	3,232	20,000	16,768
REPAIR & MAINT-CANAL/LAKE	0	0	0
REPAIR & MAINT-BLDG	45	10,000	9,955
REPAIR & MAINT - GENERAL	560	4,750	4,190
REPAIR & MAINT-TELEMTRY	70	6,000	5,930
REPAIR & MAINT-CULVERTS	0	5,000	5,000
REPAIR & MAINT - GATE	0	0	0
R&M- Aerator refurbishments	20,380	25,000	4,620
R&M- GENERATORS	0	1,000	1,000
Other	129,721	144,497	14,776
Total Physical Environment	<u>336,603</u>	<u>419,456</u>	<u>82,853</u>
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	0	0	0
CULVERTS/STRUCTURES	0	0	0
MACHINERY & EQUIPMENT	0	0	0
Other	3,867	1,418	(2,449)
Total Capital outlay	<u>3,867</u>	<u>1,418</u>	<u>(2,449)</u>
Principal	89,445	107,713	18,268
Interest	17,582	30,518	12,936
Total Expenditures:	<u>447,497</u>	<u>559,105</u>	<u>111,608</u>
Excess (deficiency) of revenues over expenditures	<u>269,689</u>	<u>141,561</u>	<u>128,128</u>
Other financing sources (uses):			
Transfers out	(140,034)	(159,150)	19,116
Capital contributions from landowners	0	0	0

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 14
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Total Other financing sources (uses):	<u>(140,034)</u>	<u>(159,150)</u>	<u>19,116</u>
Net change in fund balance	129,655	(17,589)	147,244
Fund balances, beginning of year	<u>547,939</u>	<u>0</u>	<u>547,939</u>
Total Fund balances, beginning of year	<u>547,939</u>	<u>0</u>	<u>547,939</u>
Fund balance, end of period	<u>677,594</u>	<u>(17,589)</u>	<u>695,183</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 15
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	749,174	746,483	2,691
Intergovernmental revenues	0	0	0
Investment income	1,381	0	1,381
Miscellaneous	750	0	750
Total Revenues:	<u>751,304</u>	<u>746,483</u>	<u>4,821</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	2,544	3,000	457
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	1,843	1,000	(843)
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	3,081	3,682	601
CHEMICAL WEED CONTROL	57,850	68,226	10,376
MOWING SERVICES	8,384	9,888	1,504
TRASH DISPOSAL	27,500	30,000	2,500
LANDSCAPE MAINTENANCE	1,122	1,323	201
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT-AERATORS	103,899	142,128	38,229
REPAIR & MAINT-PUMP STATN	0	0	0
REPAIR & MAINT-CANAL/LAKE	9,580	10,000	420
REPAIR & MAINT - GENERAL	9,260	12,000	2,740
REPAIR & MAINT-TELEMTRY	1,718	5,000	3,282
REPAIR & MAINT-ROADS	0	0	0
REPAIR & MAINT-CULVERTS	12,480	0	(12,480)
REPAIR & MAINT - GATE	0	500	500
Repairs & Maint - Catch Basins	0	0	0
R&M- Aerator refurbishments	22,301	25,000	2,699
Other	140,834	138,014	(2,820)
Total Physical Environment	<u>402,395</u>	<u>449,761</u>	<u>47,366</u>
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	23,100	24,000	900
CULVERTS/STRUCTURES	0	0	0
MACHINERY & EQUIPMENT	18,722	0	(18,722)
Other	5,071	6,026	955
Total Capital outlay	<u>46,893</u>	<u>30,026</u>	<u>(16,867)</u>
Principal	0	43,640	43,640
Interest	0	30,903	30,903
Total Expenditures:	<u>449,288</u>	<u>554,330</u>	<u>105,042</u>
Excess (deficiency) of revenues over expenditures	<u>302,016</u>	<u>192,153</u>	<u>109,863</u>
Other financing sources (uses):			
Transfers out	(141,323)	(146,705)	5,382
Total Other financing sources (uses):	<u>(141,323)</u>	<u>(146,705)</u>	<u>5,382</u>
Net change in fund balance	160,693	45,448	115,245
Fund balances, beginning of year	450,570	0	450,570

Northern Palm Beach County Improvement District
 Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
 Unit 15
 From 10/1/2020 Through 9/30/2021
 (In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Total Fund balances, beginning of year	450,570	0	450,570
Fund balance, end of period	611,263	45,448	565,815

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 16
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	680,116	695,124	(15,008)
Intergovernmental revenues	0	0	0
Investment income	1,397	0	1,397
Miscellaneous	118,120	0	118,120
Total Revenues:	<u>799,633</u>	<u>695,124</u>	<u>104,509</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	36,552	33,000	(3,552)
ENGINEERING-PERMITS	50,407	0	(50,407)
ENVIRONMENTAL LIASON	12,516	25,031	12,516
LEGAL SERVICES	66,036	5,000	(61,036)
WATER QUALITY	4,481	5,416	935
FINANCIAL CONS./ADVISOR	100	215	115
AUDITORS SERVICES	3,419	4,086	667
MARSH MAINT-LITTORAL ZONE	1,554	5,075	3,521
CHEMICAL WEED CONTROL	33,649	36,708	3,059
MOWING SERVICES	43,864	51,732	7,868
SECURITY SERVICES	271,072	276,441	5,369
TRASH DISPOSAL	5,240	5,000	(240)
LANDSCAPE MAINTENANCE	6,424	7,577	1,153
SUPERVISORS EXPENSES	0	0	0
PRESERVE/EXOTIC MAINT	12,232	15,000	2,768
REPAIR & MAINT-AERATORS	0	0	0
REPAIR & MAINT-CANAL/LAKE	1,065	20,000	18,935
REPAIR & MAINT - GENERAL	477	1,000	523
REPAIR & MAINT-TELEMETRY	0	10,000	10,000
REPAIR & MAINT-ROADS	18,906	34,250	15,344
REPAIR & MAINT-CULVERTS	0	0	0
REPAIR & MAINT - GATE	0	500	500
Repairs & Maint - Catch Basins	0	20,000	20,000
REPAIR & MAINT- STREET SWEEP	5,288	7,750	2,462
Other	20,590	13,307	(7,283)
Total Physical Environment	<u>593,873</u>	<u>577,088</u>	<u>(16,785)</u>
Capital outlay			
ROADS/BRIDGES	0	343,000	343,000
CULVERTS/STRUCTURES	0	0	0
CANALS/LAKES/OTHER DRAINAGE	0	0	0
Other	3,321	1,144	(2,177)
Total Capital outlay	<u>3,321</u>	<u>344,144</u>	<u>340,823</u>
Principal	0	0	0
Total Expenditures:	<u>597,194</u>	<u>921,232</u>	<u>324,038</u>
Excess (deficiency) of revenues over expenditures	<u>202,439</u>	<u>(226,108)</u>	<u>428,547</u>

Other financing sources (uses):

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 16
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Transfers out	(172,075)	(141,712)	(30,363)
Capital contributions from landowners	<u>32</u>	<u>0</u>	<u>32</u>
Total Other financing sources (uses):	<u>(172,044)</u>	<u>(141,712)</u>	<u>(30,332)</u>
Net change in fund balance	30,395	(367,820)	398,215
Fund balances, beginning of year	1,111,560	0	1,111,560
Total Fund balances, beginning of year	<u>1,111,560</u>	<u>0</u>	<u>1,111,560</u>
Fund balance, end of period	<u><u>1,141,956</u></u>	<u><u>(367,820)</u></u>	<u><u>1,509,776</u></u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 18
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Revenues:			
Non-ad valorem assessments	1,487,970	1,485,387	2,583
Intergovernmental revenues	37,350	255,000	(217,650)
Investment income	3,181	0	3,181
Miscellaneous	9,055	0	9,055
Total Revenues:	1,537,556	1,740,387	(202,832)
Expenditures:			
Physical Environment			
ENGINEERING FEES	9,861	10,000	139
ENGINEERING-PERMITS	3,552	0	(3,552)
LEGAL SERVICES	12,733	30,000	17,267
LEGAL - SPECIAL SERVICES	0	0	0
WATER QUALITY	22,120	340,899	318,779
FINANCIAL CONS./ADVISOR	0	0	0
OTHER PROFESSIONAL SVCS	0	0	0
AUDITORS SERVICES	7,836	9,364	1,528
MARSH MAINT-LITTORAL ZONE	290,130	338,914	48,784
CHEMICAL WEED CONTROL	145,983	159,190	13,207
TRASH DISPOSAL	273	1,900	1,627
LANDSCAPE MAINTENANCE	13,123	15,477	2,354
SUPERVISORS EXPENSES	0	0	0
PRESERVE/EXOTIC MAINT	0	0	0
REPAIR & MAINT-AERATORS	124,699	147,087	22,388
REPAIR & MAINT-PUMP STATN	64,186	20,000	(44,186)
REPAIR & MAINT-CANAL/LAKE	0	14,000	14,000
REPAIR & MAINT-BLDG	133	15,000	14,867
REPAIR & MAINT - GENERAL	1,200	8,000	6,800
REPAIR & MAINT-TELEMTRY	33,305	29,000	(4,305)
REPAIR & MAINT-ROADS	20,824	35,000	14,177
REPAIR & MAINT-CULVERTS	24,558	6,250	(18,308)
REPAIR & MAINT - GATE	4,200	5,000	800
Repairs & Maint - Catch Basins	43,618	30,000	(13,618)
R&M- Aerator refurbishments	20,380	25,000	4,620
R&M- GENERATORS	0	1,000	1,000
REPAIR & MAINT- STREET SWEEP	22,814	29,000	6,186
Other	168,998	198,007	29,009
Total Physical Environment	1,034,526	1,468,088	433,562
Capital outlay			
BUILDINGS	0	0	0
IMPRVMNTS OTHER THAN BLDG	0	0	0
ROADS/BRIDGES	0	0	0
CULVERTS/STRUCTURES	0	0	0
MACHINERY & EQUIPMENT	0	0	0
Other	2,079	2,899	820
Total Capital outlay	2,079	2,899	820
Principal	0	0	0
Total Expenditures:	1,036,605	1,470,987	434,382

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 18
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Excess (deficiency) of revenues over expenditures	<u>500,950</u>	<u>269,400</u>	<u>231,550</u>
Other financing sources (uses):			
Transfers in	0	0	0
Transfers out	(293,686)	(335,749)	42,063
Capital contributions from landowners	<u>22,320</u>	<u>22,047</u>	<u>273</u>
Total Other financing sources (uses):	<u>(271,366)</u>	<u>(313,702)</u>	<u>42,336</u>
Net change in fund balance	229,585	(44,302)	273,887
Fund balances, beginning of year	<u>2,022,248</u>	<u>0</u>	<u>2,022,248</u>
Total Fund balances, beginning of year	<u>2,022,248</u>	<u>0</u>	<u>2,022,248</u>
Fund balance, end of period	<u>2,251,832</u>	<u>(44,302)</u>	<u>2,296,134</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 19
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Revenues:			
Non-ad valorem assessments	300,549	299,860	689
Intergovernmental revenues	0	0	0
Investment income	437	0	437
Miscellaneous	697	0	697
Total Revenues:	301,684	299,860	1,824
Expenditures:			
Physical Environment			
ENGINEERING FEES	707	1,000	293
ENGINEERING-PERMITS	313	0	(313)
LEGAL SERVICES	0	500	500
WATER QUALITY	6,725	12,400	5,675
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	1,934	2,311	377
MARSH MAINT-LITTORAL ZONE	10,256	15,568	5,312
CHEMICAL WEED CONTROL	24,201	26,401	2,200
MOWING SERVICES	3,668	4,326	658
TRASH DISPOSAL	0	250	250
LANDSCAPE MAINTENANCE	481	567	86
SUPERVISORS EXPENSES	0	0	0
PRESERVE/EXOTIC MAINT	6,359	12,000	5,641
REPAIR & MAINT-AERATORS	34,538	49,048	14,510
REPAIR & MAINT-PUMP STATN	0	0	0
REPAIR & MAINT-CANAL/LAKE	15,000	15,000	0
REPAIR & MAINT - GENERAL	1,928	2,000	72
REPAIR & MAINT-TELEMETRY	223	6,000	5,777
REPAIR & MAINT-CULVERTS	14,168	20,000	5,832
REPAIR & MAINT - GATE	4,000	5,200	1,200
Repairs & Maint - Catch Basins	0	0	0
R&M- Aerator refurbishments	5,526	6,250	724
Other	58,427	44,259	(14,168)
Total Physical Environment	188,454	223,080	34,626
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	0	0	0
CULVERTS/STRUCTURES	0	0	0
MACHINERY & EQUIPMENT	0	0	0
Other	1,270	1,771	501
Total Capital outlay	1,270	1,771	501
Interest	0	0	0
Total Expenditures:	189,724	224,851	35,127
Excess (deficiency) of revenues over expenditures	111,959	75,009	36,950
Other financing sources (uses):			
Transfers in	0	0	0
Transfers out	(111,814)	(123,504)	11,690
Total Other financing sources (uses):	(111,814)	(123,504)	11,690
Net change in fund balance	146	(48,495)	48,641

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 19
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Fund balances, beginning of year	285,853	0	285,853
Total Fund balances, beginning of year	285,853	0	285,853
Fund balance, end of period	285,999	(48,495)	334,494

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 19A
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	39,163	39,109	54
Investment income	437	0	437
Miscellaneous	0	0	0
Total Revenues:	<u>39,600</u>	<u>39,109</u>	<u>491</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	0	1,000	1,000
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	0	500	500
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	95	114	19
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT - GENERAL	1,880	10,000	8,120
REPAIR & MAINT-TELEMETRY	0	0	0
Other	389	388	(1)
Total Physical Environment	<u>2,365</u>	<u>12,002</u>	<u>9,637</u>
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	15,945	0	(15,945)
MACHINERY & EQUIPMENT	0	15,000	15,000
Total Capital outlay	<u>15,945</u>	<u>15,000</u>	<u>(945)</u>
Total Expenditures:	<u>18,310</u>	<u>27,002</u>	<u>8,692</u>
Excess (deficiency) of revenues over expenditures	<u>21,290</u>	<u>12,107</u>	<u>9,183</u>
Other financing sources (uses):			
Transfers in	0	0	0
Transfers out	(10,258)	(12,107)	1,849
Total Other financing sources (uses):	<u>(10,258)</u>	<u>(12,107)</u>	<u>1,849</u>
Net change in fund balance	11,032	0	11,032
Fund balances, beginning of year	<u>459,676</u>	<u>0</u>	<u>459,676</u>
Total Fund balances, beginning of year	<u>459,676</u>	<u>0</u>	<u>459,676</u>
Fund balance, end of period	<u>470,708</u>	<u>0</u>	<u>470,708</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 20
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	70,723	70,651	72
Intergovernmental revenues	0	0	0
Investment income	330	0	330
Miscellaneous	1,175	0	1,175
Total Revenues:	<u>72,228</u>	<u>70,651</u>	<u>1,577</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	2,340	150,500	148,160
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	788	500	(288)
SPECIAL SERVICES	0	0	0
WATER QUALITY	855	1,620	765
FINANCIAL CONS./ADVISOR	0	0	0
OTHER PROFESSIONAL SVCS	2,000	0	(2,000)
AUDITORS SERVICES	510	609	99
CHEMICAL WEED CONTROL	5,326	6,281	955
TRASH DISPOSAL	0	250	250
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT-CANAL/LAKE	10,000	10,000	0
REPAIR & MAINT - GENERAL	7,575	13,500	5,925
Repairs & Maint - Catch Basins	0	15,000	15,000
Other	617	616	(1)
Total Physical Environment	<u>30,011</u>	<u>198,876</u>	<u>168,865</u>
Capital outlay			
CULVERTS/STRUCTURES	0	0	0
Other	343	478	135
Total Capital outlay	<u>343</u>	<u>478</u>	<u>135</u>
Principal	0	0	0
Interest	0	0	0
Total Expenditures:	<u>30,354</u>	<u>199,354</u>	<u>169,000</u>
Excess (deficiency) of revenues over expenditures	<u>41,874</u>	<u>(128,703)</u>	<u>170,577</u>
Other financing sources (uses):			
Transfers out	(19,451)	(17,412)	(2,039)
Capital contributions from landowners	0	0	0
Proceeds from sales/disposals of capital assets	0	0	0
Total Other financing sources (uses):	<u>(19,451)</u>	<u>(17,412)</u>	<u>(2,039)</u>
Net change in fund balance	<u>22,423</u>	<u>(146,115)</u>	<u>168,538</u>
Fund balances, beginning of year	<u>292,859</u>	<u>0</u>	<u>292,859</u>
Total Fund balances, beginning of year	<u>292,859</u>	<u>0</u>	<u>292,859</u>
Fund balance, end of period	<u>315,281</u>	<u>(146,115)</u>	<u>461,396</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 21
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	371,691	370,966	725
Intergovernmental revenues	0	0	0
Investment income	1,015	0	1,015
Miscellaneous	500	0	500
Total Revenues:	<u>373,206</u>	<u>370,966</u>	<u>2,240</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	13,434	1,000	(12,434)
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	0	1,000	1,000
WATER QUALITY	4,273	7,545	3,272
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	2,408	2,877	469
MARSH MAINT-LITTORAL ZONE	0	50,000	50,000
CHEMICAL WEED CONTROL	0	25,000	25,000
LANDSCAPE MAINTENANCE	160	189	29
SUPERVISORS EXPENSES	0	0	0
PRESERVE/EXOTIC MAINT	94,341	92,000	(2,341)
REPAIR & MAINT-AERATORS	31,157	39,880	8,723
REPAIR & MAINT-PUMP STATN	543	5,000	4,457
REPAIR & MAINT-VEHICLES	0	0	0
REPAIR & MAINT-CANAL/LAKE	0	9,000	9,000
REPAIR & MAINT-BLDG	319	5,000	4,681
REPAIR & MAINT-WELLS	0	0	0
REPAIR & MAINT - GENERAL	1,650	4,000	2,350
REPAIR & MAINT-TELEMTRY	7,112	21,000	13,888
REPAIR & MAINT-ROADS	0	0	0
REPAIR & MAINT-CULVERTS	0	0	0
REPAIR & MAINT - GATE	0	0	0
R&M- GENERATORS	0	1,000	1,000
Other	14,579	16,983	2,404
Total Physical Environment	<u>169,975</u>	<u>281,474</u>	<u>111,499</u>
Capital outlay			
BUILDINGS	0	0	0
IMPRVMNTS OTHER THAN BLDG	60,670	0	(60,670)
CULVERTS/STRUCTURES	0	0	0
MACHINERY & EQUIPMENT	380,603	0	(380,603)
Other	271	378	107
Total Capital outlay	<u>441,544</u>	<u>378</u>	<u>(441,166)</u>
Principal	0	0	0
Interest	0	0	0
Total Expenditures:	<u>611,519</u>	<u>281,852</u>	<u>(329,667)</u>
Excess (deficiency) of revenues over expenditures	<u>(238,313)</u>	<u>89,114</u>	<u>(327,427)</u>
Other financing sources (uses):			
Transfers out	(166,087)	(189,114)	23,027

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 21
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Total Other financing sources (uses):	<u>(166,087)</u>	<u>(189,114)</u>	<u>23,027</u>
Net change in fund balance	(404,400)	(100,000)	(304,400)
Fund balances, beginning of year	<u>1,027,160</u>	<u>0</u>	<u>1,027,160</u>
Total Fund balances, beginning of year	<u>1,027,160</u>	<u>0</u>	<u>1,027,160</u>
Fund balance, end of period	<u>622,760</u>	<u>(100,000)</u>	<u>722,760</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 23
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Revenues:			
Non-ad valorem assessments	179,281	178,948	333
Intergovernmental revenues	0	0	0
Investment income	328	0	328
Miscellaneous	500	0	500
Total Revenues:	180,109	178,948	1,161
Expenditures:			
Physical Environment			
ENGINEERING FEES	80	500	420
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	0	500	500
WATER QUALITY	693	500	(193)
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	967	1,156	189
MARSH MAINT-LITTORAL ZONE	11,223	30,558	19,335
CHEMICAL WEED CONTROL	30,800	33,600	2,800
TRASH DISPOSAL	0	500	500
LANDSCAPE MAINTENANCE	267	315	48
SUPERVISORS EXPENSES	0	0	0
BIOLOGICAL WEED CONTROL	0	0	0
PRESERVE/EXOTIC MAINT	62,673	60,000	(2,673)
REPAIR & MAINT-PUMP STATN	0	0	0
REPAIR & MAINT-CANAL/LAKE	0	5,000	5,000
REPAIR & MAINT - GENERAL	2,380	3,500	1,120
REPAIR & MAINT-TELEMETRY	1,357	1,500	143
REPAIR & MAINT-ROADS	0	0	0
REPAIR & MAINT-CULVERTS	0	0	0
REPAIR & MAINT - GATE	0	200	200
Other	1,899	2,000	101
Total Physical Environment	112,340	139,829	27,489
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	0	0	0
MACHINERY & EQUIPMENT	0	0	0
Other	633	882	249
Total Capital outlay	633	882	249
Total Expenditures:	112,973	140,711	27,738
Excess (deficiency) of revenues over expenditures	67,136	38,237	28,899
Other financing sources (uses):			
Transfers out	(70,606)	(73,617)	3,011
Total Other financing sources (uses):	(70,606)	(73,617)	3,011
Net change in fund balance	(3,470)	(35,380)	31,910
Fund balances, beginning of year	279,902	0	279,902
Total Fund balances, beginning of year	279,902	0	279,902
Fund balance, end of period	276,431	(35,380)	311,811

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 24
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Revenues:			
Non-ad valorem assessments	200,289	200,052	237
Intergovernmental revenues	0	0	0
Investment income	928	0	928
Miscellaneous	0	0	0
Total Revenues:	<u>201,216</u>	<u>200,052</u>	<u>1,164</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	60	500	441
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	0	500	500
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	1,135	1,356	221
MARSH MAINT-LITTORAL ZONE	30,561	30,558	(3)
CHEMICAL WEED CONTROL	31,258	34,100	2,842
MOWING SERVICES	12,576	14,832	2,256
TRASH DISPOSAL	0	500	500
LANDSCAPE MAINTENANCE	4,594	5,418	824
SUPERVISORS EXPENSES	0	0	0
PRESERVE/EXOTIC MAINT	10,999	14,000	3,001
REPAIR & MAINT-AERATORS	864	7,054	6,190
REPAIR & MAINT-PUMP STATN	4,087	5,000	913
REPAIR & MAINT-VEHICLES	0	0	0
REPAIR & MAINT-CANAL/LAKE	950	8,000	7,050
REPAIR & MAINT-BLDG	25	10,000	9,975
REPAIR & MAINT-WELLS	1,982	1,000	(982)
REPAIR & MAINT - GENERAL	14,272	22,000	7,728
REPAIR & MAINT-TELEMETRY	19,428	10,500	(8,928)
REPAIR & MAINT-ROADS	0	0	0
REPAIR & MAINT-CULVERTS	0	2,500	2,500
REPAIR & MAINT - GATE	0	500	500
Repairs & Maint - Catch Basins	0	0	0
R&M- Aerator refurbishments	5,095	6,250	1,155
R&M- GENERATORS	0	1,000	1,000
Other	10,582	12,653	2,071
Total Physical Environment	<u>148,468</u>	<u>188,221</u>	<u>39,753</u>
Capital outlay			
BUILDINGS	0	0	0
IMPRVMNTS OTHER THAN BLDG	0	11,000	11,000
MACHINERY & EQUIPMENT	0	0	0
Other	390	544	154
Total Capital outlay	<u>390</u>	<u>11,544</u>	<u>11,154</u>
Principal	0	0	0
Total Expenditures:	<u>148,858</u>	<u>199,765</u>	<u>50,907</u>
Excess (deficiency) of revenues over expenditures	<u>52,359</u>	<u>287</u>	<u>52,072</u>

Other financing sources (uses):

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 24
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Transfers in	0	0	0
Transfers out	(86,516)	(88,510)	1,994
Capital contributions from landowners	0	0	0
Total Other financing sources (uses):	<u>(86,516)</u>	<u>(88,510)</u>	<u>1,994</u>
Net change in fund balance	(34,158)	(88,223)	54,065
Fund balances, beginning of year	888,866	0	888,866
Total Fund balances, beginning of year	<u>888,866</u>	<u>0</u>	<u>888,866</u>
Fund balance, end of period	<u><u>854,708</u></u>	<u><u>(88,223)</u></u>	<u><u>942,931</u></u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 27B
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	117,775	117,582	193
Investment income	313	0	313
Total Investment income	<u>313</u>	<u>0</u>	<u>313</u>
Total Revenues:	<u>118,088</u>	<u>117,582</u>	<u>506</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	68	500	432
LEGAL SERVICES	0	500	500
FINANCIAL CONS./ADVISOR	100	215	115
AUDITORS SERVICES	1,000	1,195	195
MONITORING REPORT	0	0	0
MARSH MAINT-LITTORAL ZONE	7,646	15,568	7,922
CHEMICAL WEED CONTROL	4,404	4,805	401
TRASH DISPOSAL	0	250	250
SUPERVISORS EXPENSES	0	0	0
PRESERVE/EXOTIC MAINT	35,305	40,000	4,695
PARK MAINTENANCE	0	0	0
REPAIR & MAINT-CANAL/LAKE	0	1,000	1,000
REPAIR & MAINT - GENERAL	0	2,000	2,000
REPAIR & MAINT-ROADS	0	0	0
R & M PRESERVE STRUCTURES	0	0	0
Other	1,668	1,687	19
Total Physical Environment	<u>50,191</u>	<u>67,720</u>	<u>17,529</u>
Capital outlay			
CULVERTS/STRUCTURES	0	0	0
Other	484	675	191
Total Capital outlay	<u>484</u>	<u>675</u>	<u>191</u>
Total Expenditures:	<u>50,675</u>	<u>68,395</u>	<u>17,720</u>
Excess (deficiency) of revenues over expenditures	<u>67,413</u>	<u>49,187</u>	<u>18,226</u>
Other financing sources (uses):			
Transfers out	(47,075)	(49,187)	2,112
Total Other financing sources (uses):	<u>(47,075)</u>	<u>(49,187)</u>	<u>2,112</u>
Net change in fund balance	20,339	0	20,339
Fund balances, beginning of year	<u>227,729</u>	<u>0</u>	<u>227,729</u>
Total Fund balances, beginning of year	<u>227,729</u>	<u>0</u>	<u>227,729</u>
Fund balance, end of period	<u>248,068</u>	<u>0</u>	<u>248,068</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 29
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	37,159	37,169	(10)
Intergovernmental revenues	0	0	0
Investment income	189	0	189
Miscellaneous	0	0	0
Total Revenues:	<u>37,348</u>	<u>37,169</u>	<u>179</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	0	500	500
LEGAL SERVICES	0	500	500
WATER QUALITY	693	250	(443)
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	234	280	46
MARSH MAINT-LITTORAL ZONE	588	5,075	4,488
CHEMICAL WEED CONTROL	8,910	9,720	810
SUPERVISORS EXPENSES	0	0	0
PRESERVE/EXOTIC MAINT	15,824	11,000	(4,824)
UPLAND MAINTENANCE	0	0	0
REPAIR & MAINT-CANAL/LAKE	0	500	500
REPAIR & MAINT - GENERAL	0	0	0
REPAIR & MAINT-CULVERTS	0	1,500	1,500
Other	371	367	(4)
Total Physical Environment	<u>26,620</u>	<u>29,692</u>	<u>3,072</u>
Capital outlay	118	164	46
Total Expenditures:	<u>26,738</u>	<u>29,856</u>	<u>3,118</u>
Excess (deficiency) of revenues over expenditures	<u>10,610</u>	<u>7,313</u>	<u>3,297</u>
Other financing sources (uses):			
Transfers in	0	0	0
Transfers out	(18,887)	(18,617)	(270)
Total Other financing sources (uses):	<u>(18,887)</u>	<u>(18,617)</u>	<u>(270)</u>
Net change in fund balance	(8,277)	(11,304)	3,027
Fund balances, beginning of year	196,640	0	196,640
Total Fund balances, beginning of year	<u>196,640</u>	<u>0</u>	<u>196,640</u>
Fund balance, end of period	<u>188,363</u>	<u>(11,304)</u>	<u>199,667</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 31
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Revenues:			
Non-ad valorem assessments	907,453	905,861	1,592
Intergovernmental revenues	0	0	0
Investment income	4,375	0	4,375
Miscellaneous	280,367	0	280,367
Total Revenues:	1,192,195	905,861	286,334
Expenditures:			
Physical Environment			
ENGINEERING FEES	16,853	55,000	38,148
ENGINEERING-PERMITS	1,961	0	(1,961)
LEGAL SERVICES	21,285	10,000	(11,285)
WATER QUALITY	1,662	4,140	2,478
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	3,349	4,002	653
LANDSCAPE MAINTENANCE	374	441	67
SUPERVISORS EXPENSES	0	0	0
PRESERVE/EXOTIC MAINT	0	0	0
REPAIR & MAINT-AERATORS	162,402	208,192	45,790
REPAIR & MAINT-PUMP STATN	0	0	0
REPAIR & MAINT-CANAL/LAKE	2,750	7,500	4,750
REPAIR & MAINT-BLDG	45,336	15,000	(30,336)
REPAIR & MAINT - GENERAL	1,233	5,000	3,767
REPAIR & MAINT-TELEMETRY	1,756	2,000	244
REPAIR & MAINT-ROADS	8,445	25,000	16,555
REPAIR & MAINT-CULVERTS	8,065	6,250	(1,815)
REPAIR & MAINT - GATE	0	500	500
Repairs & Maint - Catch Basins	8,456	30,000	21,544
R&M- Aerator refurbishments	25,974	31,250	5,276
Other	215,766	208,967	(6,799)
Total Physical Environment	525,667	613,242	87,575
Capital outlay			
BUILDINGS	0	1,500,000	1,500,000
IMPRVMNTS OTHER THAN BLDG	0	0	0
ROADS/BRIDGES	13,718	82,000	68,282
CULVERTS/STRUCTURES	0	0	0
MACHINERY & EQUIPMENT	0	0	0
Other	761	1,061	300
Total Capital outlay	14,479	1,583,061	1,568,582
Principal	0	0	0
Interest	0	0	0
Total Expenditures:	540,146	2,196,303	1,656,157
Excess (deficiency) of revenues over expenditures	652,049	(1,290,442)	1,942,491
Other financing sources (uses):			
Transfers in	0	0	0
Transfers out	(202,141)	(209,558)	7,417
Total Other financing sources (uses):	(202,141)	(209,558)	7,417
Net change in fund balance	449,908	(1,500,000)	1,949,908

Net change in fund balance 449,908 (1,500,000) 1,949,908 Page: 47

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 31
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Fund balances, beginning of year	3,902,820	0	3,902,820
Total Fund balances, beginning of year	3,902,820	0	3,902,820
Fund balance, end of period	4,352,728	(1,500,000)	5,852,728

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 32
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	17,200	17,171	29
Intergovernmental revenues	0	0	0
Investment income	24	0	24
Miscellaneous	525	0	525
Total Revenues:	<u>17,749</u>	<u>17,171</u>	<u>578</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	55	0	(55)
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	0	0	0
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	80	95	16
CHEMICAL WEED CONTROL	1,494	1,630	136
MOWING SERVICES	1,834	2,163	329
SECURITY SERVICES	0	0	0
TRASH DISPOSAL	0	250	250
JANITORIAL	0	0	0
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT-CANAL/LAKE	0	5,000	5,000
REPAIR & MAINT-OFF EQMT	0	0	0
REPAIR & MAINT - GENERAL	0	1,000	1,000
REPAIR & MAINT - GATE	1,900	2,400	500
Repairs & Maint - Catch Basins	0	0	0
Other	169	170	1
Total Physical Environment	<u>5,531</u>	<u>12,708</u>	<u>7,177</u>
Capital outlay			
CULVERTS/STRUCTURES	0	0	0
Other	50	70	20
Total Capital outlay	<u>50</u>	<u>70</u>	<u>20</u>
Total Expenditures:	<u>5,581</u>	<u>12,778</u>	<u>7,197</u>
Excess (deficiency) of revenues over expenditures	<u>12,168</u>	<u>4,393</u>	<u>7,775</u>
Other financing sources (uses):			
Transfers out	(7,217)	(5,810)	(1,407)
Total Other financing sources (uses):	<u>(7,217)</u>	<u>(5,810)</u>	<u>(1,407)</u>
Net change in fund balance	4,950	(1,417)	6,367
Fund balances, beginning of year	8,397	0	8,397
Total Fund balances, beginning of year	<u>8,397</u>	<u>0</u>	<u>8,397</u>
Fund balance, end of period	<u>13,347</u>	<u>(1,417)</u>	<u>14,764</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 32A
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	5,004	4,985	19
Investment income	<u>38</u>	<u>0</u>	<u>38</u>
Total Investment income	<u>38</u>	<u>0</u>	<u>38</u>
Total Revenues:	<u>5,042</u>	<u>4,985</u>	<u>57</u>
Expenditures:			
Physical Environment			
WATER QUALITY	693	250	(443)
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	44	52	8
MOWING SERVICES	1,834	2,163	329
SECURITY SERVICES	0	0	0
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT-CULVERTS	0	0	0
Other	<u>48</u>	<u>49</u>	<u>1</u>
Total Physical Environment	<u>2,619</u>	<u>2,514</u>	<u>(105)</u>
Principal	0	0	0
Interest	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures:	<u>2,619</u>	<u>2,514</u>	<u>(105)</u>
Excess (deficiency) of revenues over expenditures	<u>2,423</u>	<u>2,471</u>	<u>(48)</u>
Other financing sources (uses):			
Transfers in	0	0	0
Transfers out	<u>(737)</u>	<u>(723)</u>	<u>(14)</u>
Total Other financing sources (uses):	<u>(737)</u>	<u>(723)</u>	<u>(14)</u>
Net change in fund balance	1,686	1,748	(62)
Fund balances, beginning of year	<u>34,364</u>	<u>0</u>	<u>34,364</u>
Total Fund balances, beginning of year	<u>34,364</u>	<u>0</u>	<u>34,364</u>
Fund balance, end of period	<u>36,050</u>	<u>1,748</u>	<u>34,302</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 33
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	13,516	13,513	3
Intergovernmental revenues	0	0	0
Investment income	70	0	70
Miscellaneous	0	0	0
Total Revenues:	<u>13,586</u>	<u>13,513</u>	<u>73</u>
Expenditures:			
Physical Environment			
LEGAL SERVICES	0	0	0
WATER QUALITY	693	0	(693)
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	92	110	18
CHEMICAL WEED CONTROL	1,679	1,832	153
MOWING SERVICES	0	0	0
SUPERVISORS EXPENSES	0	0	0
PRESERVE/EXOTIC MAINT	5,211	4,000	(1,211)
UPLAND MAINTENANCE	0	0	0
REPAIR & MAINT-CANAL/LAKE	0	500	500
REPAIR & MAINT-BLDG	0	0	0
REPAIR & MAINT - GENERAL	0	500	500
REPAIR & MAINT-CULVERTS	2,850	0	(2,850)
Other	133	135	2
Total Physical Environment	<u>10,659</u>	<u>7,077</u>	<u>(3,582)</u>
Capital outlay	70	98	28
Total Expenditures:	<u>10,730</u>	<u>7,175</u>	<u>(3,555)</u>
Excess (deficiency) of revenues over expenditures	<u>2,857</u>	<u>6,338</u>	<u>(3,481)</u>
Other financing sources (uses):			
Transfers in	0	0	0
Transfers out	(8,612)	(8,346)	(266)
Total Other financing sources (uses):	<u>(8,612)</u>	<u>(8,346)</u>	<u>(266)</u>
Net change in fund balance	(5,755)	(2,008)	(3,747)
Fund balances, beginning of year	67,981	0	67,981
Total Fund balances, beginning of year	<u>67,981</u>	<u>0</u>	<u>67,981</u>
Fund balance, end of period	<u>62,226</u>	<u>(2,008)</u>	<u>64,234</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 34
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	147,839	147,328	511
Intergovernmental revenues	0	0	0
Investment income	383	0	383
Miscellaneous	0	0	0
Total Revenues:	<u>148,223</u>	<u>147,328</u>	<u>895</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	348	5,000	4,653
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	0	500	500
FINANCIAL CONS./ADVISOR	0	0	0
OTHER PROFESSIONAL SVCS	16,999	18,544	1,545
AUDITORS SERVICES	1,097	1,311	214
LANDSCAPE MAINTENANCE	10,808	12,747	1,939
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT-AERATORS	0	0	0
REPAIR & MAINT-BLDG	0	0	0
REPAIR & MAINT - GENERAL	347	11,717	11,370
REPAIR & MAINT-TELEMETRY	0	0	0
REPAIR & MAINT-ROADS	17,976	37,000	19,024
REPAIR & MAINT-CULVERTS	0	0	0
REPAIR & MAINT - GATE	8,595	10,000	1,405
REPAIR & MAINT - IRRIGATION	0	0	0
Repairs & Maint - Catch Basins	0	7,000	7,000
Other	4,570	5,662	1,092
Total Physical Environment	<u>60,739</u>	<u>109,481</u>	<u>48,742</u>
Capital outlay			
ROADS/BRIDGES	0	0	0
MACHINERY & EQUIPMENT	0	0	0
Other	83	116	33
Total Capital outlay	<u>83</u>	<u>116</u>	<u>33</u>
Principal	21,668	21,668	0
Interest	7,922	7,800	(122)
Total Expenditures:	<u>90,411</u>	<u>139,065</u>	<u>48,654</u>
Excess (deficiency) of revenues over expenditures	<u>57,811</u>	<u>8,263</u>	<u>49,548</u>
Other financing sources (uses):			
Transfers in	0	0	0
Transfers out	(50,583)	(46,526)	(4,057)
Total Other financing sources (uses):	<u>(50,583)</u>	<u>(46,526)</u>	<u>(4,057)</u>
Net change in fund balance	7,228	(38,263)	45,491
Fund balances, beginning of year	<u>237,362</u>	<u>0</u>	<u>237,362</u>
Total Fund balances, beginning of year	<u>237,362</u>	<u>0</u>	<u>237,362</u>
Fund balance, end of period	<u>244,590</u>	<u>(38,263)</u>	<u>282,853</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 38
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	73,786	73,605	181
Investment income	<u>282</u>	<u>0</u>	<u>282</u>
Total Investment income	<u>282</u>	<u>0</u>	<u>282</u>
Total Revenues:	<u>74,068</u>	<u>73,605</u>	<u>463</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	128	5,000	4,873
LEGAL SERVICES	0	500	500
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	182	217	35
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT - GENERAL	0	1,000	1,000
REPAIR & MAINT-TELEMETRY	0	0	0
REPAIR & MAINT-ROADS	85	20,000	19,915
REPAIR & MAINT-CULVERTS	0	2,500	2,500
Repairs & Maint - Catch Basins	0	10,000	10,000
Other	<u>723</u>	<u>729</u>	<u>6</u>
Total Physical Environment	1,117	39,946	38,829
Capital outlay			
ROADS/BRIDGES	0	0	0
Other	<u>88</u>	<u>123</u>	<u>35</u>
Total Capital outlay	<u>88</u>	<u>123</u>	<u>35</u>
Total Expenditures:	<u>1,205</u>	<u>40,069</u>	<u>38,864</u>
Excess (deficiency) of revenues over expenditures	<u>72,863</u>	<u>33,536</u>	<u>39,327</u>
Other financing sources (uses):			
Transfers out	<u>(23,877)</u>	<u>(26,236)</u>	<u>2,359</u>
Total Other financing sources (uses):	<u>(23,877)</u>	<u>(26,236)</u>	<u>2,359</u>
Net change in fund balance	48,987	7,300	41,687
Fund balances, beginning of year	<u>191,950</u>	<u>0</u>	<u>191,950</u>
Total Fund balances, beginning of year	<u>191,950</u>	<u>0</u>	<u>191,950</u>
Fund balance, end of period	<u>240,937</u>	<u>7,300</u>	<u>233,637</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 41
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	4,141	4,129	12
Investment income	39	0	39
Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues:	<u>4,180</u>	<u>4,129</u>	<u>51</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	0	0	0
LEGAL SERVICES	0	0	0
WATER QUALITY	693	0	(693)
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	39	47	8
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT - GENERAL	0	0	0
REPAIR & MAINT-CULVERTS	2,000	1,000	(1,000)
Other	<u>41</u>	<u>42</u>	<u>1</u>
Total Physical Environment	2,774	1,089	(1,685)
Capital outlay			
CULVERTS/STRUCTURES	0	0	0
MACHINERY & EQUIPMENT	0	0	0
Other	<u>35</u>	<u>48</u>	<u>13</u>
Total Capital outlay	<u>35</u>	<u>48</u>	<u>13</u>
Total Expenditures:	<u>2,809</u>	<u>1,137</u>	<u>(1,672)</u>
Excess (deficiency) of revenues over expenditures	<u>1,371</u>	<u>2,992</u>	<u>(1,621)</u>
Other financing sources (uses):			
Transfers in	0	0	0
Transfers out	<u>(3,749)</u>	<u>(4,162)</u>	<u>413</u>
Total Other financing sources (uses):	<u>(3,749)</u>	<u>(4,162)</u>	<u>413</u>
Net change in fund balance	(2,378)	(1,170)	(1,208)
Fund balances, beginning of year	<u>42,993</u>	<u>0</u>	<u>42,993</u>
Total Fund balances, beginning of year	<u>42,993</u>	<u>0</u>	<u>42,993</u>
Fund balance, end of period	<u>40,615</u>	<u>(1,170)</u>	<u>41,785</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 43
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	800,100	794,569	5,531
Intergovernmental revenues	0	0	0
Investment income	1,325	0	1,325
Miscellaneous	(810)	0	(810)
Total Revenues:	<u>800,615</u>	<u>794,569</u>	<u>6,046</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	440	5,000	4,560
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	83	500	418
LEGAL - SPECIAL SERVICES	0	0	0
FINANCIAL CONS./ADVISOR	100	215	115
AUDITORS SERVICES	4,587	5,481	894
MONITORING REPORT	0	0	0
CHEMICAL WEED CONTROL	106,435	125,525	19,090
MOWING SERVICES	9,580	11,298	1,718
TRASH DISPOSAL	0	1,000	1,000
LANDSCAPE MAINTENANCE	3,441	4,058	617
SUPERVISORS EXPENSES	0	0	0
PRESERVE/EXOTIC MAINT	207,696	245,000	37,304
PARK MAINTENANCE	0	0	0
REPAIR & MAINT-PUMP STATN	10,894	15,000	4,106
REPAIR & MAINT-CANAL/LAKE	0	15,000	15,000
REPAIR & MAINT-BLDG	3,063	10,000	6,937
REPAIR & MAINT - GENERAL	2,200	7,000	4,800
REPAIR & MAINT-TELEMTRY	4,019	18,000	13,981
REPAIR & MAINT-ROADS	0	10,000	10,000
REPAIR & MAINT-CULVERTS	0	0	0
REPAIR & MAINT - GATE	0	1,000	1,000
REPAIR & MAINT - IRRIGATION	0	0	0
R&M- GENERATORS	0	1,000	1,000
R & M PRESERVE STRUCTURES	0	250,000	250,000
Other	30,332	50,902	20,570
Total Physical Environment	<u>382,868</u>	<u>775,979</u>	<u>393,111</u>
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	0	0	0
CULVERTS/STRUCTURES	0	0	0
MACHINERY & EQUIPMENT	0	0	0
Other	685	955	270
Total Capital outlay	<u>685</u>	<u>955</u>	<u>270</u>
Total Expenditures:	<u>383,553</u>	<u>776,934</u>	<u>393,381</u>
Excess (deficiency) of revenues over expenditures	<u>417,062</u>	<u>17,635</u>	<u>399,427</u>
Other financing sources (uses):			
Transfers out	(235,068)	(257,635)	22,567
Total Other financing sources (uses):	<u>(235,068)</u>	<u>(257,635)</u>	<u>22,567</u>
Net change in fund balance	<u>181,993</u>	<u>(240,000)</u>	<u>421,993</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 43
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Fund balances, beginning of year	912,347	0	912,347
Total Fund balances, beginning of year	912,347	0	912,347
Fund balance, end of period	1,094,340	(240,000)	1,334,340

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 44
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	49,677	49,327	350
Intergovernmental revenues	0	0	0
Investment income	494	0	494
Miscellaneous	1,702	0	1,702
Total Revenues:	<u>51,873</u>	<u>49,327</u>	<u>2,546</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	0	500	500
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	385	500	115
FINANCIAL CONS./ADVISOR	100	215	115
AUDITORS SERVICES	1,088	1,300	212
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT-ROADS	0	0	0
REPAIR & MAINT-CULVERTS	0	4,000	4,000
Other	1,327	1,538	211
Total Physical Environment	<u>2,900</u>	<u>8,053</u>	<u>5,153</u>
Capital outlay			
ROADS/BRIDGES	0	0	0
MACHINERY & EQUIPMENT	0	0	0
Other	176	246	70
Total Capital outlay	<u>176</u>	<u>246</u>	<u>70</u>
Total Expenditures:	<u>3,076</u>	<u>8,299</u>	<u>5,223</u>
Excess (deficiency) of revenues over expenditures	<u>48,797</u>	<u>41,028</u>	<u>7,769</u>
Other financing sources (uses):			
Transfers in	0	0	0
Transfers out	(36,123)	(42,835)	6,712
Capital contributions from landowners	0	0	0
Proceeds from sales/disposals of capital assets	0	0	0
Total Other financing sources (uses):	<u>(36,123)</u>	<u>(42,835)</u>	<u>6,712</u>
Net change in fund balance	12,674	(1,807)	14,481
Fund balances, beginning of year	524,446	0	524,446
Total Fund balances, beginning of year	<u>524,446</u>	<u>0</u>	<u>524,446</u>
Fund balance, end of period	<u>537,120</u>	<u>(1,807)</u>	<u>538,927</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 45
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Revenues:			
Non-ad valorem assessments	249,228	248,875	353
Intergovernmental revenues	0	0	0
Investment income	440	0	440
Total Investment income	440	0	440
Total Revenues:	249,668	248,875	793
Expenditures:			
Physical Environment			
ENGINEERING FEES	7,070	13,000	5,931
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	1,183	1,000	(183)
WATER QUALITY	693	650	(43)
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	1,098	1,312	214
MONITORING REPORT	0	0	0
MARSH MAINT-LITTORAL ZONE	1,554	5,075	3,521
CHEMICAL WEED CONTROL	6,504	7,096	592
MOWING SERVICES	0	0	0
SUPERVISORS EXPENSES	0	0	0
PRESERVE/EXOTIC MAINT	42,114	45,000	2,886
PARK MAINTENANCE	0	0	0
REPAIR & MAINT-CANAL/LAKE	0	3,000	3,000
REPAIR & MAINT-BLDG	0	0	0
REPAIR & MAINT - GENERAL	0	2,000	2,000
REPAIR & MAINT-TELEMETRY	0	0	0
REPAIR & MAINT-ROADS	179,010	106,500	(72,510)
REPAIR & MAINT-CULVERTS	0	4,000	4,000
Repairs & Maint - Catch Basins	0	10,000	10,000
R & M PRESERVE STRUCTURES	0	0	0
REPAIR & MAINT- STREET SWEEP	10,479	16,500	6,021
Other	2,477	2,462	(15)
Total Physical Environment	252,182	217,595	(34,587)
Capital outlay			
MACHINERY & EQUIPMENT	0	0	0
Other	290	404	114
Total Capital outlay	290	404	114
Debt issuance costs	0	0	0
Total Expenditures:	252,472	217,999	(34,473)
Excess (deficiency) of revenues over expenditures	(2,804)	30,876	(33,680)
Other financing sources (uses):			
Transfers out	(70,949)	(69,691)	(1,258)
Total Other financing sources (uses):	(70,949)	(69,691)	(1,258)
Net change in fund balance	(73,753)	(38,815)	(34,938)
Fund balances, beginning of year	339,555	0	339,555

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 45
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Total Fund balances, beginning of year	339,555	0	339,555
Fund balance, end of period	265,802	(38,815)	304,617

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 46
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	36,604	36,538	66
Investment income	242	0	242
Miscellaneous	(50)	0	(50)
Total Revenues:	<u>36,796</u>	<u>36,538</u>	<u>258</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	85	5,000	4,915
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	0	500	500
FINANCIAL CONS./ADVISOR	200	430	230
AUDITORS SERVICES	991	1,184	193
SUPERVISORS EXPENSES	0	0	0
REPAIR & MAINT - GENERAL	0	2,000	2,000
REPAIR & MAINT-ROADS	0	5,000	5,000
Other	1,364	2,413	1,049
Total Physical Environment	<u>2,639</u>	<u>16,527</u>	<u>13,888</u>
Capital outlay			
ROADS/BRIDGES	0	0	0
MACHINERY & EQUIPMENT	0	0	0
Other	740	1,031	291
Total Capital outlay	<u>740</u>	<u>1,031</u>	<u>291</u>
Total Expenditures:	<u>3,379</u>	<u>17,558</u>	<u>14,179</u>
Excess (deficiency) of revenues over expenditures	<u>33,417</u>	<u>18,980</u>	<u>14,437</u>
Other financing sources (uses):			
Transfers out	(19,194)	(18,980)	(214)
Capital contributions from landowners	0	0	0
Total Other financing sources (uses):	<u>(19,194)</u>	<u>(18,980)</u>	<u>(214)</u>
Net change in fund balance	14,223	0	14,223
Fund balances, beginning of year	<u>233,896</u>	<u>0</u>	<u>233,896</u>
Total Fund balances, beginning of year	<u>233,896</u>	<u>0</u>	<u>233,896</u>
Fund balance, end of period	<u>248,119</u>	<u>0</u>	<u>248,119</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 47
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	39,805	39,767	38
Intergovernmental revenues	0	0	0
Investment income	380	0	380
Miscellaneous	0	0	0
Total Revenues:	<u>40,185</u>	<u>39,767</u>	<u>418</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	140	1,000	861
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	0	500	500
WATER QUALITY	693	0	(693)
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	256	306	50
MARSH MAINT-LITTORAL ZONE	0	0	0
LANDSCAPE MAINTENANCE	641	756	115
SUPERVISORS EXPENSES	0	0	0
PRESERVE/EXOTIC MAINT	0	0	0
REPAIR & MAINT-PUMP STATN	0	0	0
REPAIR & MAINT-CANAL/LAKE	0	2,500	2,500
REPAIR & MAINT - GENERAL	350	4,000	3,650
REPAIR & MAINT-TELEMETRY	89	3,000	2,911
REPAIR & MAINT-ROADS	0	3,000	3,000
REPAIR & MAINT-CULVERTS	0	0	0
REPAIR & MAINT - GATE	0	500	500
Repairs & Maint - Catch Basins	0	15,000	15,000
REPAIR & MAINT- STREET SWEEP	0	3,000	3,000
Other	<u>1,737</u>	<u>996</u>	<u>(741)</u>
Total Physical Environment	<u>3,906</u>	<u>34,558</u>	<u>30,652</u>
Capital outlay			
IMPRVMNTS OTHER THAN BLDG	0	0	0
CULVERTS/STRUCTURES	0	0	0
MACHINERY & EQUIPMENT	0	0	0
Other	<u>431</u>	<u>601</u>	<u>170</u>
Total Capital outlay	<u>431</u>	<u>601</u>	<u>170</u>
Total Expenditures:	<u>4,338</u>	<u>35,159</u>	<u>30,821</u>
Excess (deficiency) of revenues over expenditures	<u>35,847</u>	<u>4,608</u>	<u>31,239</u>
Other financing sources (uses):			
Transfers out	(19,483)	(24,193)	4,710
Capital contributions from landowners	<u>0</u>	<u>0</u>	<u>0</u>
Total Other financing sources (uses):	<u>(19,483)</u>	<u>(24,193)</u>	<u>4,710</u>
Net change in fund balance	16,364	(19,585)	35,949
Fund balances, beginning of year	<u>388,304</u>	<u>0</u>	<u>388,304</u>
Total Fund balances, beginning of year	<u>388,304</u>	<u>0</u>	<u>388,304</u>

Northern Palm Beach County Improvement District
 Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
 Unit 47
 From 10/1/2020 Through 9/30/2021
 (In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Fund balance, end of period	404,668	(19,585)	424,253

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 49
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	67,718	67,521	197
Investment income	395	0	395
Miscellaneous	1,889	0	1,889
Total Revenues:	<u>70,001</u>	<u>67,521</u>	<u>2,480</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	210	500	290
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	248	500	253
FINANCIAL CONS./ADVISOR	0	0	0
AUDITORS SERVICES	362	433	71
MONITORING REPORT	0	0	0
MARSH MAINT-LITTORAL ZONE	0	0	0
CHEMICAL WEED CONTROL	5,796	6,322	526
MOWING SERVICES	2,096	2,472	376
TRASH DISPOSAL	350	500	150
LANDSCAPE MAINTENANCE	0	0	0
SUPERVISORS EXPENSES	0	0	0
PRESERVE/EXOTIC MAINT	20,626	25,000	4,374
REPAIR & MAINT-CANAL/LAKE	0	2,000	2,000
REPAIR & MAINT-BLDG	0	0	0
REPAIR & MAINT - GENERAL	0	500	500
Other	679	668	(11)
Total Physical Environment	<u>30,366</u>	<u>38,895</u>	<u>8,529</u>
Capital outlay			
MACHINERY & EQUIPMENT	0	0	0
Other	69	96	27
Total Capital outlay	<u>69</u>	<u>96</u>	<u>27</u>
Total Expenditures:	<u>30,435</u>	<u>38,991</u>	<u>8,556</u>
Excess (deficiency) of revenues over expenditures	<u>39,566</u>	<u>28,530</u>	<u>11,036</u>
Other financing sources (uses):			
Transfers out	(24,452)	(30,830)	6,378
Total Other financing sources (uses):	<u>(24,452)</u>	<u>(30,830)</u>	<u>6,378</u>
Net change in fund balance	15,114	(2,300)	17,414
Fund balances, beginning of year	<u>189,515</u>	<u>0</u>	<u>189,515</u>
Total Fund balances, beginning of year	<u>189,515</u>	<u>0</u>	<u>189,515</u>
Fund balance, end of period	<u>204,629</u>	<u>(2,300)</u>	<u>206,929</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 51
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	32,400	32,226	174
Investment income	50	0	50
Miscellaneous	0	0	0
Total Revenues:	<u>32,449</u>	<u>32,226</u>	<u>223</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	0	8,000	8,000
ENGINEERING-PERMITS	0	0	0
LEGAL SERVICES	0	500	500
AUDITORS SERVICES	119	142	23
MARSH MAINT-LITTORAL ZONE	0	0	0
REPAIR & MAINT - GENERAL	0	0	0
REPAIR & MAINT-ROADS	0	10,000	10,000
Other	324	318	(6)
Total Physical Environment	<u>443</u>	<u>18,960</u>	<u>18,517</u>
Capital outlay			
MACHINERY & EQUIPMENT	0	0	0
Other	70	97	28
Total Capital outlay	<u>70</u>	<u>97</u>	<u>28</u>
Total Expenditures:	<u>512</u>	<u>19,057</u>	<u>18,545</u>
Excess (deficiency) of revenues over expenditures	<u>31,937</u>	<u>13,169</u>	<u>18,768</u>
Other financing sources (uses):			
Transfers out	(9,561)	(11,334)	1,773
Capital contributions from landowners	0	0	0
Total Other financing sources (uses):	<u>(9,561)</u>	<u>(11,334)</u>	<u>1,773</u>
Net change in fund balance	<u>22,376</u>	<u>1,835</u>	<u>20,541</u>
Fund balances, beginning of year	<u>36,066</u>	<u>0</u>	<u>36,066</u>
Total Fund balances, beginning of year	<u>36,066</u>	<u>0</u>	<u>36,066</u>
Fund balance, end of period	<u>58,442</u>	<u>1,835</u>	<u>56,607</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Unit 53
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Non-ad valorem assessments	58,419	56,934	1,485
Investment income	166	0	166
Miscellaneous	<u>66,802</u>	<u>0</u>	<u>66,802</u>
Total Revenues:	<u>125,387</u>	<u>56,934</u>	<u>68,453</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	6,300	5,000	(1,300)
ENGINEERING-PERMITS	6,191	0	(6,191)
LEGAL SERVICES	4,730	0	(4,730)
FINANCIAL CONS./ADVISOR	300	430	130
AUDITORS SERVICES	1,027	1,227	200
TRASH DISPOSAL	0	1,000	1,000
REPAIR & MAINT - GENERAL	1,982	10,000	8,018
REPAIR & MAINT-TELEMETRY	468	3,468	3,000
REPAIR & MAINT-ROADS	0	10,000	10,000
REPAIR & MAINT-CULVERTS	0	0	0
Other	<u>8,701</u>	<u>2,639</u>	<u>(6,062)</u>
Total Physical Environment	29,698	33,764	4,066
Capital outlay	<u>1,018</u>	<u>1,420</u>	<u>402</u>
Total Expenditures:	<u>30,716</u>	<u>35,184</u>	<u>4,468</u>
Excess (deficiency) of revenues over expenditures	<u>94,671</u>	<u>21,750</u>	<u>72,921</u>
Other financing sources (uses):			
Transfers out	(36,755)	(21,750)	(15,005)
Capital contributions from landowners	<u>0</u>	<u>0</u>	<u>0</u>
Total Other financing sources (uses):	<u>(36,755)</u>	<u>(21,750)</u>	<u>(15,005)</u>
Net change in fund balance	57,915	0	57,915
Fund balances, beginning of year	<u>127,960</u>	<u>0</u>	<u>127,960</u>
Total Fund balances, beginning of year	<u>127,960</u>	<u>0</u>	<u>127,960</u>
Fund balance, end of period	<u>185,875</u>	<u>0</u>	<u>185,875</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
Common area fund
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Revenues:			
Intergovernmental revenues	0	0	0
Investment income	56	0	56
Total Investment income	56	0	56
Total Revenues:	56	0	56
Expenditures:			
Physical Environment			
LEGAL SERVICES	0	0	0
AUDITORS SERVICES	421	503	82
MARSH MAINT-LITTORAL ZONE	0	0	0
TRASH DISPOSAL	13,628	13,300	(328)
LANDSCAPE MAINTENANCE	18,109	21,357	3,248
PRESERVE/EXOTIC MAINT	0	0	0
COMMON AREA MAINTENANCE	0	0	0
REPAIR & MAINT-AERATORS	0	0	0
REPAIR & MAINT-BLDG	0	0	0
REPAIR & MAINT - GENERAL	5,035	19,800	14,766
REPAIR & MAINT-TELEMETRY	0	0	0
REPAIR & MAINT - IRRIGATION	0	0	0
REPAIR & MAINT- STREET SWEEP	0	4,200	4,200
Other	19,039	19,921	882
Total Physical Environment	56,231	79,081	22,850
Capital outlay	0	0	0
Total Expenditures:	56,231	79,081	22,850
Excess (deficiency) of revenues over expenditures	(56,175)	(79,081)	22,906
Other financing sources (uses):			
Transfers out	(1,829)	(2,453)	624
Capital contributions from landowners			
CONTRIBUTIONS GOVERNMENTS	35,974	36,817	(844)
Other	32,324	44,717	(12,393)
Total Capital contributions from landowners	68,298	81,534	(13,236)
Total Other financing sources (uses):	66,469	79,081	(12,612)
Net change in fund balance	10,294	0	10,294
Fund balances, beginning of year	66,647	0	66,647
Total Fund balances, beginning of year	66,647	0	66,647
Fund balance, end of period	76,940	0	76,940

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Budget vs Actual-Special Revenue Funds(Cash basis)
NPDES funds
From 10/1/2020 Through 9/30/2021
(In Whole Numbers)

	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Revenues:			
Investment income	443	0	443
Miscellaneous	<u>494,362</u>	<u>0</u>	<u>494,362</u>
Total Revenues:	<u>494,805</u>	<u>0</u>	<u>494,805</u>
Expenditures:			
Physical Environment			
ENGINEERING FEES	310,282	0	(310,282)
LEGAL SERVICES	17,050	0	(17,050)
FINANCIAL CONS./ADVISOR	0	0	0
OTHER PROFESSIONAL SVCS	75,169	0	(75,169)
Other	<u>44,563</u>	<u>0</u>	<u>(44,563)</u>
Total Physical Environment	447,064	0	(447,064)
Capital outlay			
MACHINERY & EQUIPMENT	<u>6,501</u>	<u>0</u>	<u>(6,501)</u>
Total Capital outlay	<u>6,501</u>	<u>0</u>	<u>(6,501)</u>
Total Expenditures:	<u>453,565</u>	<u>0</u>	<u>(453,565)</u>
Excess (deficiency) of revenues over expenditures	<u>41,241</u>	<u>0</u>	<u>41,241</u>
Other financing sources (uses):			
Transfers in	100,139	0	100,139
Transfers out	<u>(102,238)</u>	<u>0</u>	<u>(102,238)</u>
Total Other financing sources (uses):	<u>(2,099)</u>	<u>0</u>	<u>(2,099)</u>
Net change in fund balance	39,141	0	39,141
Fund balances, beginning of year	<u>284,618</u>	<u>0</u>	<u>284,618</u>
Total Fund balances, beginning of year	<u>284,618</u>	<u>0</u>	<u>284,618</u>
Fund balance, end of period	<u>323,759</u>	<u>0</u>	<u>323,759</u>

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Combining Debt Service Funds (Cash basis)
From 10/1/2020 Through 9/30/2021

(In Whole Numbers)

	Unit 2A	Unit 2C	Unit 3A	Unit 5B
Revenues:				
Non-ad valorem assessments	380,783	5,394,202	408,644	388,079
Intergovernmental revenues	-	-	-	-
Investment income	341	7,411	309	286
Miscellaneous	-	-	-	-
Total Revenues:	381,124	5,401,613	408,953	388,365
Expenditures:				
Principal	210,000	1,545,000	290,000	352,081
Interest	176,413	3,849,463	129,000	41,047
Debt issuance costs	-	-	-	-
Advance Refunding escrow agent	-	-	-	-
Other	3,765	53,792	4,034	3,847
Total Expenditures:	390,177	5,448,255	423,034	396,976
Excess (deficiency) of revenues over expenditures	(9,054)	(46,641)	(14,081)	(8,610)
Other financing sources (uses):				
Transfers in	-	-	-	-
Transfers out	-	-	-	-
Refunding debt Issued	-	-	-	-
(Discount)/Premuim on refunded debt	-	-	-	-
Special assessment bond proceeds	-	-	-	-
Payment to refunded bonds escrow agent	-	-	-	-
Payment to Refunded Debt	-	-	-	-
Total Payment to refunded bonds escrow agent	-	-	-	-
Total Other financing sources (uses):	-	-	-	-
Net change in fund balance	(9,054)	(46,641)	(14,081)	(8,610)
Fund balances, beginning of year	96,653	7,939,824	74,911	29,017
Fund balance, end of period	87,600	7,893,182	60,830	20,407

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Combining Debt Service Funds (Cash basis)
From 10/1/2020 Through 9/30/2021

(In Whole Numbers)

	Unit 9A	Unit 9B	Unit 16	Unit 19
Revenues:				
Non-ad valorem assessments	2,777,557	1,307,923	682,143	312,108
Intergovernmental revenues	-	-	-	-
Investment income	2,731	871	431	152
Miscellaneous	-	-	-	-
Total Revenues:	2,780,288	1,308,794	682,574	312,260
Expenditures:				
Principal	2,308,017	950,000	465,000	306,355
Interest	522,845	401,175	269,169	13,939
Debt issuance costs	-	-	-	-
Advance Refunding escrow agent	-	-	-	-
Other	27,681	12,988	6,767	3,106
Total Expenditures:	2,858,544	1,364,163	740,935	323,400
Excess (deficiency) of revenues over expenditures	(78,256)	(55,369)	(58,361)	(11,140)
Other financing sources (uses):				
Transfers in	-	-	-	-
Transfers out	-	-	-	-
Refunding debt Issued	-	-	-	-
(Discount)/Premuim on refunded debt	-	-	-	-
Special assessment bond proceeds	-	-	-	-
Payment to refunded bonds escrow agent	-	-	-	-
Payment to Refunded Debt	-	-	-	-
Total Payment to refunded bonds escrow agent	-	-	-	-
Total Other financing sources (uses):	-	-	-	-
Net change in fund balance	(78,256)	(55,369)	(58,361)	(11,140)
Fund balances, beginning of year	904,265	914,635	894,992	16,519
Fund balance, end of period	826,009	859,266	836,630	5,379

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Combining Debt Service Funds (Cash basis)
From 10/1/2020 Through 9/30/2021

(In Whole Numbers)

	Unit 27B	Unit 43	Unit 44	Unit 45
Revenues:				
Non-ad valorem assessments	271,226	1,230,982	582,543	267,726
Intergovernmental revenues	-	-	-	-
Investment income	254	763	299	302
Miscellaneous	-	-	-	-
Total Revenues:	271,480	1,231,745	582,842	268,027
Expenditures:				
Principal	165,000	940,000	329,112	178,477
Interest	117,656	309,633	279,444	94,751
Debt issuance costs	-	-	-	-
Advance Refunding escrow agent	-	-	-	-
Other	2,693	12,240	5,826	2,746
Total Expenditures:	285,349	1,261,873	614,382	275,974
Excess (deficiency) of revenues over expenditures	(13,869)	(30,128)	(31,540)	(7,947)
Other financing sources (uses):				
Transfers in	-	-	-	-
Transfers out	-	-	-	-
Refunding debt Issued	-	-	-	-
(Discount)/Premuim on refunded debt	-	-	-	-
Special assessment bond proceeds	-	-	-	-
Payment to refunded bonds escrow agent	-	-	-	-
Payment to Refunded Debt	-	-	-	-
Total Payment to refunded bonds escrow agent	-	-	-	-
Total Other financing sources (uses):	-	-	-	-
Net change in fund balance	(13,869)	(30,128)	(31,540)	(7,947)
Fund balances, beginning of year	365,040	527,717	663,044	95,944
Fund balance, end of period	351,171	497,589	631,504	87,997

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Combining Debt Service Funds (Cash basis)
From 10/1/2020 Through 9/30/2021

(In Whole Numbers)

	Unit 46	Unit 53
Revenues:		
Non-ad valorem assessments	760,495	2,550,593
Intergovernmental revenues	-	-
Investment income	776	1,927
Miscellaneous	-	-
Total Revenues:	761,271	2,552,520
Expenditures:		
Principal	520,000	610,000
Interest	388,738	2,004,039
Debt issuance costs	-	-
Advance Refunding escrow agent	-	-
Other	7,551	25,387
Total Expenditures:	916,289	2,639,426
Excess (deficiency) of revenues over expenditures	(155,018)	(86,907)
Other financing sources (uses):		
Transfers in	-	5,750
Transfers out	-	-
Refunding debt Issued	-	-
(Discount)/Premuim on refunded debt	-	-
Special assessment bond proceeds	-	913,115
Payment to refunded bonds escrow agent	-	-
Payment to Refunded Debt	-	-
Total Payment to refunded bonds escrow agent	-	-
Total Other financing sources (uses):	-	918,865
Net change in fund balance	(155,018)	831,959
Fund balances, beginning of year	926,100	3,708,252
Fund balance, end of period	771,082	4,540,210

Northern Palm Beach County Improvement District
Statement of Revenues and Expenditures - Combining Capital Project Funds (Cash basis)
From 10/1/2020 Through 9/30/2021

(In Whole Numbers)

	Unit 2C	Unit 16	Unit 25	Unit 53
Revenues:				
Intergovernmental revenues	134,013	-	-	-
Investment income	3,025	469	19	641
Miscellaneous	-	-	164	-
Total Revenues:	137,038	469	182	641
Expenditures:				
Capital outlay	2,035,290	4,620	220	1,153,788
Principal	-	-	-	-
Interest	-	-	-	-
Debt issuance costs	-	-	-	264,550
Total Expenditures:	2,035,290	4,620	220	1,418,338
Excess (deficiency) of revenues over expenditures	(1,898,251)	(4,151)	(38)	(1,417,697)
Other financing sources (uses):				
Transfers in	-	-	-	-
Transfers out	(33,733)	(2,088)	-	(35,534)
Capital contributions from landowners	2,396,959	-	-	-
Repayment to landowners	-	-	-	-
Promissory notes issued	-	-	-	-
Special assessment bond proceeds	-	-	-	9,786,885
Discount on special assessment bonds issued	-	-	-	-
Premium on special assessment bonds issued	-	-	-	138,849
Total Other financing sources (uses):	2,363,226	(2,088)	-	9,890,200
Net change in fund balance	464,974	(6,239)	(38)	8,472,503
Fund balances, beginning of year	5,952,844	816,761	20,845	2,361,921
Fund balance, end of period	6,417,819	810,522	20,644	10,834,424

PROOF OF PUBLICATION STATE OF FLORIDA

PUBLIC NOTICE

Before the undersigned authority, personally appeared Teal Pontarelli, who on oath, says that he/she is a Legal Advertising Representative of The Palm Beach Post, a daily and Sunday newspaper, published in West Palm Beach and distributed in Palm Beach County, Martin County, and St. Lucie County, Florida; that the attached copy of advertising for a Legal - PublicNotice was published in said newspaper in issues dated: first date of Publication 09/26/2021 and last date of Publication 09/26/2021. Affiant further says that the said The Palm Beach Post is a newspaper published in West Palm Beach, in said Palm Beach County, Florida and that the said newspaper has heretofore been continuously published in said Palm Beach County, Florida, daily and Sunday and has been entered as second class mail matter at the post office in West Palm Beach, in said Palm Beach County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

NORTHERN PBC IMPROV DIST
359 HIATT DR
PALM BEACH GARDENS, FL 33418-7106

Invoice/Order Number:	0000658255
Ad Cost:	\$216.72
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Balance Due:	\$216.72

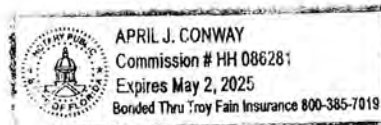
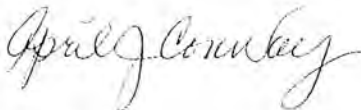
Signed



(Legal Advertising Agent)

Sworn or affirmed to, and subscribed before me, this 29th day of September, 2021 in Testimony whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

Signed



Please see Ad on following page(s).

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**NOTICE OF
ANNUAL MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that in satisfaction of the requirements of Chapter 189.015 (1), Florida Statutes, the following is a list of regular meetings of the Board of Supervisors of Northern Palm Beach County Improvement District, as well as possible additional Board of Supervisors or Committee meetings that may be held between Oct. 1, 2021 and Sept. 30, 2022. All such meetings will begin at 8:00 a.m. and, unless held by means of a virtual electronic medium, will be held in the Administrative Building and Emergency Operations Center, 359 Hiatt Drive, Palm Beach Gardens, Florida 33418.

Regular Board of Supervisors meetings will be held on 10/27/2021, 11/17/2021, 12/15/2021, 01/26/2022, 02/23/2022, 03/23/2022, 04/27/2022, 05/25/2022, 06/22/2022, 07/27/2022, 08/24/2022 and 09/28/2022.

Possible Board of Supervisors or Committee meetings may also be held, on an as-needed basis, on the following dates: 10/13/21, 01/12/2022, 02/09/2022, 03/09/2022, 04/13/2022, 05/11/2022, 06/08/2022, 07/13/2022, 08/10/2022 and 09/14/2022.

The purpose of these meetings is to transact any and all business to come before the Board of Supervisors or members of a Committee, as the case may be.

If a person decides to appeal a decision of the Board of Supervisors with respect to any matter considered at the meeting herein referenced, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is based.

In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in these proceedings should contact Northern's offices by calling (561) 624-7830 at least 48 hours prior to the dates of the meetings.

BOARD OF SUPERVISORS
NORTHERN PALM BEACH COUNTY
IMPROVEMENT DISTRICT
Matthew J. Boykin, President
9-26/2021

0000658255-01